

**TORRANCE COUNTY
COMMISSION MEETING**

June 26, 2024

9:00 A.M.

**For Public View
Do Not Remove**



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, June 26, 2024 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Changes to the Agenda**
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
 - A. **TREASURER:** Presentation of Retirement Plaque and recognition of retirement for Larry Halliday, Delinquent Tax Specialist I.
6. **BOARD AND COMMITTEE APPOINTMENTS**
 - A. **COMMISSION:** Discussion and possible appointment of Manny Encinias to the Estancia Basin Water Planning Committee as the Torrance County Agricultural Representative.
7. **PUBLIC COMMENT and COMMUNICATIONS** (Comments limited to two minutes.)
8. **APPROVAL OF MINUTES**
 - A. **COMMISSION:** Request approval of minutes of the June 12, 2024, Regular Meeting of the Board of County Commissioners.
9. **APPROVAL OF CONSENT AGENDA**
 - A. **FINANCE & PURCHASING:** Request approval of payables.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**11. ADOPTION OF RESOLUTION****12. APPROVALS**

- A. FINANCE:** Request approval to pay Ambitions Technology Group invoices from 2022 that were covered under contract, totaling \$37,672.16.
- B. FINANCE:** Request approval to pay 6/10/2023 invoice to Ronald Sturchio for \$100 for a call out for blood draw service requested by Torrance County Sheriff's Office; no Purchase Order was in place prior to call out.
- C. SHERIFF/FINANCE:** Request approval to pay 11/09/2023 invoice to Ronald Sturchio for \$100.00 for a blood draw service performed as requested by Torrance County Sheriff's Office; no Purchase Order was in place prior to blood draw service.
- D. SHERIFF/FINANCE:** Request approval to pay T-Mobile invoice # 9889381901 dated 2/8/2024 for \$25.00; no Purchase Order was in place prior to the service being provided.
- E. DWI/FINANCE:** Request approval to pay to New Mexico Counties for Summer Conference on-site registration for DWI Program Coordinator; no Purchase Order was in place prior to conference attendance.
- F. ANIMAL SERVICES:** Request approval of Contract for Professional Services between Torrance County and Western Trails Animal Hospital for the provision of professional services to the Animal Shelter.
- G. ANIMAL SERVICES:** Request approval of Veterinary Services Agreement between Torrance County and Dr. Krystle Hutsel.
- H. DWI:** Request approval of Memorandum of Understanding (MOU) between Torrance County DWI Program and New Mexico Department of Public Safety for law enforcement activities.
- I. GRANTS:** Request approval of Professional Services Contract between Torrance County and Presbyterian Medical Services for the County to receive and administer funds from the New Mexico Department of Health for the Rural Primary Health Care Act (RPHCA) to provide primary health care services in underserved areas of New Mexico, specifically at the Mountainair Clinic.
- J. GRANTS:** Request approval of Operating and Use Agreement between Torrance County and Presbyterian Medical Services (PMS) d/b/a PMS Torrance Senior Services for PMS to provide senior services in Mountainair, Moriarty, and Estancia Senior Centers.

K. GRANTS: Request approval of Memorandum of Agreement (MOA) between Torrance County and Valencia Shelter Services (VSS) for domestic violence services in Torrance County.

13. DISCUSSION

A. GRANTS: Discuss projects for the 2026-2030 Infrastructure Capital Improvement Plan (ICIP). **Public Hearing**

B. FINANCE: Update on FY25 Interim Budget.

C. MANAGER'S REPORT

D. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

14. EXECUTIVE SESSION

A. COMMISSION: Discussion regarding the purchase, acquisition, or disposal of real property for Torrance County operations, NMSA 1978, Section 10-15-1(H)(8).

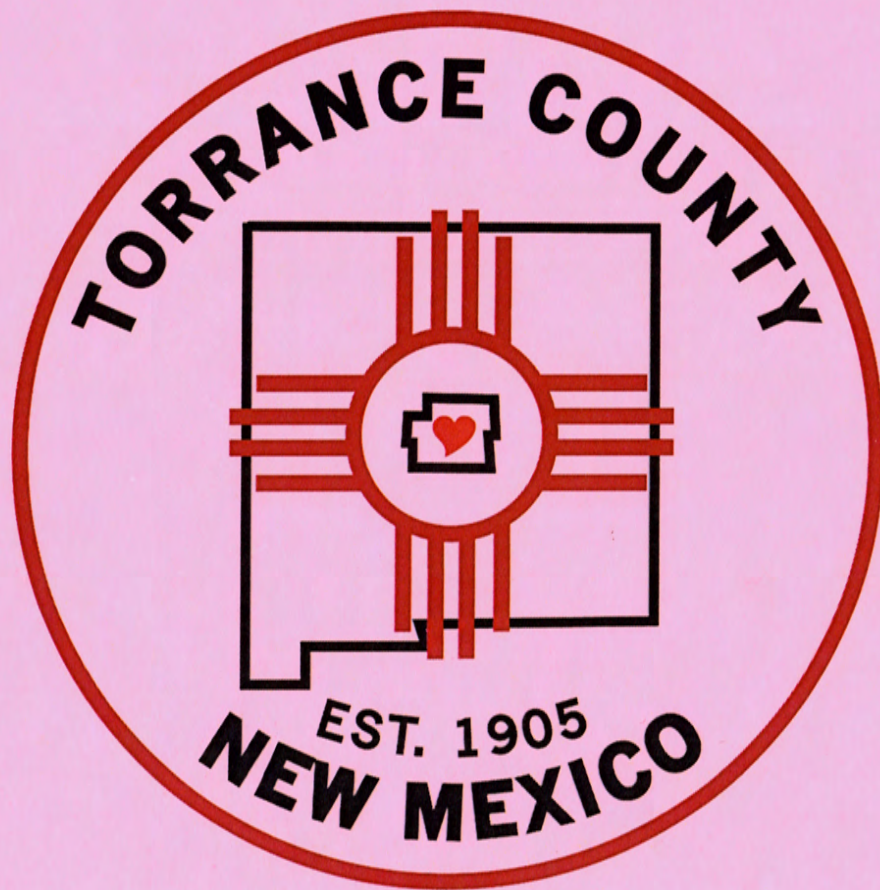
B. COMMISSION: Probation Performance Evaluation, closed pursuant to NMSA 1978, Section 10-15-1(H)(2), Fire Chief.

15. Announcement of the next Board of County Commissioners Meeting: July 10, 2024 at 9:00 AM

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN

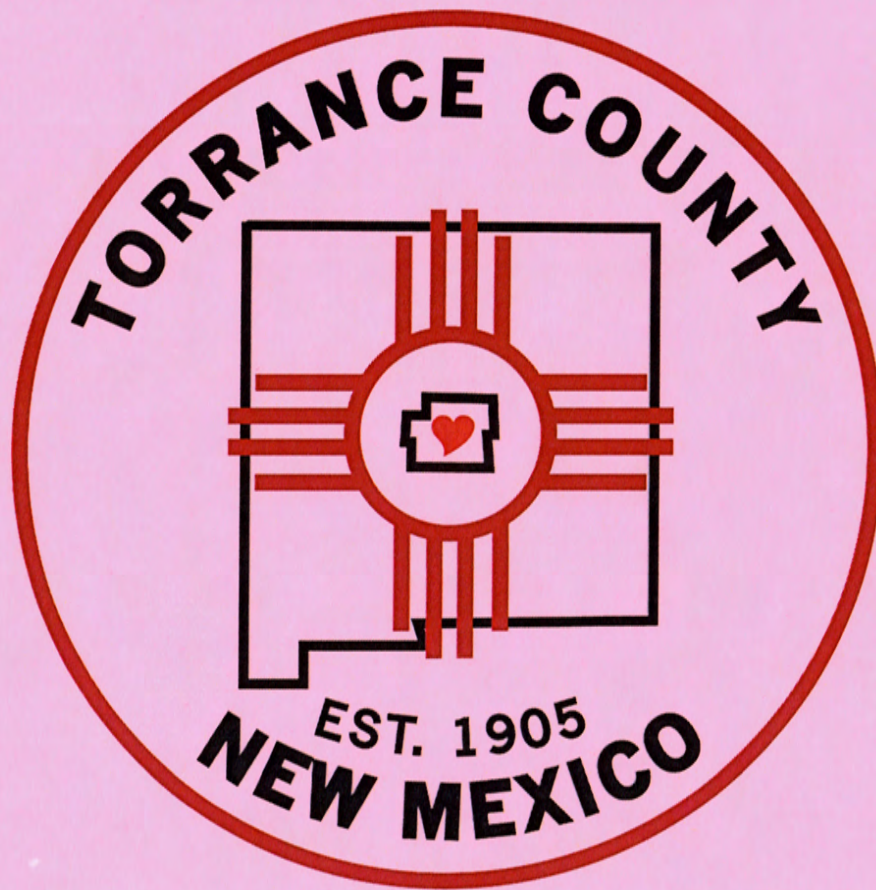
*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

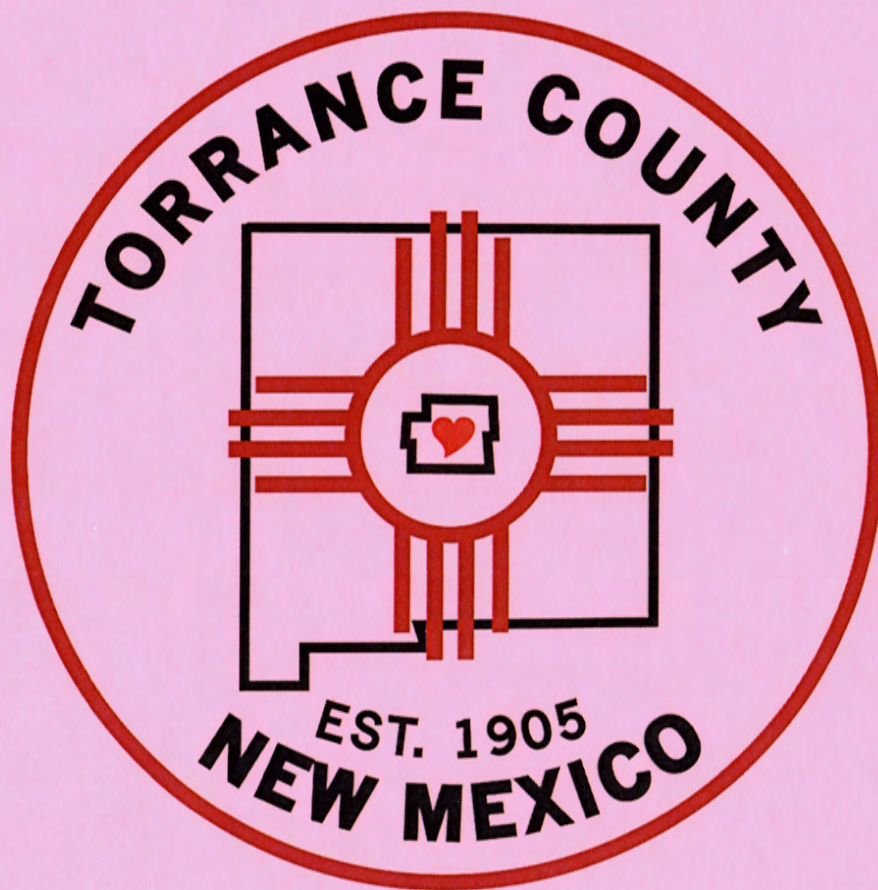
No. 1



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

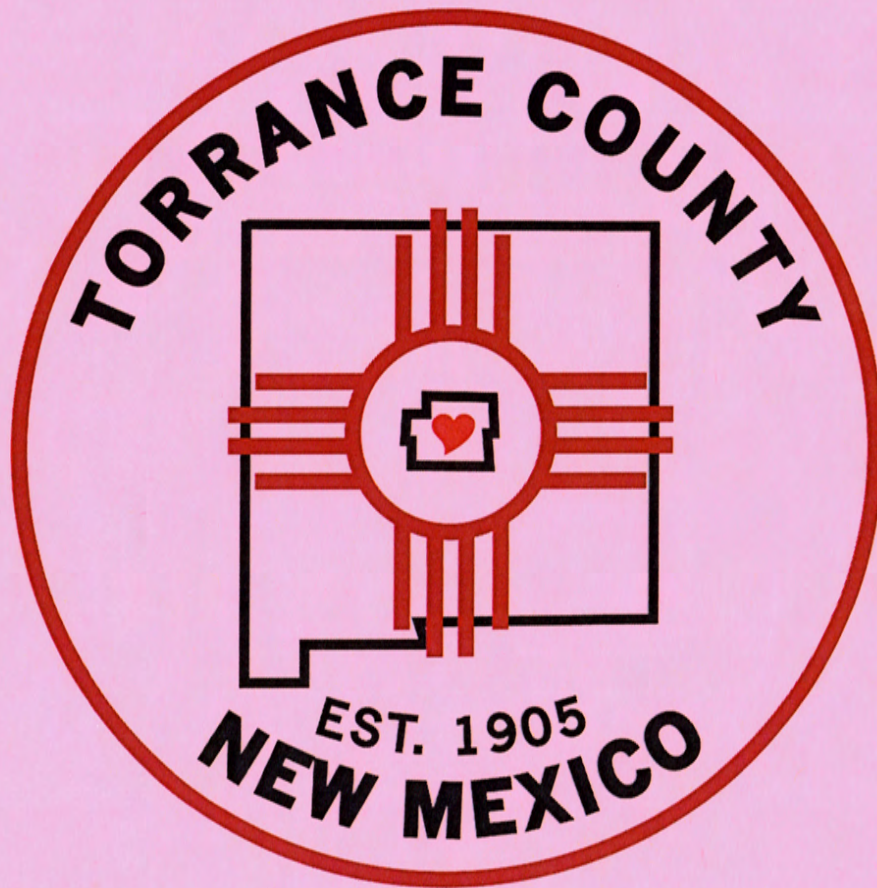
No. 2



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

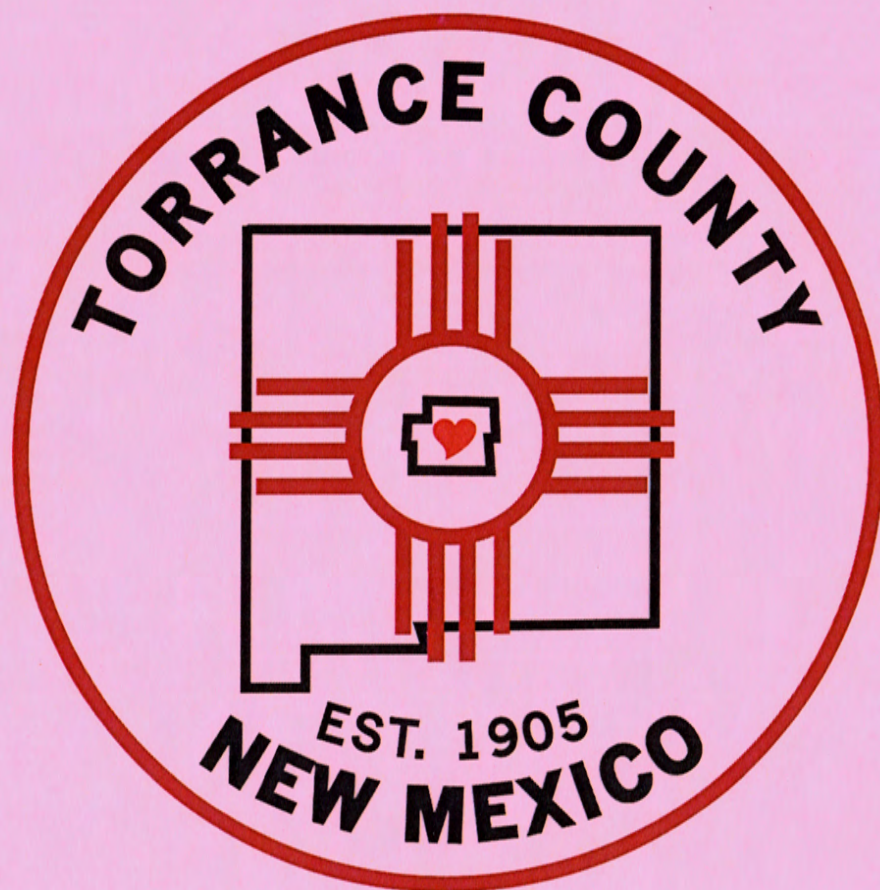
No. 3



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

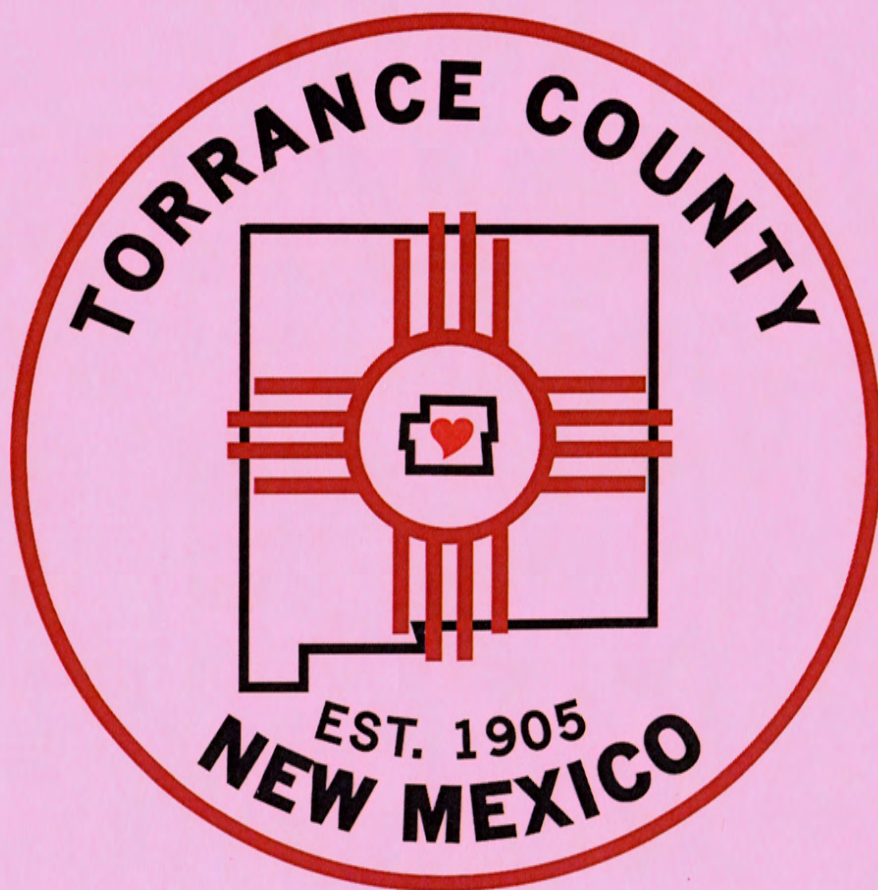
No. 4



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 5 A



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 6 A

June 3, 2024

Respective members of the Torrance County Commission:

I am writing to express my interest in the vacant position on the Estancia Basin Water Planning Committee, specifically held for an agricultural producer in Torrance County.

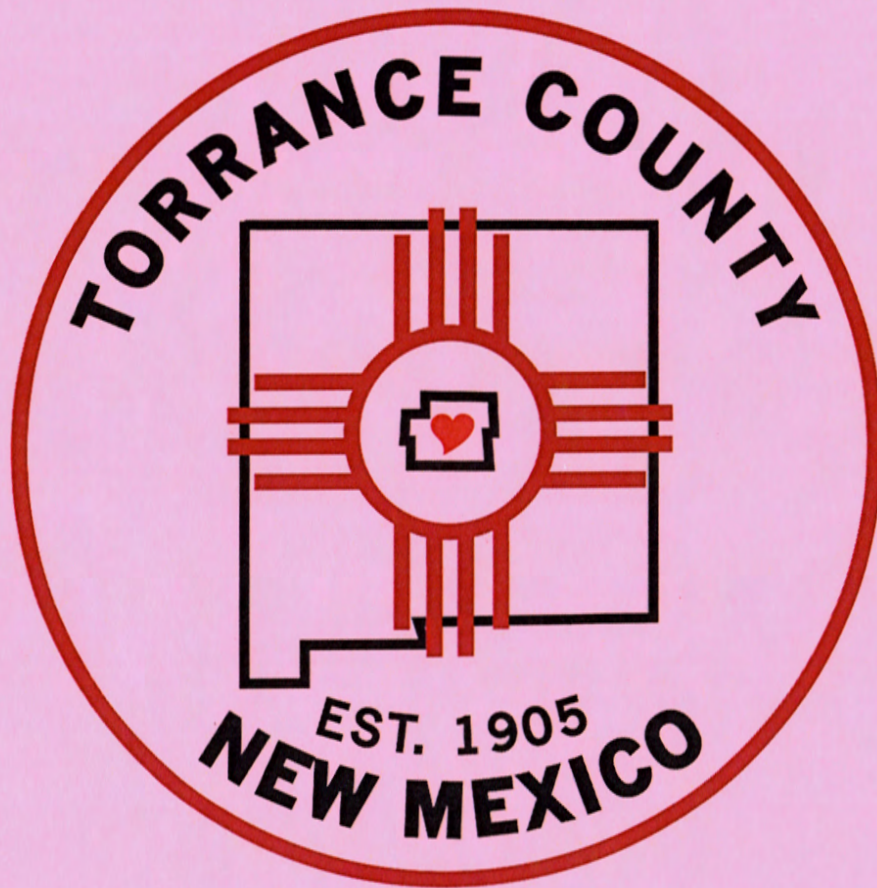
I have served on the Estancia Basin Water Planning Committee as a community member at large for several years. I am actively involved as an agricultural producer in Torrance County and an objective advocate for all water users throughout the Estancia Basin. I believe my experience as a quantitative ranch consultant across the United States will lend an objective lens on educating water users and helping the committee be a resource to municipalities and government agencies interpreting quantitative data and building a long-term water plan for the basin.

Thank you in advance for your consideration to fill the agricultural position for Torrance County on the Estancia Basin Water Planning Committee.

Respectfully,



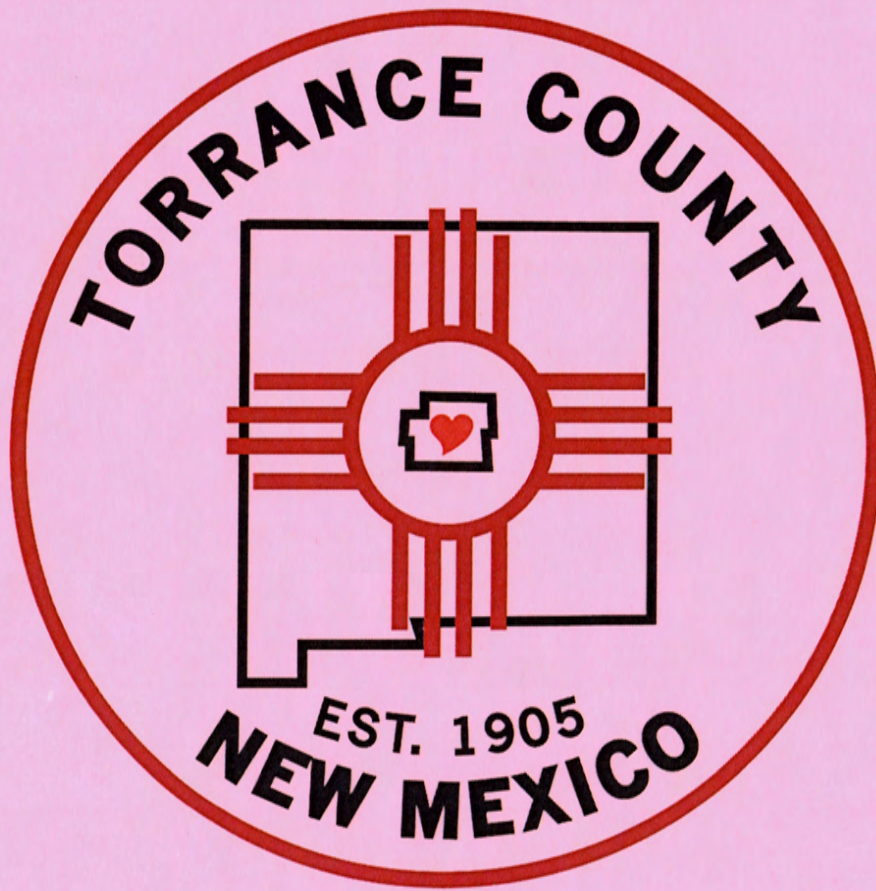
Adan Manuel (Manny) Encinias PhD



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 7



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 8 A

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
June 12, 2024
9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL – COUNTY VICE CHAIRMAN
SAMUEL SCHROPP – COUNTY COMMISSIONER

Others Present:

JANICE BARELA – MADAM COUNTY MANAGER
TRACY SEDILLO – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
LINDA JARAMILLO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT I
DONALD GOEN – COUNTY P & Z DIRECTOR

1. Call Meeting to order.

Ryan Schwebach – County Chairman: Calls the June 12, 2023, Regular Commission Meeting to order at 9:02 AM.

2. Pledge led by: Ryan Schwebach – County Chairman

Invocation lead by: Samuel Schropp– County Commissioner

3. Changes to the Agenda:

Janice Barela-Madam County Manager: Under discussion, 13A, and B, move those after 11A. We have two individuals who are speaking on behalf of these topics. Out of respect for their time and their appreciation for attending the meeting. Then items 12E, F, and G are going to be discussing possible new

positions. I would like the Commission to discuss those three items together before deciding on any of them.

4. **PROCLAMATION: None**

5. **CERTIFICATES AND AWARDS:**

A. **MANAGER:** Employee of the Quarter - Deputy Alex Schwerdel

Janice Barela-Madam County Manager: I have the honor and privilege to present an award to the employee of the quarter, Deputy Alex Schwerdel. This is an award that the Commission approves quarterly. We take nominations from the staff. This is someone who has gone above and beyond their regular job description during that quarter. The person who is awarded this gets one paid day off. He was nominated from his office. An email from a constituent here in Torrance County, who was a victim of a crime was forwarded to us.

I hope this finds you well. I'm writing to express my deep and heartfelt gratitude for the outstanding service provided by Detective Schwerdel of your department. I had the unfortunate experience of a crime occurring in my home. At a time of stress and worry, Detective Schwerdel exhibited remarkable professionalism, responsiveness, and dedication to duty. Upon reporting the crime to your department, Detective Schwerdel acted swiftly and diligently sparing no effort in his work to recover the stolen items and to pursue the case against the individual who was responsible for the theft. His tireless and diligent efforts resulted in noteworthy time recovering the stolen items within a few short hours of the initial report. What truly sets Detective Schwerdel apart is not only his proficiency but also his compassion and commitment to the residents of Torrance County. My experience with other law enforcement agencies taught me to expect that my crime report would largely be ignored. However, it was the absolute opposite. As Detective Schwerdel responded with a sense of urgency and efficiency, he also took the time to keep me informed throughout the entire process. His regular updates provided reassurance and demonstrated a genuine concern for the crime that had occurred and was important to the Torrance County Sheriff's Department. In addition, Detective Schwerdel's demeanor was consistently friendly and approachable, making an otherwise stressful situation much more bearable. His professionalism and dedication reflect positively on the Torrance County Sheriff's Department in instilling a renewed sense of trust and confidence in our county's

law enforcement agency. In summary, I cannot overstate my deep appreciation for Detective Schwerdel's exceptional service. His exemplary conduct exemplifies the highest standards of law enforcement and embodies the values of integrity, diligence, and compassion. Please convey my sincere thanks and commendations to Detective Schwerdel for his outstanding work. His dedication to duty and commitment to serving the residents of Torrance County are truly commendable. Thank you once again. Very respectfully, Kate Overage.

David Frazee-County Sheriff: Detective Schwerdel exemplifies the best of Torrance County. He started with our department in October of 2018 as a patrol officer, as most of them do. What stood out about him is he would go to the scene of a crime, and take a report but he didn't just take the report and turn it in. He took it personally. It was a challenge for him to solve that crime. He went and he said he would solve the crime, took that challenge, and did what he does best. He did that for several years. He was noticed by Commanders, and they decided that maybe he needed to be moved from patrolling to Detective. He was moved into the Detective Division where he's the right-hand man to Detective Ballard. Together, they are a remarkable team. He has learned the people in the areas that commit the crimes, he knows their MO and takes a case with very few clues and solves it based on the fact that he takes a personal interest. The one thing that makes him outstanding is his compassion. He does in fact, keep all of the victims apprised at every step of the investigation to its completion. He keeps everyone in the loop that's involved in that case. He certainly exemplifies the Sheriff's Department and what we are trying to do. Thank you.

6. BOARD AND COMMITTEE APPOINTMENTS:

A. PLANNING & ZONING: Discussion and possible reappointment of Christina Estrada to a second term on the Planning & Zoning Board.

Donald Goen-County P & Z Director: Tina is up for reappointment for a second term. From the Planning and Zoning standpoint, she is valued. She gives well-thought-out opinions and applies the ordinance as written, regardless of her personal feelings. From my standpoint, I would appreciate her serving another term. They are limited to two, three-year terms.

Samuel Schropp-County Commissioner: We have someone who wants to do this job. We can't let them get away.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve the reappointment of Christina Estrada to a second term on the Planning & Zoning Board.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

7. PUBLIC COMMENT and COMMUNICATIONS:

Linda Jaramillo-County Clerk: I wanted to thank everyone in my office who helped with this successful Primary Election. Sylvia Chavez - Chief Deputy Clerk, Senaida Anaya - Bureau of Elections Administrator, Kevin Pham, Mackenzie, Genell, and all the precinct workers who worked professionally and did an excellent job. Thank you.

Albert Beckwith–McIntosh Resident: Several issues with the water. We have more people coming into our community. The water we didn't have, we have less of now. Trash has built up in our neighborhoods to where it's disgusting. Thirdly, I was told that McIntosh has periodic crime watches by the police department. I'd like to see a report in writing of all the times officers have patrolled McIntosh to check on crime. Thank you.

Chad Hamilton – Resident: There is a portion of the road that is impassable and dangerous. I've been told for several years that it's a private road and coming to find out it is a public road. Their school buses are backing up, trash trucks are almost flipping over every time they are doing their job. Paramedics, Fire Departments, and police can't get out there. The road is between Shondale and Rio Vista. It's a quarter mile of road, over time I and others have destroyed. We would appreciate this road being made passable. Nobody wants to claim it. For the last 15 years, I've been told it's a private road. I talked to Planning and Zoning, verifying it's public. My concern is if a school bus is backing up on this road and my child gets hurt, who's responsible for that? If your house burns to the ground, is the

county liable for your damages? My mother-in-law died in 2013, It took paramedics 45 minutes to get to the house, and they got stuck.

Ryan Schwebach-County Chairman: We will look into it.

David Sibby – Resident: I have the same comments as my neighbor. I'm 73 years old, I had quadruple bypass surgery and if I needed an ambulance, would they get there in time? At least grade the road. Thank you.

Cathy Alviny – Resident: I wanted to bring up something that's come to our attention. Torrance County has issued a temporary conditional use permit for a 63-unit greenhouse cannabis grow facility off of South Highway 41 to A90 Madrid. Everyone's wells are dry. This has been an ongoing problem with not only the county but with the State Engineer's Office. Six million gallons a year pumping out from this facility is going to run us all dry. The City of Moriarity was taking new permits to get water and is no longer taking permits. This leaves a huge problem for McIntosh. We need something done about this.

Kathy Garcia – Superintendent at Salinas Pueblo Missions National

Monument: It's a pleasure to have moved here. Salinas Pueblo has a great community impact in Torrance County and the rest of New Mexico. We have seen a \$2.5 million economic impact on this community in 2022 alone, that is to hotels and restaurants. I'm here to introduce myself and say that we remain committed to serving our community, to learning how we can improve our services, expand our reach, welcome visitors, both international and national, but also offer quality visitor experiences that relate to the community and the culture of Torrance County. We understand that what we do at the monument directly impacts the surrounding area. My office is open to learning more from you and with you and learning how we can work together. We see ourselves as both a National Park unit but also a community National Park. I look forward to being a part of the community and what we can do to further make a positive impact here. Thank you for your time.

Tracy Master – Resident: A couple of weeks ago, Commissioner Schropp made a post regarding a situation he witnessed at a local grocery store in which the customer didn't have enough EBT funds to cover a purchase. Prepared to pay the difference, Mr. Schropp didn't do that, because the clerk who was working and barely making minimum wage, took care of those groceries. He lamented this person in her kind heart, doing this at a company that makes millions and millions of dollars. This is something maybe we all should think about doing sometimes. His comments caused me to think about a few things including the fact that only a select few Torrance County employees are receiving pay increases this year. I am not objecting to those pay raises because you have some dedicated employees. But you need to do more for all the employees, especially those on the lower end of the pay scale. Last year's two dollars an hour raise was appreciated and helped many people. But it didn't help some employees. What it did do is make at least two people that I know of ineligible for food stamps. Now they had a little more cash but ended up behind after buying groceries. The raise also caused at least three employees to lose their Medicaid benefits and now requires them to pay insurance. I'm sure this wasn't the intent or that anyone even considered this. But last year's raises put some employees in worse situations than they were in before. It's unacceptable that county employees should make so little that they need to rely on EBT and Medicaid. There's no reason that any of them should have to go to Bethel or any of the other food banks to be able to feed their families. Torrance County needs to do better for its employees.

On another note, I've waited 11 weeks since I talked to you about my situation with WAVES without hearing a resolution. I made an executive decision and I start seeing clients next week. Thank you.

*Comments by ZOOM

Alexandra Flores, Italia Quintana, Melony Lomeli: We are representing a collective of students working with the New Mexico Immigrant Law Center. Our purpose here today is to address the ongoing mistreatment and alarming conditions faced by the people in the Torrance County Detention Facility. Currently, large numbers of people are being detained in Torrance and some have been there since January. We would like to address a few concerns that we observed during our recent visit to the detention facility. Recently, some colleagues and I interviewed

people who are actively detained at the Torrance County Detention Facility. These people warned us of mistreatment from facility workers, broken living conditions, lack of access to medical care, and inaccessibility to any form of communication. These conditions are concerning, and we hope to share some experiences to bring awareness to their living conditions.

We talked with one man with a physical disability that impairs his legs, causing him to rely on crutches for mobility. When he requested to see a medic, the doctor insufficiently addressed his urgent medical condition. Despite his disability, this man continues to have to partake in physical labor within the detention facility to receive funds for phone calls to lawyers and his family. Other people detail that the calls that they can afford are often dropped or cut short when the person expresses concern over their living conditions. Many people are fearful of speaking out against unfair treatment as they worry about facing repercussions, guards may restrain their access to food, personal hygiene products, and showers.

We urge the community of Torrance County as well as the County Commissioners to take a compassionate stance alongside the people facing these inadequacies by acknowledging the conditions that they face. We hope others will take issue with these inhumane conditions and reassert our shared humanity. If you're interested in helping or learning more then the New Mexico Immigration Law Center as well as other organizations working alongside them provide educational opportunities as well as ways to volunteer.

PJ Podesta- Legal service provider with Innovation Law Lab: I want to contextualize the group letter you all are about to hear read by one of five authors detained, who shared the letter with us on Monday. They've all been detained at TCDF for several months. They were forced to flee home and have in the US received positive credible, fear determinations and their asylum cases which shouldn't lead to release unless there is some particular factor ICE chooses to consider against that. These men and also as they put it, half of the detention center, have spent between weeks to many months locked up at TCDF, and the conditions they and so many others have cited without any meaningful communication with the ICE officer responsible for their cases. It simply cannot be credibly claimed as some have attempted that locking up these men in this way is in the service of the safety of communities in New Mexico or elsewhere in the US, nor as Ice and Core Civic have demonstrated with impunity. Can we imagine that

these are simply a few things to be ironed out here. These are profound problems at TCDF, and they are endemic. However, calling them problems is a tricky thing and depends on your perspective because the truth is that the cruelty is the point. ICE detention is a system meant to punish and deter people from exercising their lawful right to seek protection. There's no time today to discuss this fully. US officials across administrations since at least the 1980s have openly made this clear. Torrance County does not have to be a party to such a system. The right thing to do is to end the county's facilitation of this arrangement at TCDF by refusing to renew the contract involved. Thank you.

Ian Philabaum: I have a recording in Spanish to share with you all thank you so much for providing an interpretation. (Recording was played a sentence at a time for interpretation.)

Arely Cuevas – Interpreter: Good morning today is June 2024. He wants to formally make a complaint about what has been going on. He wants to make complaints about the way they have not given them proper stuff for hygiene, and proper medication. They have left them in holding cells for more than six hours. They have been treated badly over the race. He continued by again saying they do not give them water. They refuse their phone calls on Sundays. They get a phone call, and they are told they cannot have that phone call. He starts by talking about Officer Flores who he says is responsible for most of the detentions there and he's responsible for the mistreatment. He wants the government and the relatives of people who might have a family member in the facility because of the way these people are being treated. Example: he gives the name of Jamie who is recovering from surgery and should be in the process of being released and he has not yet been released. They have not given him the proper medication or accommodations that he needs. Mario is another detainee who has been there for over four months, I believe he said, he was taken away from his wife and family. He is told on a positive that he is to be released and again he's still detained. He gives other names of those who were also detainees who suffered from ulcers and other medical issues. They all have a positive note to be released. Again, they are being ignored and not taken into consideration and he's concerned.

8. APPROVAL OF MINUTES:

A. COMMISSION: Request approval of minutes of the May 8, 2024, Regular Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve minutes of the May 8, 2024, Regular Meeting of the Board of County Commissioners.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

B. COMMISSION: Request approval of minutes of the May 16, 2024, Special Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve minutes of May 16, 2024, Special Meeting of the Board of County Commissioners.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

C. COMMISSION: Request approval of minutes of the May 22, 2024, Regular Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve minutes of the May 22, 2024, Regular Meeting of the Board of County Commissioners.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

9. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve payables.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:

11. ADOPTION OF RESOLUTION:

A. FINANCE: Discussion and possible approval of Resolution 2024-21, Budget Adjustment, superseding Resolution 2024-19.

Misty Witt-County Finance Director: This resolution came to you last Commission meeting; however, we had two main changes to it. For the first one on Schedule A, we had to add the state-required reserve. This is just for LGBMS system reporting. It does not affect the internal County budget or the way it's recorded in our accounting software. LGBMS did request we add that line item to this resolution. On Schedule B, we received the New Mexico Summer Enrichment Intern Program Grant, which was added to this budget adjustment.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Budget Adjustment, superseding Resolution 2024-19.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:
MOTION CARRIED

13. DISCUSSION

A. GRANTS/SENIOR SERVICES: Presentation of the annual report from Presbyterian Medical Services on programs and services provided to senior citizens in Torrance County, to include discussion of successes, challenges, plans, and draft Operating and Use Agreement for FY2025.

Angela Coburn - PMS Central Region Director: I provided a little bit of history on PMS, it's my understanding the Commission wanted to learn a little bit more about the organization and what we do. A copy of our org chart from our senior leadership down to my level. My region runs from Cuba to Tucumcari. We run clinics, senior centers, Head Start programs, and home visiting programs within my region. The timeline of programs gives you what PMS has done throughout the state. The first program in Torrance County was in 1989, with the opening of Hope Medical Center run by a private board at that point. They requested PMS to come take over Estancia Head Start in 1995. The Mountainair Family Health Center was built in 1997. UNM was running the program at that time. They did not want to be in Torrance County anymore. They asked us to partner with them. We built the partnership to get the new clinic built in 1995 in Mountainair. We opened other Head Start classrooms throughout the county, and then in 2002, was when Bob Ayre, who was then the County Manager at that time, came to PMS and asked if we would be willing to run the Senior Program. We started running the program in McKinley County in 2001. That's how the partnership began in 2002. I was the Administrator of the two clinics at that time and then started to run the Senior Program. I directly ran the program for about three years. Lisa Lujan is currently the Administrator of the Senior Program. We opened a school-based health center in Moriarty Elementary School, we are doing telehealth services. It's a new model for us. We have 11 or 12 brick-and-mortar school-based health centers throughout the state. We had nine visits. I think five of them were behavioral health visits and four primary care visits to start the year.

We run the senior programs in three counties. They've approached us in several other counties, but we have declined to do that, because these programs are tough, and they are not well funded. That was one reason we've come to the County to see if any funds can help operationally. We do have an Operating Use Agreement, which is what we're requesting to renew. That's for the use of the buildings because all the centers and vehicles are County-owned buildings. After all, they're all purchased with Capital Outlay Funds. As the fiscal agent, the County owns all of those. What happens is, that because we are not county employees, we have to insure those vehicles, they are dually insured, they're insured by the County, and they're insured by PMS. With the buildings, you have your liability insurance, we also carry liability insurance and worker's comp, because those are our employees in those buildings. Those are some of the things that frustrate me because, they're expenses that I wish we didn't have, by having to duly insure some of those things in the agreement. This is a template that we received from AAA. It's a standard agreement that's been used everywhere, we mark off kind of what the County is responsible for, and you have consistently paid for the utilities, maintenance, and vehicle maintenance, as well. We cover the internet and those things that we need to run the program.

Home delivery routes: Moriarty route is 56 miles a day, round trip. Estancia route is 69 miles a day. The Mountainair route is 71 miles a day. Multiply these numbers by five. That's how much mileage we're putting on these vehicles. It's a large territory that we're covering every day. Fuel costs and so forth. We'd like to invite any one of you to come and ride along on our route. It was heartbreaking to go out to some of these homes and see how some of our seniors live and get by. Sometimes they grab your arm because they don't want you to leave. After all, you're the only person they see in a day. At least we know they're getting at least one hot meal. Some of them qualify for two meals, they'll get a hot lunch, and then they get a frozen evening meal and frozen meals for the weekend. That's how they're all assessed based on their nutritional needs, and how many meals they get in a day, or a week. We've been thankful that we didn't need to come to the County and request any money. I'm still hoping we may not need it because we're constantly looking for added grants to help support. I believe when Lisa and Greg came to address the Commission, a month or so ago, we had provided some information that we were projecting about a \$125,000 loss by the end of the year. We did receive an additional \$73,000 which has closed that gap significantly. We are right now trying to figure out how we might be able to work with our Head Start program to cook meals at a reduced cost because we're struggling with staff. We have four vacant cook positions. We also got notified yesterday that we

received \$4,500 from the United Way for this coming fiscal year. Those help close the gaps.

Ryan Schwebach-County Chairman: This is all new to this Commission. I need a little history. Why did the county come to PMS? What was their reason?

Angela Coburn - PMS Central Region Director: Honestly, I wasn't involved in those conversations. I'm assuming because of the issues we're facing right now. This is a hard program to keep staff it's an entry-level, minimum-wage position. We have tremendous turnover.

Ryan Schwebach-County Chairman: How does that funding work within your organization? I assume the Senior Center portion is different than your medical center?

Angela Coburn - PMS Central Region Director: Yes, it's a separate budget. They're also broken down by congregate meals, home-delivered meals, and transportation. We have to do time studies because we have to figure out how much time our cooks take to prepare congregate meals versus delivered meals. The delivery drivers help prepare meals because they're in the kitchen. It's the most complex budget I have ever dealt with.

Ryan Schwebach-County Chairman: When you receive these grants, is there an administrative fee that's pulled off that goes to PMS as a whole?

Angela Coburn - PMS Central Region Director: There is no local indirect, there is a little bit of corporate indirect, but my salary, my Fiscal Manager, and my Administrative Assistant, which is part of the Central Region Admin, in all of our other programs, there's a local indirect, which is what covers us. For the Senior Program and the Home Visiting Program, because those budgets are so tight, we don't incur any of that in those two budgets. There is the PMS indirect because that covers our accounting office, IT, and all of those other departments that help support the programs as a whole, but we don't let any of the local indirect in there.

Ryan Schwebach-County Chairman: What is the cause of operation in the red? What is the cause, lack of funding coming in, higher demand, or just increased costs?

Angela Coburn - PMS Central Region Director: A little bit of everything. We've had a higher demand for home-delivered meals, following COVID. People got sick during COVID and now qualify for home delivery, and they don't come

into the center, because of packaging costs. Sadly, Oliver Trays has a corner on the market, and the state is now negotiating with them.

Angela Coburn - PMS Central Region Director: Every year we prepare a real budget. We were funded about \$70,000 more this year in FY25 than we were last year. Every year, AAA wants a real budget. We do a budget that probably would be more like \$550,000. We could pay higher wages and, do some of these things we need to. Then they come back and say, we're only going to give you \$484,000. We have to back up and fit it into that number. They did get some additional dollars this year. That's why we got the \$70,000 additional into our operating budget. We got \$55,000 which was specific for capacity building. That's going to go into salaries. Hopefully, we can fill the vacant positions, by getting them a higher wage.

Ryan Schwebach-County Chairman: Commissioners, after listening to PMS, and how they are organized. Are we comfortable working with them?

Kevin McCall-County Vice Chair: Let me first say thanks for being here. I'm pleased that there is a contract. Are you intercepting the funds that we would get and should get for the Senior Citizen Program? If we were running it ourselves?

Angela Coburn - PMS Central Region Director: If you were running it yourself, you would contract with AAA. We became the new contractor.

Kevin McCall-County Vice Chair: I want to address the double insuring of the vehicles and buildings. With a proper MOU, this can be addressed with the attorney involved. I think that there is some waste.

Michael I. Garcia-County Attorney: The draft contract shows that PMS is an independent contractor. They're not going to be employees of the county. The other part of it has both of us covering insurance. From the attorney's perspective, it's good to have as much insurance as you can.

Ryan Schwebach-County Chairman: We all know, it's insurance companies making the money on it. I suggest we bring both insurance companies to the table and find the wording for a specific policy to cover this. I think it's doable. I think it's worth looking at.

Michael I. Garcia-County Attorney: For us, it's going to be New Mexico Counties. The truth is, if there was ever a lawsuit, each party would be on the hook for its negligence.

Ryan Schwebach-County Chairman: We're looking for liability, if we have a negligence lawsuit, it comes in no matter what insurance policy we have. On liability, whether it's with slips and falls or minor things like that. That's what we're looking to cover.

Kevin McCall-County Vice Chair: My experience with two insurance companies, if it's not clear, who's the primary and who's the secondary, they're both going to the blame game. Therefore, maybe some more clarification within the contract as to who's primary and secondary.

Michael I. Garcia-County Attorney: If their folks are driving, we want their insurance covering it.

Ryan Schwebach-County Chairman: In my opinion, these insurance companies are in the business of making money. We need to look into it.

Kevin McCall-County Vice Chair: I am in favor of keeping PMS.

Angela Coburn - PMS Central Region Director: We've never come to the County for any operational funds. This year has been rough. We will continue to look for money. If there's a way the County can have a line-item budget, just in case, where if we're running \$10,000 in the hole. Typically our clinics, who are revenue generators, can cover that gap. I know when one place where we dropped the ball, is in our Operating and Use Agreement. We were supposed to be coming quarterly to report to you. There's a big gap as to why you aren't aware. We can give you an update on how many meals we've served and, and those kinds of things. We make that commitment that either Lisa or I will be here once a quarter to present an update.

Kevin McCall-County Vice Chair: If we get reports when I'm in Santa Fe talking to our legislators, I can be a little more mindful of your needs and wants.

Samuel Schropp-County Commissioner: We've all read about administrative costs, insurance, and health care. The AAA money that we're getting, does that go

to administrative costs in this program, or is PMS taking care of those costs for this entity?

Angela Coburn - PMS Central Region Director: Within the PMS structure, there is a local indirect and a corporate indirect. Our local indirect does not impact the Senior Program in the Home Visiting Program. So Lisa does not get charged in your budget for my time, my Fiscal Manager's time, and my Administrative Assistant's time. There are those costs that are fixed by the organization, that's our accounting department, our payroll department, our IT. It's an 8% cap of indirect that comes off of that grant.

Samuel Schropp-County Commissioner: Other than the grant money, are you all responsible for your administrative costs? Do you have to generate revenue for that, or is that part of the PMS umbrella as well?

Angela Coburn - PMS Central Region Director: There is money generated through the Senior Program by requested donations. It's not mandatory. We've seen that number decline over the years. Historically, we had been collecting around \$18,000 a year. We're on target this year to collect about \$15,000. We can't force it to be a requested donation of \$1.50. There's no other revenue that's generated through that program. It's all grant money. That's why we looked for additional grants. We applied for Albuquerque Community Foundation, but we just found out that we did not receive that. We're in the process of doing an application with Khan Alma, which is another foundation, and through United Way we were funded \$12,000 yesterday.

Kevin McCall-County Vice Chair: When is the contract renewal?

Angela Coburn - PMS Central Region Director: It expires June 30, 2024. The new contract will start July 1, 2024, this is a five-year contract.

Ryan Schwebach-County Chairman: It does not sit well with me that our seniors are not being taken care of. I want a budget that will show us what will make it work. I want that brought before this Commission. We can decide how to fund it, and how to visit with our state and federal representatives.

Kevin McCall-County Vice Chair: I want to clarify a little bit what the Chairman said, our senior citizens are being taken care of and we appreciate you. We would like to see them taken care of more.

Angela Coburn - PMS Central Region Director: I get it. There's always more we can do.

Ryan Schwebach-County Chairman: Yes, we do have funds. We all know if we start funding it, the people in the background don't have to, they need to be held accountable, just like we're being made aware of it, we're trying to be accountable. They need to hold the same accountability. That's why I want to build up in a form that goes both ways. We can't expect this job to be done on bare minimum wage, on part-time work, and with run-down vehicles. Our county requires it. We have to bring common sense into this. Email your operating budget for this year to the County Manager and we will look into this more.

B. VALENCIA SHELTER SERVICES: Presentation of Valencia Shelter Service's Annual Report, plan, needs, and discussion of draft Memorandum of Agreement (MOA) for FY2025.

Katelyn Cole - Victim Services Coordinator at VSS: This was our first year taking over the county's grant. We serve a lot more than Valencia county, we now serve Torrance, Socorro, and Catron County for our child advocacy center. We have now rebranded and renamed ourselves to just VSS and serving Central New Mexico.

All the services that we have at VSS are available to Torrance County. 24/7 Crisis Intervention Line, which is connected directly to our emergency shelter. Our emergency shelter is located in Valencia County, we have transportation to help get anyone who needs shelter to Valencia County. We have our transitional housing. We have a housing department that works with HUD and another funding source. We provide counseling, both group and individual. We provide legal advocacy; legal advocacy is the program that we have within Torrance County. She is online and provides legal advocacy, does court accompaniment, helps file restraining orders, and motions, and gets any other paperwork they need to file, like divorce and custody. She also provides any needs that they have, whether it's clothing or food, and helps them apply for Victim Compensation. She also gets them a hotel for emergency shelter if our shelter is full, or they have a need, where they need to still be here, whether it's work or school. We have our offender rehabilitation program offered to Torrance County as well. This is over Zoom for all of our participants. Those who are offenders of domestic violence, sometimes

are court-ordered, and sometimes they self-refer, this is a 52-week, one-year program for them to learn how to break that cycle of violence. We have Torrance County residents who participate in that. We have our sexual assault prevention education. We have an accredited child advocacy center that does forensic interviews for child abuse cases. We have our SANE unit. This is a Sexual Assault Nursing Exam unit. We work as a satellite for Albuquerque SANE. As of July 1st, we will have our own SANE unit, Nurse, and Medical Director. Our nurses are looking to be travel nurses. We are going to look at being able to have an exam room, if someone does need a domestic violence exam or a sexual assault exam they would travel here for the exam.

I wanted to provide you with some numbers. I provided both what we have served under the grant specifically, but then wanted to provide you with the numbers we've served in total. Under the grant, we have served a total of 53 different clients, they were served specifically with that funding. In total within Torrance County, we have served with other funding sources 137 people. The contacts are the number of services provided to those individuals. Under the Torrance County DV grant, we have served 181 different services and contacts, in total for the year for Torrance county residents, it has been 553. We have provided emergency shelter to 10 different residents within Torrance County. We do crisis intervention and our agency; the Child Advocacy Center runs the multidisciplinary team for child abuse cases for CYFD and law enforcement. We facilitate those team meetings with the DEA together with law enforcement. We see where the cases are, what is going on with them, and who's currently working with them. The other services that we provided within Torrance County, with other funding was the case tracking for those cases. Our facilitator for MBT tracks every case. There are a lot of cases, unfortunately, of child abuse. She tracks every single case meticulously, including for Torrance County, to see what hearing is coming up where the case is currently at in the court system, and she tracks it from beginning to end. We have provided travel, transportation, individual and group counseling, and offender services, SANE services, and emergency shelter within Torrance County. I started here in January. Since January, we've been working hard on getting things set up in our office here. We have been trying to do as much outreach as possible. A lot of outreach has been with law enforcement. We have met with Torrance County Sheriff's, Moriarty, Estancia PD, and Edgewood. We have provided training for them. I provided you with a survey that is done with domestic violence victims to determine how likely they are to be killed by their offender. Our goal is to have law enforcement complete these surveys with each domestic violence victim and then return them to us because a lot of times victims don't reach out for help themselves because they're scared and for a multitude of other reasons. We reach

out to them ourselves. Currently, within Valencia County, LLPD, and Valencia Sheriff's, Bosque Farms, all them send us those surveys. We consider them referrals and we contact every single one multiple times to see if they'd like any services. This is something we're working on with law enforcement, because ultimately this also helps them because if we can get these victims to help, hopefully, they can stop getting called out over and over again to the same house. We also provided you with those brown bags. These are also provided to law enforcement. These are meant to be inconspicuous with our services and services for domestic violence as a whole and education as well. Anytime an officer is called out they can provide a victim with just one of these lunch bags for them to see what services we offer and get help if they want to.

We have been working in the office that we're currently in. We have three offices in that building. We have been working on making it cohesive with our office in Valencia. Getting new equipment up to date, just making it also a little more comforting for those with trauma. We try to make it as inviting for them to come in as possible. When you think of a shelter, you probably think of cots on the ground. Our emergency shelter within Valencia County is a home. It is a four-bedroom, three-bathroom, full kitchen, living room, backyard with basketball courts, swings and a playground. We try to provide our victims who have undergone terrible trauma with the safest home that we possibly can. We have been working on recruiting. Currently, we have one full-time advocate here. My Lead Advocate and I come once a week. We are working on hiring another full-time advocate to provide support to all of the residents and provide support to our current advocate. Ultimately, we offer a lot of services that the county's DV didn't previously offer. We have the shelter and the child advocacy center. We have been working on streamlining how those procedures work. How do we get people into hotels, so that our advocate doesn't need to be on call 24/7? How do we make sure everything is mirroring each other, and we're providing the best services possible? That's what we've been focusing on since I joined in January.

Our future long-term goal is to have exams available within the county so that victims are not having to go all the way to Albuquerque, or if they choose to Valencia. We'd also like to eventually have a Child Advocacy Center available here. So child abuse victims don't have to go all the way to Albuquerque for forensic interviews, we'd like to eventually provide them care for you all. We would love to eventually have prevention services within the schools. We have a Prevention Advocate at our main office that's working on getting into schools and teaching about dating violence prevention because it's also a huge problem for youth. We would like to provide in-person counseling services right now, any

counseling services have to be over the phone or via Zoom, and our counseling right now, funds are also very small. We have one counselor who is also the supervisor. We do get interns and currently have one intern. It's a small department and the need is huge.

If someone needs emergency shelter, we have a shelter van that we can transport. We work out what works best to get them to our shelter, but we would transport them even if it's our advocate here and meet halfway with one of our shelter advocates, or if it's the middle of the night or a weekend, we put them up in a hotel for a day until we can get them to our shelter.

Kevin McCall-County Vice Chair: Thank you, I like the rebranding.

Ryan Schwebach-County Chairman: Is there anything you need from the county?

Katelyn Cole - Victim Services Coordinator at VSS: Pushing law enforcement to get those referrals to us and reach out to us. So people know we're here. Get law enforcement to give us the victims, and then we'd take it from there for them.

Ryan Schwebach-County Chairman: Thanks for being here.

Amanda Lujan - Grants Administrator: I wanted to say two things. One is we wanted Katelyn to present and thank you all for your great work here because this MOU was also up for approval at the next meeting. Also, I wanted to reiterate that Valencia Shelter Services would love for you all to come out and visit their complex in Valencia County. We can arrange that with County Manager Barela because once you see the space you understand how all the programs work together and how it can be beneficial to Torrance in the future.

12. APPROVAL

A. CLERK: Canvass 2024 Primary Election.

Linda Jaramillo-County Clerk: The 2024 Primary Election Canvass included the major parties, Republicans, Democrats, and Libertarians. I'm going to present with

the help of Sylvia Chavez - Chief Deputy County Clerk and Senaida Anaya - Bureau of Elections Administrator, they were instrumental in running this election. Sylvia will be your next County Clerk; she will be an excellent Clerk. The Independent party can still come forward for the General Elections and maybe write-ins. In my experience of 25 years of running elections, Sylvia's the winner. The turnout was low at 24%. This election nominates candidates to go on from their respective parties to the General Election.

The reports are the overall canvass by precinct. For every election, our precinct workers bring this pouch back in with a memory card directly from the machine. They bring this to us on election night. Whoever is entering accepts this, they enter these memory cartridges into our reader, and it populates the totals, and then you can see that at the Secretary of State's office website. Every precinct brings in their tapes and every tape starts with a zero count to show no votes before the election starts. These tapes have the totals per candidate. Then at the end of the night, they print an end-of-day report. Everybody signs because they're certifying that they were there and that everything was done properly. All tapes are signed by the precinct workers to show that everything was certified, and the tapes were correct. They give you all the totals. Today, we can review every precinct. You can read the tapes if you'd like. We double-checked that everything was done correctly. Everyone did an excellent job. I wanted to say that the money you gave me for the position of Bureau of Elections Administrator was very well spent. She took the initiative to pre-train our precinct workers. Do you want to go to every bag and check the tapes or I can read off the results?

Ryan Schwebach-County Chairman: Read off the results.

Linda Jaramillo-County Clerk: Democratic Party - Joseph R Biden 497; Marianne D Williamson. 64; uncommitted delegate 48; Martin Heinrich 578; Melanie Ann Stansbury 576; William Burton Scott 288; Elizabeth Liz Stefanics 258; Fred Ponzlov 335; Anita Amelia Gonzalez 131; Ambrose M. Castellano 86; Libertarian Party - Lars Mapstead 1; uncommitted delegate 5; Catherine Ann Divitt 0; Republican Party - Chris Christie 24; Nikki Haley 75; Vivek Ramaswamy 8; Donald Trump 1116; uncommitted delegates 32; Nella Louise Domenici 1046; Louis Sanchez 378; Steve Jones 814; Ant L Thornton 443; Stefani Lord 776; Clint Wellborn 1039; Sylvia Chavez 1098; Kathryn Hernandez 1055; Linda Jaramillo 286; Mark Martinez 20; Nick Sedillo 159; Nathan M Dial 169.

The uncommitted delegates in the presidential are considered protesters. This is the first year this was a choice.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve 2024 Primary Election Canvass.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

B. DWI: Request approval of LDWI FY25 Grant Agreement.

Deanna Lopez-County DWI Program Coordinator: I'm here to request approval for the Local Driving While Intoxicated grant agreement between the State of New Mexico Department of Finance and Administration, the Local Government Division, DWI grant program, and Torrance County, and the amount of \$100,000.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve LDWI FY25 Grant Agreement.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Deanna Lopez-County DWI Program Coordinator: I just wanted to let you know that also part of the grant, there's the grant and then we get distribution which does not have to be approved. I just wanted to let the Commissioners know that we also will be receiving as part of the distribution \$108,682.

C. SHERIFF: Request approval of General Agreement between the National Park Service, an Agency of the United States Department of the Interior, acting through the Superintendent of Salinas Pueblo Missions National

Monument, and the Torrance County Sheriff's Office to provide mutual law enforcement assistance and conduct search and rescue operations in lands within the Park's boundaries within Torrance County.

Amanda Lujan - Grants Administrator: This is a general agreement between the Torrance County Sheriff's Office, and the National Park Services, particularly Salinas Pueblo, and it's to provide mutual aid and any other assistance that may be needed on that property by the Torrance County Sheriff's Office.

Based on this agreement, it doesn't look like there's any actual money exchanging hands. It's just giving permission for jurisdiction to be on that property in those instances. This is something that we do every year. It is a five-year agreement.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve General Agreement between the National Park Service, an Agency of the United States Department of the Interior, acting through the Superintendent of Salinas Pueblo Missions National Monument, and the Torrance County Sheriff's Office to provide mutual law enforcement assistance and conduct search and rescue operations in lands within the Park's boundaries within Torrance County.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

D. FIRE: Request approval of the new Torrance County Fire Department (TCFD) patch and emblem.

Jim Winham - County Fire Chief: We did a vote with our personnel. These are the two that they came up with. The reason for the change is not only a rebranding, but if you'll notice, we look exactly like the large municipal Fire Department just west of us. This won't be a large purchase. We will start as we get new apparatus as we have to replace decals, etc. We'll do it one at a time. The blue one will be the shoulder patch and the other one will be the decal for vehicles.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve new Torrance County Fire Department (TCFD) patch and emblem.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Ryan Schwebach – County Chairman: We will discuss items 12 E, F, and G together.

Jim Winham - County Fire Chief: Our current EMS and Fire staff are dual roll/multifunctional. In other words, they can be on the ambulance, or they can be on fire apparatus. We're in the process of having every member who is full-time going through Firefighter One and Two. That's our goal, a virtual class, and two weeks in Socorro to go through the burned buildings. In the future, we hope to be able to do that here in Torrance County, save some money on travel, and be able to do it at a moment's notice and schedule them ourselves.

We are and will continue to be a combination Fire Department. We're continuing to increase our recruiting efforts to speed up our responses. We're asking to increase our area of responsibilities, first responders and EMS moving up north and south would be requesting six new positions. They will be staffed on an ambulance, but they'd also be cross-trained as a Firefighter. Their primary mission would be EMS, and their secondary would be Fire. We have checked with billing, for about 1000 transports, which was the last year we received \$512,000, with an 88% collection rate. 88% is very high, most services are mid-50s. Since we have mostly government insurance, we are around \$422 to \$500, a transport that we're getting paid. I said \$1000, it's \$1250. If we increase the call volume, by at least two calls a day, for our cost of these people that would leave us at a \$130,000 deficit, if we increase three transports in a 24-hour day that would leave instead of a \$95,000 deficit to hire 16 additional people. The way to offset that is we are working right now with a consulting group out of Washington DC for the GBMT program. The Federal Government pays us back for our direct costs for transporting any Medicare/Medicaid patient. Right now they have a cap of around \$200, depending on the types of calls that they pay, our direct costs are much higher. If we turn in every quarter, fuel, personnel costs, any use of maintenance, soft supplies, etc., the Federal Government reimburses us quarterly.

Kevin McCall-County Vice Chair: What does Torrance County look like, currently?

Jim Winham - County Fire Chief: Based on the EMS calls that we're doing right now, I'm not sure what the total cost is. They're still working on that right now. It's hard to get our unit costs. I'm guessing somewhere around \$75,000 to \$100,000 a quarter. We think those numbers can change. It's been successful in other places. The one catch is the Federal Government can stop the program at any time. It's been consistent for the last, you know, 10-12 years. There'll be some costs we have to pay our consultant to do that out of Washington DC. I've worked with that group before, and they are good. That would be an increase that would put on an additional EMS ambulance per day, we're 7.6 calls per day, which is a lot more than I anticipated. Some days are busier, some days are slower. The last time I was in an ambulance for seven hours. Our mission times are two hours, depending on where in the County we respond to. Putting on this additional unit for protection, and aiding patient care. The goal that we want to do is to decrease our response times, not only for EMS but for all emergencies, including Fire. Part of the ambulance group's responsibility is to supplement volunteers. As a Fire response, sometimes they can go out initially and get on the scene quickly. With fire, the faster you get on the scene; the more property you're saving more lives. About a month ago, we responded with the ambulance crew out of District Three and found a fire in the back bedroom of the mobile home and saved the entire mobile home. You don't save mobile homes very often. We want to look at decreasing the property loss. We use Firefighters and EMTs as the same and also help us institute our County-wide Technical Rescue Force County-wide Interagency Training. We want to look at a Hazardous Materials Response Task Force in which we have the equipment and supplies, and we need the personnel. We want to meet and exceed ISO a PA and the New Mexico State Fire Marshal's Office Standards and guidelines for units. If I have an additional ambulance, it's not on an EMS call. They're cross-trained.

Samuel Schropp-County Commissioner: Under Chief Dirks, Jason Quintana was working on a deal to stage tankers in the mountain communities. I'd like you to revisit that and see if that's a practical thing to do.

Jim Winham - County Fire Chief: That's something that we can work on. I'm going to move on and combine these PRN which is another word for part-time, which is something new. Hiring part-time people who work a certain minimum number of hours per month. We'd use them to supplement the EMS and the Fire

staff predominantly EMS staff. They would be put on a dynamically deployed ambulance for 12 to 16 hours. We look at the 16-hour upshift because we don't have to have a place for them to sleep. They're on duty for those 16 hours. They move, they don't have a static station. They go where they are needed. The biggest thing is response, patient care, and saving property and lives.

We're asking for PRNs who will be other firefighters from other departments that already have Firefighter One and want to be officer-trained, EMS intermediate. I'd like to have a couple of MCs or maybe all intermediates, we will take a flat rate, it's \$24 an hour. This would be a day-out job. Most Firefighters have a day off job. This would be an opportunity for them. We have several career Firefighters who work on the other side of the mountains or in other departments and would like a part-time position that lives in our area that would be most beneficial for them. For the last 13 years of my career, I did all PRN. Insurance on your PRNs will be the standard that everybody in the department carries.

Workman's Comp and the liability we carry will be an additional cost. It's not a group policy. It just depends on how much and I'll find that information out for the Commission.

We have a blanket policy. It doesn't matter how many we have employed, it's covered. Going back to the question about the benefits, since they are part-time they would not be eligible for insurance.

Regarding the medical billing collections that we have, this fiscal year to date, we've collected \$277,207.98, which is running two ambulances, averaging \$138,603.99 per ambulance. If we were to add an ambulance at that same collection rate, it would be a total of \$415,811.97.

I like the concept of dynamic positioning, especially with the limited resources we have that let you move your equipment around to cover the County. I want to be where the people are. You can look at your history over a couple of years and pinpoint the number of calls and locations.

The firefighter recruitment bond, the FY 25 House Bill 88, just extended the period to June 28. They also increase the maximum cap per individual on that to \$75,000. That was \$60,000 or \$65,000. The purpose of and intentions of this fund are to offset the cost of new Firefighters in the interior recruits and help improve response times and food via ratings and supplemental system paid or volunteer organizations with additional training responders, we're putting the grant in. In the

middle, we have to change a few things, we have till the 28th once it gets approved. It pays completely 100% for the first year, second year, it's 50%. Third-year allocation is 25%. It's important for the Fire Protection of the town to have a few full-time members either in or on an ambulance or not be stationed at some of our stations where they can be ready to go. These things are not free, but we have to protect citizens and the environment as much as we can. We want to do the best thing that you can do.

Ryan Schwebach-County Chairman: Let's break this down. In what you have presented to us, let's assume we're moving forward with these positions. Is there enough equipment?

Jim Winham - County Fire Chief: We have enough ambulances to do that with one reserve. We have the funds for a CPR machine. We needed a power lead system, which we have the funds to do. We have six monitors. They're different, but we have six monitors to use right now. We have all the soft supplies. We have a red type three ambulance; it needs a new chassis. The apparatus: we have the equipment. There will be other things such as uniforms, and boots.

Kevin McCall-County Vice Chair: Are we putting the cart before the horse if we don't figure out where we're going to house them? There's housing and we're talking just operational costs. Are we talking about having to build new buildings?

Jim Winham - County Fire Chief: There are some areas we can lease, or purchase and I don't have the price for them yet. I can house four ambulances right now.

Hanna Sanchez-Deputy Fire Chief: We have the place to house the ambulances and we would potentially have the place to house the personnel. While the station that we're currently in we're having to conduct fire watch because we do not have a fire suppression system. That is going to be the problem with all the 10 buildings. However, I think if we are upfront with the State Fire Marshal's office and Captain Dial, we can continue moving forward with a Fire Watch program at whatever station they want, with the potential of placing a fire suppression system in the station's District Two was the one recently remodeled. I believe it was two years ago, CID did deem it residential. I know Captain Dial did have questions about its commercial use. There's not a vehicle that is placed in that building, it is just rooms and showers. Essentially, in a room, there's not even a stove. To offset that what we could do for safety purposes is to place toaster ovens, you know, stuff that we could use electrical, that wouldn't pose any threat for five. We have the means to

do it, we would just have to take the proper steps necessary. There are other options as well as a portable trailer, or bunkhouse that we discussed before, there are options.

Ryan Schwebach-County Chairman: Your forecasting income coming in from transports to offsets the majority of this endeavor?

Jim Winham - County Fire Chief: Yes, in addition to the DMT, or the additional money from the Federal Government, which is not guaranteed. As long as it's available, you can do it.

Ryan Schwebach-County Chairman: What you're asking of the county now is to set aside approximately half a million dollars. Is that right?

Jim Winham - County Fire Chief: I believe it was, if we're talking about the billing, I'm targeting the added individuals.

Ryan Schwebach-County Chairman: The way I look at this is what we're risking. Whether you call it a risk or not, that's what we have to set aside. In anticipation that this comes through if it doesn't come through, then we're looking at a long-term endeavor or cutting jobs and services.

Janice Barela-Madam County Manager: According to the numbers that I provided you. The only additional amount of money that we would receive is possibly the \$138, 603.99 cents, and that is for one additional ambulance. The overall cost is what they're bringing in for the year, but we're using the money that we already are getting the \$277,207.98 to pay for our current staffing and all the different things that are needed. It's not that we're going to have this \$400,000 additional on top of what we're already collecting, that's paying for our current services.

Jim Winham - County Fire Chief: Now we have the federal funding that we have never had. \$200,000, a quarter, best case scenario, we're committed an extra \$300,000 up to \$500,000 is what we're looking for.

Kevin McCall-County Vice Chair: I'm not ready to hire six yet. My suggestion today is to hire for part-time, till we get additional information from you and news as to apparatuses and housing. I'm a little more apprehensive about your stance in this in this regard. I need more time to add another half million dollars to the county's budget line.

Ryan Schwebach-County Chairman: I also recognize that what we have right now is not adequate. This looks like a pretty well-thought-out plan. At some point, I think we're going to have to take a big jump. For the sake of the remainder of the County, We need to have more hard dollars sense of what that looks like. I'm willing to put some into it. Let's talk a little bit about the timeframe with this grant, Fire/EMS, if we postpone is that still available three months down the road?

Jim Winham - County Fire Chief: Not sure, we do know that there's a lag time in anything that we do in government. We can submit for funding and then pull out if we don't move forward with the rest of this grant.

Ryan Schwebach-County Chairman: I would feel much more comfortable to have a little bit of communication with that operation before we move forward with that. We're going to move forward with the grant. Should we look at a larger number of part-timers maybe six? We can always go back.

Jim Winham - County Fire Chief: Six would be beneficial. One in vacancies, as we're experiencing right now. That would be two per shift.

Ryan Schwebach-County Chairman: We can drop those at any time converted to full-time. That's the advantage of that it takes risk off the county.

Jim Winham - County Fire Chief: I would like to say in closing up with any more questions that we do have a group of very dedicated members in our department. There's always the same one showing up all the time. I want you to know that the members that we have are going through the training, they have a lot of heart, and you know they're showing up as much as they can. So rest assured you have some pretty good people.

E. FIRE: Request approval to create six (6) new Firefighter/EMT positions at the current salary which is based on the level of licensure.

No Action Taken:

F. FIRE: Request approval to create four (4) Part-Time (PRN) Firefighter/ EMT positions, including setting salary.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve creating six (6) Part-Time (PRN) Firefighter/ EMT positions, \$24.00 an hour plus benefits.

Kevin McCall- County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

G. GRANTS/FIRE/EMS: Request approval to submit a funding application to the NM Department of Finance & Administration (DFA) to recruit firefighters and emergency medical technicians (EMTs) to improve the personal capacity of the Fire Departments: requesting funding for 10 Firefighters/EMT positions.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve submitting a funding application to the NM Department of Finance & Administration (DFA) to recruit firefighters and emergency medical technicians (EMTs) to improve the personal capacity of the Fire Departments: requesting funding for 10 Firefighters/EMT positions.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

H. GRANTS/SHERIFF: Request approval to submit an application for the NMDPS Law Enforcement Retention Fund – Year Three (3); the award amount will be determined by the Department of Public Safety (DPS).

Amanda Lujan - Grants Administrator: we've applied for this grant in the past. It's a three-year grant and we are in year three, we have to apply every year. What we do is we just submit a roster of our current officers and all of their qualifications. Then DFA determines which of those officers will be granted a bonus, based on their years, their certifications, etc. We did submit this last year, and they determined who qualifies. We just have to let them know who is on our staff roster.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve submitting an application for the NMDPS Law Enforcement Retention Fund – Year Three (3); the award amount will be determined by the Department of Public Safety (DPS).

Kevin McCall- County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

- I. **GRANTS/SENIOR CENTERS:** Request approval of Capital Outlay Application to NM Aging & Long-Term Services Division of Torrance County Senior Centers; Estancia Senior Centers \$112,000 for renovations and improvements; Mountainair Senior Center \$105,000 for renovations and improvements; and Moriarty Senior Center \$141,780 for the planning and design of a new building.

Amanda Lujan - Grants Administrator: This is our annual capital outlay request for the Senior Centers. What I've done is used the ICIP that was approved last year to determine the amounts that we requested in this application. What I did was I used it for the projects that we are currently undergoing in each of the centers. What we're going to do is probably in the next month is meet with Richard, our new Facilities Director as well as Angie and Lisa so that we have a very clear scope of work if we are funded the money so that we have a clearer picture of what each building needs. In our Capital Outlay Committee Meetings, we've been discussing how we're going to go about working with an agency for the new building, because as you know, there's property that needs to be acquired, etc. That's a different process. We are trying to finish up the Mountainair Senior Center, based on this scope of projects that we've been in for over three years. In

Estancia, we are going to be starting on some of the exterior improvements. In Moriarty is a little bit different because we need to plan all of those types of things.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Capital Outlay Application to NM Aging & Long-Term Services Division of Torrance County Senior Centers; Estancia Senior Centers \$112,000 for renovations and improvements; Mountainair Senior Center \$105,000 for renovations and improvements; and Moriarty Senior Center \$141,780 for the planning and design of a new building.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

J. GRANTS/SUMMER ENRICHMENT: Request approval of a Memorandum of Understanding (MOU) between the United States Department of the Interior National Park Service Salinas Pueblo Mission National Monument and Torrance County to host interns for Summer Enrichment Program and authorizing County Manager Janice Y. Barela as the signatory.

Amanda Lujan - Grants Administrator: As you know, we have a Summer Enrichment Internship Program and Salinas Pueblo has always been a great partner in taking students and teaching them different skills and working with us to mentor them so that they have a very successful summer. We are just asking for the signing of an MOU so that we both know what our responsibilities and duties are.

Action Taken:

Ryan Schwebach – County Chairman: Motion to approve Memorandum of Understanding (MOU) between the United States Department of the Interior National Park Service Salinas Pueblo Mission National Monument and Torrance

County to host interns for Summer Enrichment Program and authorizing County Manager Janice Y. Barela as the signatory.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

K. FINANCE/FIRE: Request approval to submit payment to Amazon of \$839.40 for the purchase of 12 New Physio-Control LifePak 12 Defibrillator Batteries: Purchase Order #35436 was issued on 7/14/2020.

Misty Witt-County Finance Director: We have been made aware by Amazon that there were some old outstanding invoices from several years back. These two next items are going to be some of this cleanup. Our Amazon account is currently on hold until we get these items resolved. So that's why we're here requesting payment today.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve submitting payment to Amazon of \$839.40 for the purchase of 12 New Physio-Control LifePak 12 Defibrillator Batteries: Purchase Order #35436 was issued on 7/14/2020.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

L. FINANCE: Request approval to pay Amazon invoice#1VDK-eG1L-H34T from June 1, 2022, in the amount of \$85.32; Purchase Order #37927 was in place at the time of order; items were ordered and received by Grants Department but the invoice was not paid. If approved, the invoice will be paid from Finance Office Supply 401-055-2219 since Grants is now part of the Finance Department.

Misty Witt-County Finance Director: This is the same story as in the Fire Department. This is an old invoice that we were made, made aware of by Amazon is required to be paid before they can look at unlocking our Amazon account. In

our research, it was the same story where we got a partial shipment. The partial shipment was paid when the rest of the order came in. It was not paid.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve paying Amazon invoice#1VDK-eG1L-H34T from June 1, 2022, in the amount of \$85.32; Purchase Order #37927 was in place at the time of order; items were ordered and received by Grants Department but the invoice was not paid. If approved, the invoice will be paid from Finance Office Supply 401-055-2219 since Grants is now part of the Finance Department.

Ryan Schwebach-County Chairman: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

M. EMERGENCY MANAGEMENT: Request ratification of State Homeland Security Grant Program application submitted to request funding to upgrade Torrance County Dispatch Center to State Radio System, upgrade Torrance County Sheriff's Office (TCSO) mobile and portable radios to be compatible with State Radio System.

Samantha O'Dell-County Emergency Manager: We have been looking at moving to the state 700 radio system. We've had lots of meetings, and lots of quotes from various situations. We have submitted the state Homeland Security grant application for a total amount is \$1,027,323. It's broken down into three projects. The first project is to upgrade Dispatch to the state radio system, which means all six consoles will be \$480,619. There was some discussion with the state Communications Director before submitting this application, as well as with Selina, our 911 Dispatch Director. The recommendation was to state in the application that we would accept half of that and do it as three consoles instead of six consoles because that's what they're primarily using at this time. We requested the full six but will accept three. For the Torrance County Sheriff's Office to move the mobile radios per unit to a compatible system, \$496,704. That is to move all 48 of their units up to compatible radio systems. Then the third project was to move their portable radios to add the software. It's a portable radio that they had purchased in the last few months. For those who do not have the software needed

for the system, \$50,000 to move to add the software to 20 radios. This grant does not have any local match. It's not an all-or-nothing.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve ratification of State Homeland Security Grant Program application submitted to request funding to upgrade Torrance County Dispatch Center to State Radio System, upgrade Torrance County Sheriff's Office (TCSO) mobile and portable radios to be compatible with State Radio System.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

N. EMERGENCY MANAGEMENT: Request ratification of submission of the Emergency Performance Grant (EMPG), a grant funding up to 50% of Emergency Managers' Salary/benefits and 25% of Emergency Management Specialist's salary/benefits.

Samantha O'Dell - County Emergency Manager: This grant that we have been applying for every year covers 50% of the salary and benefits for Emergency Manager and then 25% for Emergency Management specialists. That is because she's half Emergency Management and half Safety. We requested \$56,003.39 as a total. We didn't have enough time from when the grant came out to get it on the agendas before the deadline.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve ratification of submission of the Emergency Performance Grant (EMPG), a grant funding up to 50% of Emergency Managers' Salary/benefits and 25% of Emergency Management Specialist's salary/benefits.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

13. DISCUSSION

A. GRANTS/SENIOR SERVICES: Presentation of the annual report from Presbyterian Medical Services on programs and services provided to senior citizens in Torrance County, to include discussion of successes, challenges, plans, and draft Operating and Use Agreement for FY2025.

*heard after 11A

B. VALENCIA SHELTER SERVICES: Presentation of Valencia Shelter Service's Annual Report, plan, needs, and discussion of draft Memorandum of Agreement (MOA) for FY2025.

*heard after 13A

C. MANAGER'S REPORT:

Janice Barela-Madam County Manager: Starting Monday the Road Department will be working new hours, 6:00 am to 4:30 pm, due to increasing temperatures. Some of the projects that they're working on are finishing the fogging on Deer Canyon and Snake Hill, and they're starting a gravel project on Triple Seven in Willard. The fencing at the new road shop has been completed and they'll be doing the parking lot the first week of July. As far as some of our projects, the fairgrounds, we're currently sending someone out to start working on the Geotech survey. We'll be meeting next week with the architect concerning the new Admin building. Those meetings are now turning virtual as much as we can, we're going to handle it that way since the main architect is out of Arizona.

Regarding the funding that could be coming to our Fire Department, Torrance County's Fire Department/EMS, there has been new legislation that's been passed, it was Senate Bill 151. Title is the Emergency Medical Services Fund created. With this, they are creating a similar fund to the State Fire allotment. It would be for medical services. With this money, we have obviously, just as a front page to it. They're going to be using money from distributions, they're going to be taking from health insurance. Property insurance is going to the Fire Funds, they'll be looking at health insurance, title insurance, or anything happening with the titles in

the title companies. They have identified different funding sources, there's a certain percentage that individuals will be paying on top of that, on their tax that will be for this fund. The way that they have allocated is they're saying that no less than 75% of the money in the fund shall be used for the Local Emergency Medical Services funding program to support the cost of supplies and equipment, and operational costs other than salaries and benefits for Emergency Medical Services personnel. This money shall be distributed to Municipalities and Counties. On behalf of eligible local recipients use a formula established under rules adopted by the department. The formula shall determine each municipality and county's share of the fund based on the relative geographic size and population of each County. The formula shall also base the distribution of money for each Municipality and County on the relative number of runs of each local recipient eligible to participate in the distribution. The run rates for the shifts that the Fire Chief was talking about earlier will play into this as well. It won't go to the salaries, but it will help with supplies and costs for running those EMS calls.

Jobs we have posted, Tax Specialists One in the Treasurer's Office. We still have openings for EMT/Firefighters, Misdemeanor Compliance Officer, Administrative Assistant for the Torrance County Fair Board, Equipment Operator, Sheriff's Deputy, and Clerical Float.

Going back up to Senate Bill 151. This is related to taxation distribution, a portion of the premium tax from health insurance business to the Emergency Medical Fund making an appropriation and I believe they also went on further and talked about the title insurance

D. COMMISSIONERS' REPORTS

- 1) Kevin McCall – County Vice Chairman, District 1

Kevin McCall-County Vice Chair: My grandmother Mary McCall passed away two weeks ago, She was a longtime citizen of Estancia and taught fourth grade for 21 years. A memorial service will be on Saturday. She's going to be sorely missed. Saturday. Thank you.

2) Ryan Schwebach - County Chairman, District 2

Ryan Schwebach-County Chairman: I don't have much in my report, other than thank you for the rain.

3) Samuel Schropp – County Commissioner, District 3

Samuel Schropp-County Commissioner: As everybody knows, Linda Jaramillo, won the Primary Election for the seat in the Third District. She and I will be working together over the next six months in a transition period. I would ask that everybody continue to bring their projects and complaints to me. I will be sharing them with Ms. Jaramillo, as well as working with her on what projects she wants to see in the coming year, we'll make this a smooth transition. She and I have talked about getting into the south and outlying parts of the Third District to see the roads and meet people. I got two calls and a couple of emails, thanks to Leonard Lujan and the crew that worked the Deer Canyon Preserve Road. I got a couple of calls from Red Kingston, asking if we can remember the Mountainair Rodeo project as we go forward on different asks for months.

Janice Barela-Madam County Manager: Mr. Hindi reminded me that yesterday, we did have a pre-construction meeting for the Duran Water Project for the tank. That is coming along nicely. There are a few more documents that need to be taken care of before we get the notice to proceed signed. As soon as we have that ready to go, I'll be informing the Commission and giving updates.

14. EXECUTIVE SESSION:

15. Announcement of the next Board of County Commissioners Meeting:
June 26, 2024, at 9:00 AM

16. Signing of Official Documents.

17. Adjourn.

Action Taken:

Ryan Schwebach – County Chairman: Motion to adjourn.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

The meeting adjourned at 12:15 PM

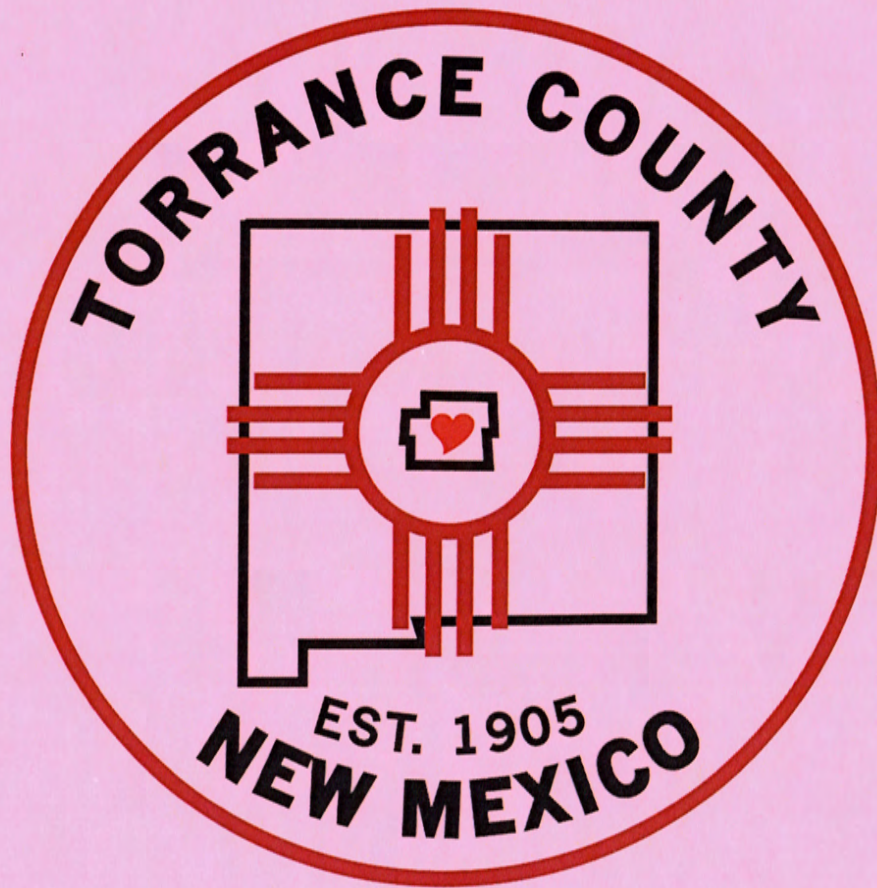
Ryan Schwebach - Chairman

Genell Morris – Admin Assistant

Date

Linda Jaramillo – County Clerk

The Video of this meeting can be viewed in its entirety on the
Torrance County NM website. (torrancecountynm.org)



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 9 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **June 26, 2024**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$894,862.15**

Kevin McCall, District 1

Ryan Schwebach, District 2

Samuel D. Schropp, District 3

Attest:

Linda Jaramillo, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates:	06/06/2024 to 06/17/2024	Total Payments: 261
Total Checks:	239	Checks: 128816 to 129059
Voided Checks:	12	Checks: 122472, 122522, 122563, 122775, 127071, 128822, 128823, 128901, 129030, 129036, 129042, 129057
Bank Drafts:	6	BD: DFT0000817, DFT0000818, DFT0000819, DFT0000820, DFT0000826, DFT0000827 (0000812, 0000813, 0000814, 0000815, 0000816, 0000821, 0000822, 0000823, 0000824, 0000825 NOT USED)
Electronic Fund Transfers:	4	EFT: 221 TO 224
Total of Payments Issued:	\$894,862.15	



Torrance County, NM

Check Report

By Check Number

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
418	COLUMBUS BANK AND TRUST	06/10/2024	EFT	0.00	777.64	221
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003559	Invoice	06/06/2024	Flex Plan	0.00	777.64	
	401-000-9001		Payroll Liabilities		777.64	
4832	PRESBYTERIAN HEALTH PLAN	06/10/2024	EFT	0.00	45,592.29	222
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003545	Invoice	06/04/2024	Presbyterian Health Insurance	0.00	585.00	
	401-000-9001		Payroll Liabilities		585.00	
INV0003571	Invoice	06/06/2024	Presbyterian Health Insurance	0.00	39,303.90	
	401-000-9001		Payroll Liabilities		39,303.90	
INV0003572	Invoice	06/06/2024	Presbyterian Health Insurance	0.00	5,703.39	
	401-000-9001		Payroll Liabilities		5,703.39	
5189	SUNRISE BANK	06/10/2024	EFT	0.00	1,642.93	223
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003574	Invoice	06/06/2024	Sunrise Loan	0.00	1,642.93	
	401-000-9001		Payroll Liabilities		1,642.93	
1232	CORECIVIC INC.	06/10/2024	EFT	0.00	109,902.10	224
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
TCDF 052024	Invoice	06/05/2024	CoreCivic Inmate Housing Jul 23-Jun 24	0.00	109,902.10	
	420-070-2172		CARE OF INMATES		109,902.10	
5603	PFEIFER VETERINARY SERVICES, LLC	06/11/2024	Regular	0.00	-215.00	122472
5614	CHAVEZ, EMMAROSE	06/11/2024	Regular	0.00	-65.00	122522
4953	OTIS, LYNDI	06/11/2024	Regular	0.00	-8,302.00	122563
5528	PETERS, NICHOLE	06/11/2024	Regular	0.00	-40.00	122775
3111	MASTER, TRACEY	06/10/2024	Regular	0.00	-37.10	127071
2534	CHILD SUPPORT ENFORCEMENT DIVS	06/10/2024	Regular	0.00	234.00	128816
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003554	Invoice	06/06/2024	Child Support	0.00	234.00	
	401-000-9001		Payroll Liabilities		234.00	
1096	NM RETIREE HEALTH-CARE AUTHORI	06/10/2024	Regular	0.00	5,950.34	128817
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003546	Invoice	06/04/2024	Retiree Health Care	0.00	46.15	
	401-000-9001		Payroll Liabilities		46.15	
INV0003573	Invoice	06/06/2024	Retiree Health Care	0.00	5,904.19	
	401-000-9001		Payroll Liabilities		5,904.19	
1335	TORRANCE COUNTY	06/10/2024	Regular	0.00	81.48	128818
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003575	Invoice	06/06/2024	Torrance County Property Tax	0.00	81.48	
	401-000-9001		Payroll Liabilities		81.48	

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
423	ADVANCED COMMUNICATIONS &	06/10/2024	Regular	0.00	238.25	128819
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
20722-00	Invoice	06/05/2024	Harris Radio Charger	0.00	238.25	
	413-091-2248		SUPPLIES - SAFETY		238.25	
5450	AMAZON BUSINESS	06/10/2024	Regular	0.00	218.81	128820
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
13VD-9LHW-L9N	Invoice	06/03/2024	Office Supplies/Equipment	0.00	218.81	
	401-030-2219		SUPPLIES - GENERAL OFFI		8.99	
	609-030-2219		SUPPLIES - GENERAL OFFI		209.82	
5450	AMAZON BUSINESS	06/10/2024	Regular	0.00	1,723.94	128821
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
11V3-YMQ4-VTR	Invoice	06/03/2024	Office Supplies/Equipment	0.00	1,723.94	
	401-030-2219		SUPPLIES - GENERAL OFFI		9.99	
	401-030-2219		SUPPLIES - GENERAL OFFI		21.49	
	401-030-2219		SUPPLIES - GENERAL OFFI		39.99	
	401-030-2219		SUPPLIES - GENERAL OFFI		16.98	
	401-030-2219		SUPPLIES - GENERAL OFFI		69.50	
	401-030-2219		SUPPLIES - GENERAL OFFI		13.49	
	401-030-2219		SUPPLIES - GENERAL OFFI		12.65	
	401-030-2219		SUPPLIES - GENERAL OFFI		33.89	
	401-030-2219		SUPPLIES - GENERAL OFFI		7.95	
	401-030-2219		SUPPLIES - GENERAL OFFI		18.59	
	401-030-2219		SUPPLIES - GENERAL OFFI		8.95	
	401-030-2219		SUPPLIES - GENERAL OFFI		9.99	
	401-030-2219		SUPPLIES - GENERAL OFFI		80.00	
	401-030-2219		SUPPLIES - GENERAL OFFI		66.94	
	401-030-2219		SUPPLIES - GENERAL OFFI		31.36	
	401-030-2219		SUPPLIES - GENERAL OFFI		22.98	
	401-030-2219		SUPPLIES - GENERAL OFFI		35.92	
	401-030-2219		SUPPLIES - GENERAL OFFI		59.98	
	401-030-2219		SUPPLIES - GENERAL OFFI		285.53	
	401-030-2219		SUPPLIES - GENERAL OFFI		6.70	
	401-030-2219		SUPPLIES - GENERAL OFFI		231.90	
	401-030-2219		SUPPLIES - GENERAL OFFI		15.73	
	401-030-2219		SUPPLIES - GENERAL OFFI		148.08	
	401-030-2219		SUPPLIES - GENERAL OFFI		17.99	
	401-030-2219		SUPPLIES - GENERAL OFFI		-1.44	
	401-030-2219		SUPPLIES - GENERAL OFFI		46.94	
	401-030-2219		SUPPLIES - GENERAL OFFI		15.02	
	401-030-2219		SUPPLIES - GENERAL OFFI		24.99	
	401-030-2219		SUPPLIES - GENERAL OFFI		9.98	
	609-030-2219		SUPPLIES - GENERAL OFFI		35.90	
	609-030-2219		SUPPLIES - GENERAL OFFI		-799.99	
	609-030-2219		SUPPLIES - GENERAL OFFI		799.99	
	609-030-2219		SUPPLIES - GENERAL OFFI		57.58	
	609-030-2219		SUPPLIES - GENERAL OFFI		148.41	
	609-030-2219		SUPPLIES - GENERAL OFFI		119.99	
	Void	06/10/2024	Regular	0.00	0.00	128822
	Void	06/10/2024	Regular	0.00	0.00	128823
4818	AMBITIONS TECHNOLOGY GROUP LLC	06/10/2024	Regular	0.00	7,440.20	128824

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12596	Invoice	05/30/2024	Tablets/docking stations CES 2021-19-C11	0.00	7,440.20	
	416-083-2219		SUPPLIES - GENERAL OFFI		647.48	
	416-083-2219		SUPPLIES - GENERAL OFFI		840.00	
	416-083-2219		SUPPLIES - GENERAL OFFI		58.64	
	416-083-2219		SUPPLIES - GENERAL OFFI		5,770.56	
	416-083-2219		SUPPLIES - GENERAL OFFI		-32.38	
	416-083-2219		SUPPLIES - GENERAL OFFI		660.54	
	416-083-2219		SUPPLIES - GENERAL OFFI		-5.54	
	416-083-2219		SUPPLIES - GENERAL OFFI		-577.06	
	416-083-2219		SUPPLIES - GENERAL OFFI		110.98	
	416-083-2219		SUPPLIES - GENERAL OFFI		-33.02	
3043	AWARDS ETC.	06/10/2024	Regular	0.00	64.00	128825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02 66277	Invoice	06/04/2024	Retirement Plaques	0.00	64.00	
	401-010-2221		PRINTING/PUBLISHING/A		32.00	
	401-010-2221		PRINTING/PUBLISHING/A		32.00	
5408	BANK OF AMERICA	06/10/2024	Regular	0.00	19.95	128826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85574	Invoice	06/04/2024	EBWPC site domain	0.00	19.95	
	650-071-2271		CONTRACT - OTHER SERV		19.95	
5408	BANK OF AMERICA	06/10/2024	Regular	0.00	523.95	128827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SI-244541	Invoice	06/04/2024	Rubber safety boots	0.00	523.95	
	401-082-2248		SUPPLIES - SAFETY		210.00	
	401-082-2248		SUPPLIES - SAFETY		313.95	
5612	BLUE SKY UPFITTING, LLC	06/10/2024	Regular	0.00	754.95	128828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-0137	Invoice	06/05/2024	Upfit Charger with Decals	0.00	754.95	
	401-050-2201		MAINTENANCE & REPAIR		304.95	
	401-050-2201		MAINTENANCE & REPAIR		450.00	
4979	BRANDON BOE DAVIS	06/10/2024	Regular	0.00	1,710.00	128829
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TCSO 24-01805	Invoice	06/05/2024	Silverado Maintenance, 107528/04200G,	0.00	1,710.00	
	401-050-2201		MAINTENANCE & REPAIR		250.00	
	401-050-2201		MAINTENANCE & REPAIR		215.00	
	401-050-2201		MAINTENANCE & REPAIR		250.00	
	401-050-2201		MAINTENANCE & REPAIR		50.00	
	401-050-2201		MAINTENANCE & REPAIR		240.00	
	401-050-2201		MAINTENANCE & REPAIR		215.00	
	401-050-2201		MAINTENANCE & REPAIR		240.00	
	401-050-2201		MAINTENANCE & REPAIR		250.00	
4544	BROWNELLS, INC.	06/10/2024	Regular	0.00	20.97	128830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024411254988	Invoice	06/05/2024	Weapons Parts, Tools needed ASAP	0.00	20.97	
	401-050-2231		SUPPLIES - WEAPONS/A		20.97	
4544	BROWNELLS, INC.	06/10/2024	Regular	0.00	14.28	128831

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024411026649	Invoice 401-050-2231	06/05/2024	Weapons Parts, Tools needed ASAP SUPPLIES - WEAPONS/A	0.00	14.28	
5238	CHAVEZ, LORETTA MARIA Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	315.50 Payable Amount	128832
5238	Invoice 401-021-2226	06/06/2024	2024 ELECTION DAY VOUCHER ELECTION COSTS	0.00	315.50	
3910	CHAVEZ, PAUL "TITO" Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	275.50 Payable Amount	128833
3910	Invoice 401-021-2226	06/06/2024	2024 ELECTION DAY VOUCHER ELECTION COSTS	0.00	275.50	
5486	CHAVEZ, STELLA L. Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	95.00 Payable Amount	128834
5486	Invoice 401-021-2226	06/06/2024	2024 ELECTION DAY VOUCHER ELECTION COSTS	0.00	95.00	
VEN01265	COBB, SHANNON Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	315.50 Payable Amount	128835
VEN01265	Invoice 401-021-2226	06/06/2024	2024 ELECTION DAY VOUCHER ELECTION COSTS	0.00	315.50	
VEN01320	Deanna Lopez Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	512.55 Payable Amount	128836
NMAC 2024 SPRI	Invoice 605-003-2205	05/29/2024	TRAVEL TO LAS VEGAS NM NMAC 2024 SP TRAVEL - EMPLOYEES	0.00	512.55	
1802	DESIGN SILK SCREEN PRINTERS Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	1,455.00 Payable Amount	128837
36620	Invoice 401-010-2201 401-010-2201 401-010-2201	06/05/2024	Decals for Fleet Vehicles MAINTENANCE & REPAIR MAINTENANCE & REPAIR MAINTENANCE & REPAIR	0.00	1,455.00	
5146	DIANA LESPERENCE BACA Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	315.50 Payable Amount	128838
5146	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50	
4622	DOMINION VOTING SYSTEMS INC Payable Type Account Number	06/10/2024 Post Date	Regular Payable Description	0.00 Discount Amount	552.64 Payable Amount	128839
DVS154769	Invoice 401-021-2219	06/03/2024	ELECTION SUPPLY SUPPLIES - GENERAL OFFI	0.00	552.64	
5413	DOOLEY ENTERPRISES, INC.	06/10/2024	Regular	0.00	7,894.35	128840

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
67975	Invoice	06/05/2024	Ammunition	0.00	7,894.35	
	401-050-2231	SUPPLIES - WEAPONS/A	223 55gr. Full Metal Jacket		3,156.81	
	401-050-2231	SUPPLIES - WEAPONS/A	223 55gr. Ranger Pointed Soft P		1,983.54	
	401-050-2231	SUPPLIES - WEAPONS/A	9mm 147gr. Ranger T-Series JHP		1,077.72	
	401-050-2231	SUPPLIES - WEAPONS/A	9mm 147gr. Full Metal Jacket, FI		1,676.28	
4705	DOUBLE H AUTO	06/10/2024	Regular	0.00	489.54	128841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
083636	Invoice	05/30/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	64.59	
	402-060-2201	MAINTENANCE & REPAIR	Supplies,belts,filters,batteries,b		64.59	
083722	Invoice	05/30/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	131.88	
	402-060-2201	MAINTENANCE & REPAIR	Supplies,belts,filters,batteries,b		131.88	
083761	Invoice	06/04/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	6.49	
	402-060-2201	MAINTENANCE & REPAIR	Supplies,belts,filters,batteries,b		6.49	
590502	Invoice	05/30/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	273.33	
	402-060-2201	MAINTENANCE & REPAIR	Supplies,belts,filters,batteries,b		273.33	
590839	Invoice	06/04/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	13.25	
	402-060-2201	MAINTENANCE & REPAIR	Supplies,belts,filters,batteries,b		13.25	
607	DUNLAP, DELLA R.	06/10/2024	Regular	0.00	315.50	128842
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
607	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	315.50	
	401-021-2226	ELECTION COSTS	2024 ELECTION DAY VOUCHER		315.50	
51	ESTANCIA, TOWN OF	06/10/2024	Regular	0.00	1,731.82	128843
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
05.2024 249.01	Invoice	06/06/2024	Monthly water bill	0.00	450.82	
	401-015-2210	UTILITIES - WATER	Monthly water bill-1112		450.82	
05.2024 263	Invoice	06/06/2024	Monthly water bill	0.00	207.83	
	402-060-2210	UTILITIES - WATER	Monthly water bill-1108		207.83	
05.2024 279	Invoice	06/06/2024	Monthly water bill	0.00	106.34	
	401-024-2210	UTILITIES - WATER	Monthly water bill		106.34	
05.2024 284	Invoice	06/06/2024	Monthly water bill	0.00	129.86	
	401-036-2210	UTILITIES - WATER	Monthly water bill		129.86	
05.2024 600	Invoice	06/06/2024	Monthly water bill	0.00	60.99	
	402-060-2210	UTILITIES - WATER	Monthly water bill-1108		60.99	
05.2024 654	Invoice	06/06/2024	Monthly Water bill	0.00	478.86	
	401-016-2210	UTILITIES - WATER	Monthly Water bill		478.86	
05.2024 655	Invoice	06/06/2024	Monthly water bill	0.00	218.54	
	401-050-2210	UTILITIES - WATER	Monthly water bill- 1380		218.54	
05.2024 727	Invoice	06/06/2024	Monthly water bill	0.00	78.58	
	401-053-2210	UTILITIES - WATER	Monthly water bill- 291		78.58	
2555	EWSWA	06/10/2024	Regular	0.00	15,102.09	128844
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4686	Invoice	06/04/2024	MAY 2024 Tipping Fees	0.00	15,102.09	
	419-005-2292	EWSWA TIPPING FEES	MAY 2024 Tipping Fees		15,102.09	
VEN01268	Fidel Chavez Jr	06/10/2024	Regular	0.00	310.00	128845

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
VEN01268	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	310.00	
	401-021-2226		ELECTION COSTS		310.00	
VEN01281	FIRST AMERICAN FINANCIAL ADVISORS, INC	06/10/2024	Regular	0.00	2,375.00	128846
Payable #	404					
	Invoice	06/05/2024	Financial Advisor Services	0.00	2,375.00	
	401-005-2272		CONTRACT - PROFESSION		2,375.00	
VEN01260	Frank Ballejos	06/10/2024	Regular	0.00	315.50	128347
Payable #	VEN01260					
	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
1862	GALLS LLC	06/10/2024	Regular	0.00	133.50	128848
Payable #	27470400					
	Invoice	06/03/2024	Boots-safety equipment	0.00	133.50	
	401-008-2248		SUPPLIES - SAFETY		133.50	
1862	GALLS LLC	06/10/2024	Regular	0.00	148.99	128849
Payable #	27494555					
	Invoice	06/03/2024	Boots-safety equipment	0.00	148.99	
	401-008-2248		SUPPLIES - SAFETY		65.00	
	401-008-2248		SUPPLIES - SAFETY		51.99	
	401-008-2248		SUPPLIES - SAFETY		32.00	
1862	GALLS LLC	06/10/2024	Regular	0.00	361.00	128850
Payable #	26682106					
	Invoice	06/04/2024	EMS Pants and Boot District 2	0.00	361.00	
	406-091-2236		SUPPLIES - UNIFORMS		246.00	
	406-091-2236		SUPPLIES - UNIFORMS		115.00	
1862	GALLS LLC	06/10/2024	Regular	0.00	244.99	128851
Payable #	27558156					
	Invoice	06/03/2024	Boots-safety equipment	0.00	244.99	
	401-008-2248		SUPPLIES - SAFETY		124.99	
	401-008-2248		SUPPLIES - SAFETY		120.00	
1862	GALLS LLC	06/10/2024	Regular	0.00	176.00	128852
Payable #	27722788					
	Invoice	06/03/2024	Boots-safety equipment	0.00	176.00	
	401-008-2248		SUPPLIES - SAFETY		176.00	
1156	GARLEY, MARINA	06/10/2024	Regular	0.00	330.00	128853
Payable #	1156					
	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	330.00	
	401-021-2226		ELECTION COSTS		330.00	
VEN01130	Gary May	06/10/2024	Regular	0.00	315.50	128854

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
VEN01130	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
5149	GERALD CHAVEZ	06/10/2024	Regular	0.00	315.50	128855
5149	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
944	GRAINGER, INC.	06/10/2024	Regular	0.00	2,202.41	128856
9129309192	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/05/2024	Electric Winch	0.00	2,202.41	
	406-091-2248		SUPPLIES - SAFETY		2,202.41	
4609	GUTIERREZ, MARY R.	06/10/2024	Regular	0.00	315.50	128857
4609	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
4910	HIGHER STANDARDS AUTOMOTIVE	06/10/2024	Regular	0.00	47.60	128858
Invoice #4499 20	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/03/2024	Invoice #4499 2008 Chevy Uplander Fuel	0.00	47.60	
	607-035-2201		MAINTENANCE & REPAIR		47.60	
4910	HIGHER STANDARDS AUTOMOTIVE	06/10/2024	Regular	0.00	73.00	128859
4507	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/04/2024	Oil changes for department vehicles	0.00	73.00	
	401-082-2201		MAINTENANCE & REPAIR		73.00	
1702	HINDI, YVONNE	06/10/2024	Regular	0.00	330.00	128860
1702	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	330.00	
	401-021-2226		ELECTION COSTS		330.00	
2203	HOLLYFRONTIER REFINING &	06/10/2024	Regular	0.00	61,458.69	128861
204531289	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/05/2024	HFE-100P	0.00	61,458.69	
	402-063-2407		ROADWAYS/BRIDGES - SB		61,458.69	
VEN01262	Ivy Noelle Gabaldon	06/10/2024	Regular	0.00	295.50	128862
VEN01262	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	295.50	
	401-021-2226		ELECTION COSTS		295.50	
VEN01263	Jacquetta L Harvey	06/10/2024	Regular	0.00	315.50	128863
VEN01263	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
1161	JENKINS, DARLENE I.	06/10/2024	Regular	0.00	315.50	128864

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1161	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
5104	JONES & BARTLETT LEARNING,LLC Payable Type	06/10/2024	Regular	0.00	847.30	128865
913609	Invoice 416-083-2266	06/03/2024	Trauma Life Support Books EMPLOYEE TRAINING	0.00	847.30 847.30	
14	JUNIOR'S TIRE & AUTO PARTS INC. Payable Type	06/10/2024	Regular	0.00	20.00	128866
193432	Invoice 401-082-2201	06/04/2024	Flat repairs for department vehicles MAINTENANCE & REPAIR	0.00	20.00 20.00	
2705	KANE, MS. ETHEL JANELL Payable Type	06/10/2024	Regular	0.00	315.50	128867
2705	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
VEN01338	KATHY SEGURA Payable Type	06/10/2024	Regular	0.00	295.50	128868
VEN01338	Invoice 401-021-2226	06/06/2024	2024 Primary Election Day Voucher ELECTION COSTS	0.00	295.50 295.50	
3713	KOLL, REBECCA L Payable Type	06/10/2024	Regular	0.00	315.50	128869
3713	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
5492	LOPEZ, JAMES Payable Type	06/10/2024	Regular	0.00	315.50	128870
5492	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
VEN01259	Lorella Alderete Payable Type	06/10/2024	Regular	0.00	315.50	128871
VEN01259	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
5144	LORI LEE ALDERATE Payable Type	06/10/2024	Regular	0.00	315.50	128872
5144	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
2527	LOVATO, MARLA Payable Type	06/10/2024	Regular	0.00	315.50	128873
2527	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50 315.50	
2952	LUCERO, TANYA	06/10/2024	Regular	0.00	315.50	128874

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2952	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50	
620	LUCERO, TINA M.A. Payable Type	06/10/2024	Regular	0.00	330.00	128875
620	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	330.00	
4897	LUJAN, GLINDA G Payable Type	06/10/2024	Regular	0.00	315.50	128876
4897	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50	
947	LUNA, ANNETTE P Payable Type	06/10/2024	Regular	0.00	310.00	128877
947	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	310.00	
5495	MAY, CATHERINE M. Payable Type	06/10/2024	Regular	0.00	315.50	128878
5495	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50	
VEN01335	MIKIELA CANO Payable Type	06/10/2024	Regular	0.00	315.50	128879
VEN01335	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	315.50	
1139	MOUNTAINAIR, TOWN OF Payable Type	06/10/2024	Regular	0.00	1,546.25	128880
5-23-24	Invoice 605-003-2271 605-003-2271	05/30/2024	MOVIES AND OTHER PREVENTION ACTIVI CONTRACT - OTHER SERV Additional people for movies CONTRACT - OTHER SERV Movies - up to 55 people	0.00	1,546.25 914.25 632.00	
5607	MOYA, REBECCA Payable Type	06/10/2024	Regular	0.00	315.50	128881
5607	Invoice 401-021-2226	06/06/2024	2024 Primary Election Day Voucher ELECTION COSTS	0.00	315.50	
5441	MURRAY, JULIE Payable Type	06/10/2024	Regular	0.00	330.00	128882
5441	Invoice 401-021-2226	06/06/2024	2024 Primary Election Voucher ELECTION COSTS	0.00	330.00	
VEN01303	MWI VETERINARY SUPPLY CO Payable Type	06/10/2024	Regular	0.00	18.56	128883
54550281	Invoice 401-082-2115	06/04/2024	Pharmacy supplies SUPPLIES - PHARMACY Vetericyn eyewash	0.00	18.56 18.56	
177	NEW MEXICO COUNTIES	06/10/2024	Regular	0.00	350.00	128884

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
KKN3DJ3YMXJ	Invoice	06/06/2024	NMC Annual Conference Registration - M.	0.00	350.00	
	401-056-2266		EMPLOYEE TRAINING		350.00	
4612	NIETO, PETER	06/10/2024	Regular	0.00	315.50	128885
4612	Invoice	06/06/2024	2024 Primary Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
25	NM COUNTY INSURANCE AUTHORITY	06/10/2024	Regular	0.00	2,075.94	128886
ML002537	Invoice	06/06/2024	Multiline Liability Insurance & Deductible	0.00	2,075.94	
	401-005-2212		INSURANCE - GENERAL LI		2,075.94	
394	NM EMS BUREAU	06/10/2024	Regular	0.00	290.00	128887
EMS3052	Invoice	06/04/2024	NM EMS Bureau Renewal Fees	0.00	290.00	
	405-091-2266		EMPLOYEE TRAINING		30.00	
	408-091-2266		EMPLOYEE TRAINING		30.00	
	409-091-2266		EMPLOYEE TRAINING		30.00	
	413-091-2266		EMPLOYEE TRAINING		50.00	
	413-091-2266		EMPLOYEE TRAINING		30.00	
	413-091-2266		EMPLOYEE TRAINING		120.00	
VEN01102	NM Local Government Law, LLC	06/10/2024	Regular	0.00	7,342.18	128888
1910	Invoice	06/06/2024	MAY 2024 LEGAL SERVICES	0.00	7,342.18	
	401-005-2272		CONTRACT - PROFESSION		7,342.18	
4505	ONSOLVE INTERMEDIATE HOLDING CO.	06/10/2024	Regular	0.00	5,987.25	128889
15313202	Invoice	06/05/2024	Code Red Subscription	0.00	5,987.25	
	829-078-2248		SUPPLIES - SAFETY		5,987.25	
5106	ORTIZ, ADRIAN	06/10/2024	Regular	0.00	4,000.00	128890
Adrian Ortiz TCC	Invoice	05/09/2024	Adrian Ortiz TCC Invoice #FY24-12 6/1/24	0.00	4,000.00	
	605-002-2272		CONTRACT - PROFESSION		4,000.00	
3330	ORTIZ, PRISCILLA	06/10/2024	Regular	0.00	330.00	128891
3330	Invoice	06/06/2024	2024 Primary Election Day Voucher	0.00	330.00	
	401-021-2226		ELECTION COSTS		330.00	
5603	PFEIFER VETERINARY SERVICES, LLC	06/10/2024	Regular	0.00	1,225.00	128892
2172571	Invoice	06/04/2024	SNIPIT sterilizations	0.00	1,225.00	
	431-082-2272		CONTRACT - PROFESSION		1,225.00	
3859	PRUDENTIAL OVERALL SUPPLY	06/10/2024	Regular	0.00	238.39	128893

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450723508	Invoice 402-060-2236	06/04/2024	Uniforms SUPPLIES - UNIFORMS	0.00	238.39	
VEN01331	RMM INC	06/10/2024	Regular	0.00	120.09	128894
14913	Invoice 605-003-2201 605-003-2201	05/30/2024	Alignment on 2008 Chevy Uplander Smart MAINTENANCE & REPAIR	0.00	120.09	
			Alignment on 2008 Chevy Uplander		114.10	
			Alignment on 2008 Chevy Uplander		5.99	
5150	ROBERTA CHAVEZ	06/10/2024	Regular	0.00	330.00	128895
5150	Invoice 401-021-2226	06/06/2024	2024 ELECTION DAY VOUCHER ELECTION COSTS	0.00	330.00	
4969	ROMERO, JOANNE L	06/10/2024	Regular	0.00	295.50	128896
4969	Invoice 401-021-2226	06/06/2024	2024 ELECTION DAY VOUCHER ELECTION COSTS	0.00	295.50	
3462	SAMBA HOLDINGS, INC.	06/10/2024	Regular	0.00	253.94	128897
INV01506704	Invoice 413-091-2271	06/03/2024	Samba Safety Open PO CONTRACT - OTHER SERV	0.00	253.94	
5426	SENERGY PETROLEUM, LLC	06/10/2024	Regular	0.00	3,118.59	128898
SEN-820632	Invoice 402-060-2202	05/29/2024	Fuel for Road Fleet SUPPLIES - VEHICLE FUEL	0.00	3,118.59	
			Fuel for Road Fleet NMSWPA		3,118.59	
5644	Souder, Miller & Associates	06/10/2024	Regular	0.00	2,372.28	128899
943014009	Invoice 401-005-2272	06/05/2024	LOMR-F Grading & Drainage Plan Amend CONTRACT - PROFESSION	0.00	259.59	
			SMA General Civil		259.59	
943014010R	Invoice 401-005-2272	06/05/2024	LOMR-F Grading & Drainage Plan Amend CONTRACT - PROFESSION	0.00	2,112.69	
			SMA General Civil		2,112.69	
5323	SOUTHWEST COPY SYSTEMS	06/10/2024	Regular	0.00	120.11	128900
542567	Invoice 401-030-2221	06/03/2024	TREASURER COPIER OVERAGES FY2024 PRINTING/PUBLISHING/A	0.00	120.11	
			TREASURER COPIER OVERAGES		120.11	
3978	STAPLES BUSINESS ADVANTAGE	06/12/2024	Regular	0.00	-1,486.29	128901
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	1,486.29	128901
6003424260	Invoice 628-028-2257 628-028-2257	06/04/2024	Go Bag Items OUTREACH MATERIALS	0.00	1,486.29	
			OUTREACH MATERIALS		912.78	
			OUTREACH MATERIALS		573.51	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	716.22	128902

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6002736814	Invoice	05/30/2024	Cleaning Supplies	0.00	716.22	
	413-091-2220		SUPPLIES - CLEANING		31.78	
	413-091-2220		SUPPLIES - CLEANING		41.92	
	413-091-2220		SUPPLIES - CLEANING		14.96	
	413-091-2220		SUPPLIES - CLEANING		201.72	
	413-091-2220		SUPPLIES - CLEANING		31.32	
	413-091-2220		SUPPLIES - CLEANING		79.76	
	413-091-2220		SUPPLIES - CLEANING		20.14	
	413-091-2220		SUPPLIES - CLEANING		274.04	
	413-091-2220		SUPPLIES - CLEANING		20.58	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	691.45	128903
6002808150	Invoice	05/29/2024	Go Bag Items	0.00	691.45	
	628-028-2257		OUTREACH MATERIALS		479.78	
	628-028-2257		OUTREACH MATERIALS		59.70	
	628-028-2257		OUTREACH MATERIALS		54.53	
	628-028-2257		OUTREACH MATERIALS		97.44	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	69.46	128904
6002736813	Invoice	05/29/2024	Office Items	0.00	69.46	
	604-083-2219		SUPPLIES - GENERAL OFFI		8.42	
	604-083-2219		SUPPLIES - GENERAL OFFI		24.16	
	604-083-2219		SUPPLIES - GENERAL OFFI		36.88	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	331.17	128905
6002651339	Invoice	06/04/2024	Office Supplies	0.00	331.17	
	401-010-2218		FURN/FIX/EQUIP PURCHA		331.17	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	1,708.40	128906
6002808161	Invoice	06/04/2024	Go Bag Items	0.00	1,708.40	
	628-028-2257		OUTREACH MATERIALS		1,408.68	
	628-028-2257		OUTREACH MATERIALS		299.72	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	10.07	128907
6002808156	Invoice	05/29/2024	Office Supplies	0.00	10.07	
	604-083-2219		SUPPLIES - GENERAL OFFI		10.07	
3978	STAPLES BUSINESS ADVANTAGE	06/10/2024	Regular	0.00	72.95	128908
6002736812	Invoice	05/29/2024	Office Supplies	0.00	72.95	
	604-083-2219		SUPPLIES - GENERAL OFFI		6.70	
	604-083-2219		SUPPLIES - GENERAL OFFI		10.25	
	604-083-2219		SUPPLIES - GENERAL OFFI		36.00	
	604-083-2219		SUPPLIES - GENERAL OFFI		20.00	
3915	STERICYCLE, INC.	06/10/2024	Regular	0.00	48.21	128909

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8007282009	Invoice	05/30/2024	Monthly Service Stericycle Open PO	0.00	48.21	
	416-083-2230		SUPPLIES - MEDICAL		48.21	
2781	SUPERIOR AMBULANCE	06/10/2024	Regular	0.00	5,000.00	128910
05.2024	Invoice	06/04/2024	Ambulance Subsidy MAY 2024	0.00	5,000.00	
	401-005-2272		CONTRACT - PROFESSION		5,000.00	
VEN01337	SUZIE MCCALMANT-GARCIA	06/10/2024	Regular	0.00	315.50	128911
VEN01337	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
4123	THE HARVARD DRUG GROUP	06/10/2024	Regular	0.00	418.35	128912
7J3708	Invoice	06/04/2024	Fatal + solution	0.00	418.35	
	401-082-2115		SUPPLIES - PHARMACY		418.35	
1314	TRIADIC INC.	06/10/2024	Regular	0.00	4,351.15	128913
05.2024	Invoice	06/06/2024	Contract services for FY24	0.00	4,351.15	
	401-096-2213		CONTRACT - IT SERVICES		4,351.15	
5042	VECTOR SOLUTIONS	06/10/2024	Regular	0.00	20,046.34	128914
INV95037	Invoice	06/04/2024	Vector Solutions Renewal	0.00	20,046.34	
	416-083-2271		CONTRACT - OTHER SERV		9,428.62	
	416-083-2271		CONTRACT - OTHER SERV		164.00	
	416-083-2271		CONTRACT - OTHER SERV		1,693.32	
	416-083-2271		CONTRACT - OTHER SERV		-1,229.07	
	416-083-2271		CONTRACT - OTHER SERV		395.00	
	416-083-2271		CONTRACT - OTHER SERV		2,220.68	
	416-083-2271		CONTRACT - OTHER SERV		6,697.08	
	416-083-2271		CONTRACT - OTHER SERV		676.71	
5389	VIA HOMES & DEVELOPMENT LLC	06/10/2024	Regular	0.00	4,550.65	128915
Inv.53	Invoice	06/04/2024	JJC Continuum Coordinator MayFY24 Inv 5	0.00	4,550.65	
	635-055-2402		GRANT MATCHING		334.65	
	635-068-2272		CONTRACT - PROFESSION		4,216.00	
1	WAGNER EQUIPMENT CO.	06/10/2024	Regular	0.00	19,973.20	128916
C6744902	Invoice	06/05/2024	Rental of Grader	0.00	19,973.20	
	402-060-2217		RENT OF EQUIPMENT/M		15,961.00	
	402-060-2217		RENT OF EQUIPMENT/M		1,219.02	
	402-060-2217		RENT OF EQUIPMENT/M		239.42	
	402-060-2217		RENT OF EQUIPMENT/M		2,553.76	
4875	WARE, SIDNEY K	06/10/2024	Regular	0.00	1,780.97	128917

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Inv 198	Invoice	06/03/2024	JIG Boys Council Facilitator FY24 May24 In	0.00	1,780.97	
	635-055-2402		GRANT MATCHING		130.97	
	635-068-2272		CONTRACT - PROFESSION		1,650.00	
3498	WESTERN TRAILS VETERINARY INC.	06/10/2024	Regular	0.00	591.22	128918
Payable # 215372	Invoice	06/04/2024	Emergency med care for owned animals t	0.00	591.22	
	431-082-2272		CONTRACT - PROFESSION		591.22	
3823	WITMER PUBLIC SAFETY GROUP	06/10/2024	Regular	0.00	482.17	128919
Payable # INV486036	Invoice	06/04/2024	Streamlights and Wedges	0.00	482.17	
	416-083-2248		SUPPLIES - SAFETY		482.17	
3823	WITMER PUBLIC SAFETY GROUP	06/10/2024	Regular	0.00	2,512.19	128920
Payable # INV485009	Invoice	05/29/2024	Badges	0.00	2,512.19	
	416-083-2248		SUPPLIES - SAFETY		495.40	
	416-083-2248		SUPPLIES - SAFETY		315.00	
	416-083-2248		SUPPLIES - SAFETY		420.00	
	416-083-2248		SUPPLIES - SAFETY		1,281.79	
3823	WITMER PUBLIC SAFETY GROUP	06/10/2024	Regular	0.00	1,313.52	128921
Payable # INV485245	Invoice	06/04/2024	Streamlights and Wedges	0.00	1,313.52	
	416-083-2248		SUPPLIES - SAFETY		1,313.52	
3823	WITMER PUBLIC SAFETY GROUP	06/10/2024	Regular	0.00	2,897.18	128922
Payable # INV488107	Invoice	06/04/2024	Valves and Nozzles District 2	0.00	2,897.18	
	406-091-2248		SUPPLIES - SAFETY		2,897.18	
3823	WITMER PUBLIC SAFETY GROUP	06/10/2024	Regular	0.00	1,181.48	128923
Payable # INV483310	Invoice	06/03/2024	Medical Shears	0.00	1,181.48	
	416-083-2248		SUPPLIES - SAFETY		1,181.48	
5438	ZAMORA, TAMMY	06/10/2024	Regular	0.00	310.00	128924
Payable # 5438	Invoice	06/06/2024	2024 Election Day Voucher	0.00	310.00	
	401-021-2226		ELECTION COSTS		310.00	
1795	ARTESIA FIRE EQUIPMENT INC	06/11/2024	Regular	0.00	80,900.00	128925
Payable # 82943	Invoice	06/06/2024	Extrication Equipment Fire Admin	0.00	80,900.00	
	624-091-2787		FIRE ADMIN EXTRICATION		47,440.00	
	624-091-2787		FIRE ADMIN EXTRICATION		33,460.00	
1795	ARTESIA FIRE EQUIPMENT INC	06/11/2024	Regular	0.00	40,550.00	128926

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
82944	Invoice	06/06/2024	Extrication Equipment District 3	0.00	40,550.00	
	624-091-2794		DIST 3 EXTRICATION EQUI		23,720.00	
	624-091-2794		DIST 3 EXTRICATION EQUI		16,830.00	
2636	CHAVEZ, BERNICE	06/11/2024	Regular	0.00	315.50	128927
2636	Invoice	06/06/2024	2024 ELECTION DAY VOUCHER	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
2240	DEBORAH JEAN MASSEY	06/11/2024	Regular	0.00	315.50	128928
2240	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
5319	DUCHARME, ARTHUR	06/11/2024	Regular	0.00	95.00	128929
INV0003581	Invoice	06/06/2024	PZ Board member compensation	0.00	95.00	
	401-008-2300		TRAVEL - APPOINTED BO		95.00	
5548	ESTRADA, CHRISTINA	06/11/2024	Regular	0.00	95.00	128930
INV0003585	Invoice	06/06/2024	PZ Board member compensation	0.00	95.00	
	401-008-2300		TRAVEL - APPOINTED BO		95.00	
3064	FROST, JIM	06/11/2024	Regular	0.00	95.00	128931
INV0003582	Invoice	06/06/2024	PZ board member compensation	0.00	95.00	
	401-008-2300		TRAVEL - APPOINTED BO		95.00	
VEN01250	Gilbert RW Sanchez	06/11/2024	Regular	0.00	95.00	128932
INV0003583	Invoice	06/06/2024	PZ Board member compensation	0.00	95.00	
	401-008-2300		TRAVEL - APPOINTED BO		95.00	
3712	JOHNSTON, DANIELLE	06/11/2024	Regular	0.00	95.00	128933
INV0003534	Invoice	06/06/2024	PZ Board member compensation	0.00	95.00	
	401-008-2300		TRAVEL - APPOINTED BO		95.00	
VEN01264	Joseph David Snodgrass	06/11/2024	Regular	0.00	315.50	128934
VEN01264	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
2536	MAES, KAREN	06/11/2024	Regular	0.00	295.50	128935
2536	Invoice	06/06/2024	2024 Election Day Voucher	0.00	295.50	
	401-021-2226		ELECTION COSTS		295.50	
5621	MAGOURILOS, FRANK G.	06/11/2024	Regular	0.00	1,583.00	128936

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FY24 Invoice #12	Invoice	05/04/2024	Program evaluation	0.00	1,583.00	
	605-002-2271	CONTRACT - OTHER SERV	FY24 Invoice #11 Frank Magouri		1,583.00	
3111	MASTER, TRACEY	06/11/2024	Regular	0.00	37.10	128937
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0002944	Invoice	12/26/2023	Lock for DWI Program Storage Building	0.00	37.10	
	605-003-2219	SUPPLIES - GENERAL OFFI	Lock for DWI Program Storage B		37.10	
VEN01245	PAYNE, SHIRLEY AILEEN	06/11/2024	Regular	0.00	295.50	128938
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
VEN01245	Invoice	06/06/2024	2024 Primary Election Day Voucher	0.00	295.50	
	401-021-2225	ELECTION COSTS	2024 Primary Election Day Vouc		295.50	
VEN01128	PEIFER WILLIAM	06/11/2024	Regular	0.00	295.50	128939
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
VEN01128	Invoice	06/06/2024	2024 Primary Election Day Voucher	0.00	295.50	
	401-021-2226	ELECTION COSTS	2024 Primary Election Day Vouc		295.50	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	68.51	128940
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024 2763	Invoice	06/06/2024	Monthly Charges	0.00	68.51	
	401-096-2207	TELECOMMUNICATIONS	Monthly Charges 4080		68.51	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	128.35	128941
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024 4021	Invoice	06/06/2024	Monthly Charges	0.00	128.35	
	401-096-2207	TELECOMMUNICATIONS	Monthly Charges 3165		128.35	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	191.82	128942
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024 7555	Invoice	06/06/2024	Monthly Charges	0.00	191.82	
	401-096-2207	TELECOMMUNICATIONS	Monthly Charges 2322		191.82	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	68.51	128943
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024 2736	Invoice	06/06/2024	Monthly Charges	0.00	68.51	
	401-096-2207	TELECOMMUNICATIONS	Monthly Charges 4381		68.51	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	37.95	128944
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024 7944	Invoice	06/06/2024	Monthly Charges	0.00	37.95	
	401-096-2207	TELECOMMUNICATIONS	Monthly Charges 1277		37.95	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	557.91	128945
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024 0063	Invoice	06/06/2024	Monthly charges Dispatch	0.00	557.91	
	911-080-2207	TELECOMMUNICATIONS	Monthly charges Dispatch		557.91	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	244.08	128946

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024.9229	Invoice 405-091-2207	06/06/2024	Monthly Charges Dist 5 TELECOMMUNICATIONS	0.00	244.08	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	134.27	128947
06.2024.2762	Invoice 401-096-2207	06/06/2024	Monthly Charges TELECOMMUNICATIONS	0.00	134.27	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	277.35	128948
06.2024.8566	Invoice 401-036-2207	06/06/2024	Monthly charges Estancia TELECOMMUNICATIONS	0.00	277.35	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	140.88	128949
06.2024.7094	Invoice 401-096-2207	06/06/2024	Monthly Charges TELECOMMUNICATIONS	0.00	140.88	
107	QWEST CORPORATION	06/11/2024	Regular	0.00	68.01	128950
06.2024.5927	Invoice 405-091-2207	06/06/2024	Monthly Charges Dist 5 TELECOMMUNICATIONS	0.00	68.01	
883	ROMERO, GLORIA	06/11/2024	Regular	0.00	320.00	128951
883	Invoice 401-021-2226	06/06/2024	2024 Primary Election Day Voucher ELECTION COSTS	0.00	320.00	
VEN01127	ROSS TONJA G	06/11/2024	Regular	0.00	315.50	128952
VEN01127	Invoice 401-021-2226	06/06/2024	2024 Primary Election Day Voucher ELECTION COSTS	0.00	315.50	
3010	SAIZ, JUANITA	06/11/2024	Regular	0.00	295.50	128953
3010	Invoice 401-021-2226	06/06/2024	2024 Primary Election Day Voucher ELECTION COSTS	0.00	295.50	
5440	SANCHEZ, ELIAS	06/11/2024	Regular	0.00	330.00	128954
5440	Invoice 401-021-2226	06/06/2024	2024 Primary Election Day Voucher ELECTION COSTS	0.00	330.00	
VEN01126	SEILER GUY M	06/11/2024	Regular	0.00	330.00	128955
VEN01126	Invoice 401-021-2226	06/06/2024	2024 Election Day Voucher ELECTION COSTS	0.00	330.00	
2241	SHANFELDT, MARGARET M	06/11/2024	Regular	0.00	295.50	128956

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2241	Invoice	06/06/2024	2024 Election Day Voucher	0.00	295.50	
	401-021-2226		ELECTION COSTS		295.50	
3720	SHOVELIN, LINDA	06/11/2024	Regular	0.00	315.50	128957
Payable # 3720	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
5550	SMYTHE, JERIKA	06/11/2024	Regular	0.00	315.50	128958
Payable # 5550	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
5439	VILLAFUERTE, NAOMI	06/11/2024	Regular	0.00	315.50	128959
Payable # 5439	Invoice	06/06/2024	2024 Election Day Voucher	0.00	315.50	
	401-021-2226		ELECTION COSTS		315.50	
3207	AIRGAS USA LLC	06/12/2024	Regular	0.00	213.98	128960
Payable # 5507735193	Invoice	06/11/2024	District 2 Airgas Open PO	0.00	213.98	
	406-091-2230		SUPPLIES - MEDICAL		213.98	
4709	ALBUQUERQUE OFFICE SYSTEMS	06/12/2024	Regular	0.00	157.08	128961
Payable # 11565	Invoice	06/06/2024	Bookcase	0.00	157.08	
	401-055-2218		MAINTENANCE & REPAIR		12.00	
	401-055-2218		MAINTENANCE & REPAIR		145.08	
5102	ALLEN, MICHAELA	06/12/2024	Regular	0.00	1,240.00	128962
Payable # Invoice#2983 Pin	Invoice	06/11/2024	Invoice#2983 Pins, Coasters & Placemats	0.00	1,240.00	
	605-002-2221		PRINTING/PUBLISHING/A		750.00	
	605-002-2221		PRINTING/PUBLISHING/A		-310.00	
	605-002-2221		PRINTING/PUBLISHING/A		350.00	
	605-002-2221		PRINTING/PUBLISHING/A		450.00	
4818	AMBITIONS TECHNOLOGY GROUP LLC	06/12/2024	Regular	0.00	5,764.66	128963
Payable # 12760	Invoice	06/11/2024	MAY 2024 T&M	0.00	5,764.66	
	401-096-2213		CONTRACT - IT SERVICES		5,764.66	
4818	AMBITIONS TECHNOLOGY GROUP LLC	06/12/2024	Regular	0.00	8,815.57	128964
Payable # 12738	Invoice	06/11/2024	JUN 2024 TCM DATTO/SERVER CARE	0.00	8,815.57	
	401-096-2213		CONTRACT - IT SERVICES		8,815.57	
182	AUTOMATED ELECTION SERVICES	06/12/2024	Regular	0.00	1,500.00	128965

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
59829	Invoice	06/11/2024	2024 PRIMARY ELECTION MIFI UNITS	0.00	1,500.00	
	401-021-2226		ELECTION COSTS		1,500.00	
2590	B & R CONSTRUCTION	06/12/2024	Regular	0.00	9,079.13	128966
Inv 14781	Invoice	06/06/2024	E2775 Steer Barn Doors B&R TC Final	0.00	9,079.13	
	803-059-2692		E2775 TC FAIR GROUNDS		9,079.13	
3709	BARELA, JANICE	06/12/2024	Regular	0.00	284.80	128967
JBARELA 6.18	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	284.80	
	401-010-2205		TRAVEL - EMPLOYEES		284.80	
859	BOUND TREE MEDICAL, LLC	06/12/2024	Regular	0.00	461.45	128968
85341706	Invoice	06/11/2024	EMS Supplies/Equipment/Medications FY	0.00	461.45	
	416-083-2230		SUPPLIES - MEDICAL		461.45	
4979	BRANDON BOE DAVIS	06/12/2024	Regular	0.00	4,635.00	128969
TCSO 24-01597	Invoice	06/11/2024	May Vehicle Maintenance	0.00	4,635.00	
	401-050-2201		MAINTENANCE & REPAIR		4,635.00	
4979	BRANDON BOE DAVIS	06/12/2024	Regular	0.00	1,850.00	128970
TCSO 24-01739	Invoice	06/11/2024	Replacement Bumper for Truck	0.00	1,850.00	
	401-050-2201		MAINTENANCE & REPAIR		1,650.00	
	401-050-2201		MAINTENANCE & REPAIR		200.00	
3698	CHAVEZ, SYLVIA	06/12/2024	Regular	0.00	392.80	128971
SCHAVEZ 6.17.24	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	392.80	
	401-020-2205		TRAVEL - EMPLOYEES		392.80	
3391	CINTAS CORPORATION NO. 2	06/12/2024	Regular	0.00	121.00	128972
9274415164	Invoice	06/12/2024	SAFETY SUPPLIES	0.00	121.00	
	410-050-2222		SUPPLIES - FIELD SUPPLIE		121.00	
5416	CRYSTAL SPRINGS	06/12/2024	Regular	0.00	27.50	128973
9275230	Invoice	06/11/2024	Water Delivery for FY24	0.00	27.50	
	911-080-2219		SUPPLIES - GENERAL OFFI		27.50	
5416	CRYSTAL SPRINGS	06/12/2024	Regular	0.00	16.50	128974
9288603	Invoice	06/10/2024	Drinking water- Finance	0.00	16.50	
	401-055-2219		SUPPLIES - GENERAL OFFI		16.50	
5561	CULLIGAN ABQ LLC	06/12/2024	Regular	0.00	61.00	128975

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
297309	Invoice	06/10/2024	CULLIGAN DISPENSER PAYMENTS	0.00	61.00	
	401-040-2219		SUPPLIES-OFFICE		61.00	
VEN01285	DEBORAH MATILDA HAMAN	06/12/2024	Regular	0.00	518.40	128976
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
DHAMAN 6.15.24	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	518.40	
	401-007-2205		TRAVEL - EMPLOYEES		518.40	
5308	DIRECTV, LLC.	06/12/2024	Regular	0.00	113.14	128977
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
069212455X2405	Invoice	06/06/2024	Direct TV for Fire dept	0.00	113.14	
	416-083-2271		CONTRACT - OTHER SERV		113.14	
4705	DOUBLE H AUTO	06/12/2024	Regular	0.00	27.46	128978
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
083905	Invoice	06/11/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	15.48	
	402-060-2201		MAINTENANCE & REPAIR		15.48	
083949	Invoice	06/11/2024	Supplies,belts,filters,batteries,bolts,oil,flui	0.00	11.98	
	402-060-2201		MAINTENANCE & REPAIR		11.98	
VEN01284	EDWARD QUINONEZ JR	06/12/2024	Regular	0.00	410.40	128979
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PEPPERBALL	Invoice	06/12/2024	TRAVELTO PAYSON AZ PEPPERBALL TRAINI	0.00	410.40	
	401-050-2205		TRAVEL - EMPLOYEES		410.40	
5662	Garcia, Deminica	06/12/2024	Regular	0.00	513.44	128980
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
DGARCIA 6.17.24	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	513.44	
	401-010-2205		TRAVEL - EMPLOYEES		513.44	
3048	GASTELUM, RUBEN	06/12/2024	Regular	0.00	518.40	128981
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
RGASTELUM 6.16	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	518.40	
	401-007-2205		TRAVEL - EMPLOYEES		518.40	
214	HART'S TRUSTWORTHY HARDWARE	06/12/2024	Regular	0.00	42.98	128982
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B552124	Invoice	06/10/2024	Hart's Open PO 04/2024 to 06/2024	0.00	42.98	
	406-091-2248		SUPPLIES - SAFETY		42.98	
214	HART'S TRUSTWORTHY HARDWARE	06/12/2024	Regular	0.00	252.64	128983
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
a139741	Invoice	06/04/2024	Hart's Hardware	0.00	252.64	
	911-080-2218		MAINTENANCE & REPAIR		106.99	
	911-080-2218		MAINTENANCE & REPAIR		145.65	
3587	HOMESTEAD WATER CO.	06/12/2024	Regular	0.00	11.72	128984

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5302024	Invoice	06/06/2024	Monthly water bill district 5	0.00	11.72	
	405-091-2210		UTILITIES - WATER		11.72	
3464	INTEGRATED TECHNOLOGIES CORP	06/12/2024	Regular	0.00	442.77	128985
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
123-10-0012	Invoice	06/11/2024	Troubleshooting Commission Recording S	0.00	442.77	
	401-096-2218		EQUIPMENT-MAINTENAN		29.77	
	620-094-2218		MAINTENANCE & REPAIR		413.00	
1264	JARAMILLO, LINDA	06/12/2024	Regular	0.00	392.80	128986
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
JARAMILLO	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	392.80	
	401-020-2205		TRAVEL - EMPLOYEES		392.80	
5254	Josefita Bersabela Eaton	06/12/2024	Regular	0.00	359.49	128987
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
JEATON 6.18.24	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	359.49	
	401-090-2205		TRAVEL - EMPLOYEES		359.49	
4141	MAS MODERN MARKETING INC	06/12/2024	Regular	0.00	400.12	128988
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Invoice#MMI157	Invoice	06/11/2024	Invoice#MMI157471 Order#MMO241370	0.00	400.12	
	605-002-2257		SUPPLIES - OUTREACH M		400.12	
4141	MAS MODERN MARKETING INC	06/12/2024	Regular	0.00	395.90	128989
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Invoice#MMI157	Invoice	06/11/2024	Invoice#MMI157530 Orde#MMO0241370	0.00	395.90	
	605-002-2257		SUPPLIES - OUTREACH M		395.90	
177	NEW MEXICO COUNTIES	06/12/2024	Regular	0.00	450.00	128990
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024	Invoice	06/06/2024	Finance/Procurement Affiliate	0.00	450.00	
	401-055-2266		EMPLOYEE TRAINING		150.00	
	401-055-2266		EMPLOYEE TRAINING		150.00	
	401-055-2266		EMPLOYEE TRAINING		150.00	
4464	NM APPARATUS LLC	06/12/2024	Regular	0.00	1,646.12	128991
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2003	Invoice	06/10/2024	Rescue 13 Repair	0.00	1,646.12	
	416-083-2201		MAINTENANCE & REPAIR		69.30	
	416-083-2201		MAINTENANCE & REPAIR		1,079.52	
	416-083-2201		MAINTENANCE & REPAIR		205.30	
	416-083-2201		MAINTENANCE & REPAIR		292.00	
5307	NUBE GROUP	06/12/2024	Regular	0.00	266.46	128992
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
IN67310	Invoice	06/11/2024	Nube TC-14 2023	0.00	266.46	
	401-010-2271		CONTRACT-OTHER SERVI		213.17	
	401-014-2271		CONTRACT-OTHER SERVI		53.29	
5571	PHAM, KEVIN	06/12/2024	Regular	0.00	527.78	128993

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
KPHAM 6.17.24	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	527.78	
	401-020-2205		TRAVEL - EMPLOYEES		527.78	
VEN01298	PHIL LONG FORD OF RATON LLC	06/12/2024	Regular	0.00	61,674.00	128994
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13928 Agency P	Invoice	06/11/2024	2024 Ford Expedition SSV NMSPA 00-222	0.00	61,674.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		1,750.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		500.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		5,085.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		330.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		795.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		6,042.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		300.00	
	836-045-2813		3 - SHERIFF'S DEPT VEHIC		46,872.00	
151	PITNEY BOWES INC.	06/12/2024	Regular	0.00	664.89	128995
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3319098712	Invoice	06/11/2024	Lease 03/30 to 06/29/24	0.00	664.89	
	401-010-2284		EQUIPMENT LEASES		664.89	
1711	POSITIVE PROMOTIONS	06/12/2024	Regular	0.00	3,027.22	128996
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
07402092	Invoice	06/11/2024	Go Bag Items	0.00	3,027.22	
	628-028-2257		OUTREACH MATERIALS		85.00	
	628-028-2257		OUTREACH MATERIALS		1,887.22	
	628-028-2257		OUTREACH MATERIALS		470.00	
	628-028-2257		OUTREACH MATERIALS		585.00	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	59.96	128997
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450722720- A	Invoice	06/10/2024	Cleaning Supplies Admin	0.00	59.96	
	401-015-2220		SUPPLIES - CLEANING		6.86	
	401-015-2220		SUPPLIES - CLEANING		0.63	
	401-015-2220		SUPPLIES - CLEANING		20.87	
	401-015-2220		SUPPLIES - CLEANING		22.46	
	401-015-2220		SUPPLIES - CLEANING		9.14	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	82.78	128998
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450722720- B	Invoice	06/10/2024	Facilities Uniforms	0.00	82.78	
	401-065-2236		SUPPLIES - UNIFORMS		5.59	
	401-065-2236		SUPPLIES - UNIFORMS		25.31	
	401-065-2236		SUPPLIES - UNIFORMS		6.24	
	401-065-2236		SUPPLIES - UNIFORMS		5.94	
	401-065-2236		SUPPLIES - UNIFORMS		6.57	
	401-065-2236		SUPPLIES - UNIFORMS		8.96	
	401-065-2236		SUPPLIES - UNIFORMS		1.53	
	401-065-2236		SUPPLIES - UNIFORMS		6.24	
	401-065-2236		SUPPLIES - UNIFORMS		4.87	
	401-065-2236		SUPPLIES - UNIFORMS		5.59	
	401-065-2236		SUPPLIES - UNIFORMS		5.94	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	59.96	128999

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450721935-A	Invoice	06/10/2024	Cleaning Supplies Admin	0.00	59.96	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies 3X4 BLACK M		0.63	
	401-015-2220	SUPPLIES - CLEANING	DELIVERY CHARGE		20.87	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies BLUE WET M		9.14	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies 3X4 BLACK M		22.46	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies PRFM DUST		6.86	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	82.78	129000
450723506-B	Invoice	06/10/2024	Facilities Uniforms	0.00	82.78	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Bob western		5.59	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Brina black p		6.24	
	401-065-2236	SUPPLIES - UNIFORMS	Budget Protection Program		25.31	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Brina Scrub t		6.57	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely tan pa		1.53	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Dominic grey		5.94	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely scrub t		8.96	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Bob grey wor		5.94	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely Black p		6.24	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-James denim		5.59	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Dominic Me		4.87	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	71.63	129001
450723505	Invoice	06/10/2024	Cleaning supplies	0.00	71.63	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		4.57	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		6.40	
	401-016-2220	SUPPLIES - CLEANING	DELIVERY CHARGE		15.07	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-BLUE WET M		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-MAT 3X4 MM		1.26	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-BLUE WET M		2.29	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-MAT 3X4 REN		40.42	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	71.63	129002
450721934	Invoice	06/10/2024	Cleaning supplies	0.00	71.63	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-MAT 3X4 MM		1.26	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-BLUE WET M		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-MAT 3X4 REN		40.42	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		6.40	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		4.57	
	401-016-2220	SUPPLIES - CLEANING	DELIVERY CHARGE		15.07	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-BLUE WET M		2.29	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	71.63	129003

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450722719	Invoice	06/10/2024	Cleaning supplies	0.00	71.63	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-MAT 3X4 REN		40.42	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-BLUE WET M		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		0.54	
	401-016-2220	SUPPLIES - CLEANING	DELIVERY CHARGE		15.07	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		6.40	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		0.54	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-MAT 3X4 MM		1.26	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-PRFM DUST		4.57	
	401-016-2220	SUPPLIES - CLEANING	Cleaning supplies-BLUE WET M		2.29	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	59.96	129004
450721138-A	Invoice	06/10/2024	Cleaning Supplies Admin	0.00	59.96	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies BLUE WET M		9.14	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies 3X4 BLACK M		0.63	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies PRFM DUST		6.86	
	401-015-2220	SUPPLIES - CLEANING	Cleaning Supplies 3X4 BLACK M		22.46	
	401-015-2220	SUPPLIES - CLEANING	DELIVERY CHARGE		20.87	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	82.78	129005
450721138-B	Invoice	06/10/2024	Facilities Uniforms	0.00	82.78	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Dominic Me		4.87	
	401-065-2236	SUPPLIES - UNIFORMS	Budget Protection Program		25.31	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely scrub t		8.96	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Brina black p		6.24	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-James denim		5.59	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely tan pa		1.53	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely Black p		6.24	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Brina Scrub t		6.57	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Bob grey wor		5.94	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Dominic grey		5.94	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Bob western		5.59	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	79.50	129006
450720343-B	Invoice	06/10/2024	Facilities Uniforms	0.00	79.50	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Bob grey wor		5.94	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-James denim		5.59	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Brina Scrub t		6.57	
	401-065-2236	SUPPLIES - UNIFORMS	Budget Protection Program		24.42	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Brina black p		6.24	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely scrub t		6.57	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely tan pa		1.53	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Bob western		5.59	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Arely Black p		6.24	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Dominic grey		5.94	
	401-065-2236	SUPPLIES - UNIFORMS	Facilities Uniforms-Dominic Me		4.87	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	71.63	129007

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
450721137	Invoice	06/10/2024	Cleaning supplies	0.00	71.63	
	401-016-2220		SUPPLIES - CLEANING		40.42	
	401-016-2220		SUPPLIES - CLEANING		0.54	
	401-016-2220		SUPPLIES - CLEANING		1.26	
	401-016-2220		SUPPLIES - CLEANING		4.57	
	401-016-2220		SUPPLIES - CLEANING		15.07	
	401-016-2220		SUPPLIES - CLEANING		6.40	
	401-016-2220		SUPPLIES - CLEANING		2.29	
	401-016-2220		SUPPLIES - CLEANING		0.54	
	401-016-2220		SUPPLIES - CLEANING		0.54	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	59.96	129008
450723506-A	Invoice	06/10/2024	Cleaning Supplies Admin	0.00	59.96	
	401-015-2220		SUPPLIES - CLEANING		22.46	
	401-015-2220		SUPPLIES - CLEANING		6.86	
	401-015-2220		SUPPLIES - CLEANING		20.87	
	401-015-2220		SUPPLIES - CLEANING		0.63	
	401-015-2220		SUPPLIES - CLEANING		9.14	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	82.78	129009
450721935-B	Invoice	06/10/2024	Facilities Uniforms	0.00	82.78	
	401-065-2236		SUPPLIES - UNIFORMS		5.94	
	401-065-2236		SUPPLIES - UNIFORMS		4.87	
	401-065-2236		SUPPLIES - UNIFORMS		6.24	
	401-065-2236		SUPPLIES - UNIFORMS		5.59	
	401-065-2236		SUPPLIES - UNIFORMS		5.59	
	401-065-2236		SUPPLIES - UNIFORMS		8.96	
	401-065-2236		SUPPLIES - UNIFORMS		6.57	
	401-065-2236		SUPPLIES - UNIFORMS		25.31	
	401-065-2236		SUPPLIES - UNIFORMS		1.53	
	401-065-2236		SUPPLIES - UNIFORMS		6.24	
	401-065-2236		SUPPLIES - UNIFORMS		5.94	
3859	PRUDENTIAL OVERALL SUPPLY	06/12/2024	Regular	0.00	238.39	129010
450724279	Invoice	06/11/2024	Uniforms	0.00	238.39	
	402-060-2236		SUPPLIES - UNIFORMS		238.39	
107	QWEST CORPORATION	06/12/2024	Regular	0.00	68.51	129011
06.2024.8623	Invoice	06/10/2024	Monthly Charges	0.00	68.51	
	401-096-2207		TELECOMMUNICATIONS		68.51	
107	QWEST CORPORATION	06/12/2024	Regular	0.00	65.13	129012
06.2024.0726	Invoice	06/06/2024	Monthly charges Mountainair	0.00	65.13	
	401-027-2207		TELECOMMUNICATIONS		65.13	
107	QWEST CORPORATION	06/12/2024	Regular	0.00	123.46	129013

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2024.4146	Invoice 401-096-2207	06/10/2024	Monthly Charges TELECOMMUNICATIONS Monthly Charges 2550	0.00	123.46	
215	RICH FORD SALES	06/12/2024	Regular	0.00	1,609.69	129014
Payable # 2049268/1	Payable Type Invoice 610-040-2201 610-040-2201 610-040-2201 610-040-2201 610-040-2201 610-040-2201	Post Date 06/11/2024	Payable Description PARTS AND LABOR FOR FORD ESCAPE MAINTENANCE & REPAIR DOCUMENT STORAGE MAINTENANCE & REPAIR HOUSE TECHNICIAN MAINTENANCE & REPAIR INSTALLED TIRES MAINTENANCE & REPAIR SHOP SUPPLIES MAINTENANCE & REPAIR INSTALLED SENSOR KIT MAINTENANCE & REPAIR INSTALLED TIRE SENSOR	Discount Amount 0.00	Payable Amount 1,609.69 1.95 438.17 1,004.00 39.00 42.89 83.68	
670	SEDILLO, TRACY	06/12/2024	Regular	0.00	284.80	129015
Payable # TSEDILLO 6.18	Payable Type Invoice 401-010-2205	Post Date 06/12/2024	Payable Description TRAVEL TO LAS VEGAS NM 2024 SUMMER TRAVEL - EMPLOYEES TRAVEL TO LAS VEGAS NM 2024	Discount Amount 0.00	Payable Amount 284.80 284.80	
5426	SENERGY PETROLEUM, LLC	06/12/2024	Regular	0.00	5,313.35	129016
Payable # SEN-827191	Payable Type Invoice 402-060-2202	Post Date 06/10/2024	Payable Description Fuel for Road Fleet SUPPLIES - VEHICLE FUEL Fuel for Road Fleet NMSWPA	Discount Amount 0.00	Payable Amount 5,313.35 5,313.35	
VEN01346	Shannon Paige Waldorf	06/12/2024	Regular	0.00	284.80	129017
Payable # SWALDORF 6.24	Payable Type Invoice 401-050-2205	Post Date 06/12/2024	Payable Description TRAVEL TO DONA ANA SHERIFF'S OFFICE TRAVEL - EMPLOYEES TRAVEL TO DONA ANA SHERIFF'	Discount Amount 0.00	Payable Amount 284.80 284.80	
4316	SIDDONS-MARTIN EMERGENCY GROUP	06/12/2024	Regular	0.00	3,406.39	129018
Payable # 700-SIV0016416	Payable Type Invoice 405-091-2218 406-091-2218 408-091-2218	Post Date 06/11/2024	Payable Description Service Extrication Equipment Districts 2, MAINTENANCE & REPAIR District 5 Service Equipment MAINTENANCE & REPAIR District 2 Service Equipment MAINTENANCE & REPAIR District 3 Service Equipment	Discount Amount 0.00	Payable Amount 3,406.39 1,135.47 1,135.46 1,135.46	
5323	SOUTHWEST COPY SYSTEMS	06/12/2024	Regular	0.00	60.91	129019
Payable # 543590	Payable Type Invoice 401-040-2221	Post Date 06/11/2024	Payable Description SOUTHWEST COPY SYSTEMS PRINTING/PUBLISHING/A SOUTHWEST COPY SYSTEMS	Discount Amount 0.00	Payable Amount 60.91 60.91	
3978	STAPLES BUSINESS ADVANTAGE	06/12/2024	Regular	0.00	1,486.29	129020
Payable # 6003424260	Payable Type Invoice 528-028-2257 628-028-2257	Post Date 06/04/2024	Payable Description Go Bag Items OUTREACH MATERIALS Hand Sanitizer (24/carton) OUTREACH MATERIALS Mini Memo Pads	Discount Amount 0.00	Payable Amount 1,486.29 912.78 573.51	
5539	SUMMITT FIRE & SECURITY LLC	06/12/2024	Regular	0.00	670.45	129021

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1596633	Invoice	06/06/2024	Motion detector equipment purchase and	0.00	670.45	
	803-059-2705	F2921 T CO REGIONAL 91	Motion detector equipment pur		193.90	
	803-059-2705	F2921 T CO REGIONAL 91	Motion detector equipment pur		476.55	
3702	TERRALOGIC DOCUMENT SYSTEMS INC	06/12/2024	Regular	0.00	2,798.02	129022
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
136781	Invoice	06/11/2024	Microfiche of documents and newspapers	0.00	2,798.02	
	401-020-2233	CONTRACT - MICROFILM	Microfiche of documents and n		2,798.02	
4990	TRAMMELL, MICHAEL	06/12/2024	Regular	0.00	783.17	129023
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
MTRAMMELL 4.2	Invoice	06/12/2024	TRAVEL TO AND FROM RUIDOSO NM AN	0.00	783.17	
	405-091-2205	TRAVEL - EMPLOYEES	TRAVEL TO AND FROM RUIDOS		783.17	
178	U.S. POSTMASTER	06/12/2024	Regular	0.00	154.00	129024
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.30.2024	Invoice	06/06/2024	PO Box 48 Annual Rent	0.00	154.00	
	401-005-2269	SUBSCRIPTIONS & DUES	PO Box 48 Annual Rent		154.00	
5193	UNIVERSAL BACKGROUND SCREENING	06/12/2024	Regular	0.00	274.42	129025
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
202405013415	Invoice	06/10/2024	Background screenings & drug testing	0.00	274.42	
	401-014-2271	CONTRACT-OTHER SERVI	Background screenings & drug t		274.42	
4312	Universal Waste Systems Inc	06/12/2024	Regular	0.00	885.40	129026
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0003051423	Invoice	06/11/2024	Service Start Up for District 5	0.00	885.40	
	405-091-2210	UTILITIES - WATER	Service Start Up for District 5		885.40	
4376	WAGWORKS	06/12/2024	Regular	0.00	187.50	129027
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV6582825	Invoice	06/10/2024	Health Benefits	0.00	187.50	
	401-014-2271	CONTRACT-OTHER SERVI	Monthly Compliance Fee		50.00	
	401-014-2271	CONTRACT-OTHER SERVI	FSA Admin Fee		137.50	
1	WAGNER EQUIPMENT CO.	06/12/2024	Regular	0.00	2,016.23	129028
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S10W0920367	Invoice	06/11/2024	Service on all purchased equipment from	0.00	1,179.20	
	402-060-2244	MAINTENANCE & REPAIR	Service on all purchased equip		1,179.20	
S10W092374	Invoice	06/11/2024	Service on all purchased equipment from	0.00	837.03	
	402-060-2244	MAINTENANCE & REPAIR	Service on all purchased equip		837.03	
50	EMW GAS ASSOCIATION	06/13/2024	Regular	0.00	1,501.11	129029
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
05.31.2024 0450	Invoice	06/06/2024	Road- Monthly Gas- Utility	0.00	42.48	
	402-060-2209	UTILITIES - NATURAL GAS	Road- Monthly Gas- Utility		42.48	
05.31.2024 0500	Invoice	06/06/2024	Monthly gas bill	0.00	71.76	
	418-091-2209	UTILITIES - NATURAL GAS	Monthly gas bill		71.76	
05.31.2024 0580	Invoice	06/06/2024	Monthly gas bill	0.00	98.50	

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-082-2209		UTILITIES - NATURAL GAS		98.50	
05.31.2024 1850	Invoice	06/10/2024	Monthly gas bill	0.00	122.00	
	401-015-2209		UTILITIES - NATURAL GAS		122.00	
05.31.2024 1860	Invoice	06/10/2024	Monthly gas bill	0.00	76.96	
	402-060-2209		UTILITIES - NATURAL GAS		76.96	
05.31.2024 1990	Invoice	06/06/2024	Monthly gas bill	0.00	42.44	
	401-024-2209		UTILITIES - NATURAL GAS		42.44	
05.31.2024 2330	Invoice	06/10/2024	Monthly gas bill	0.00	105.83	
	401-037-2209		UTILITIES - NATURAL GAS		105.83	
05.31.2024 3680	Invoice	06/10/2024	Monthly gas bill	0.00	75.12	
	406-091-2209		UTILITIES - NATURAL GAS		75.12	
05.31.2024 4090	Invoice	06/06/2024	Monthly gas bill	0.00	24.00	
	401-053-2209		UTILITIES - NATURAL GAS		24.00	
05.31.2024 4510	Invoice	06/13/2024	Monthly gas bill	0.00	60.41	
	405-091-2209		UTILITIES - NATURAL GAS		60.41	
05.31.2024 5390	Invoice	06/06/2024	Monthly gas bill	0.00	137.02	
	408-091-2209		UTILITIES - NATURAL GAS		137.02	
05.31.2024 5690	Invoice	06/10/2024	Monthly gas bill	0.00	36.30	
	402-060-2209		UTILITIES - NATURAL GAS		36.30	
05.31.2024 5870	Invoice	06/06/2024	Monthly gas bill	0.00	82.85	
	401-036-2209		UTILITIES - NATURAL GAS		82.85	
05.31.2024 6000	Invoice	06/06/2024	Monthly gas bill	0.00	249.69	
	401-016-2209		UTILITIES - NATURAL GAS		249.69	
05.31.2024 6140	Invoice	06/10/2024	Monthly gas bill	0.00	71.22	
	401-050-2209		UTILITIES - NATURAL GAS		71.22	
05.31.2024 6230	Invoice	06/06/2024	Monthly gas bill	0.00	30.89	
	405-091-2209		UTILITIES - NATURAL GAS		30.89	
05.31.2024 6380	Invoice	06/10/2024	Monthly gas bill	0.00	52.38	
	612-020-2308		VOTING MACHINE STORA		52.38	
05.31.2024 9530	Invoice	06/10/2024	Monthly gas bill	0.00	36.51	
	911-080-2209		UTILITIES - NATURAL GAS		36.51	
05.31.2024 61510	Invoice	06/06/2024	MCINTOSH SENIOR CENTER GAS	0.00	31.90	
	401-089-2209		UTILITIES - NATURAL GAS		31.90	
5.31.2024 9250	Invoice	06/06/2024	Monthly gas bill	0.00	52.85	
	408-091-2209		UTILITIES - NATURAL GAS		52.85	

	Void	06/13/2024	Regular	0.00	0.00	129030
3207	AIRGAS USA LLC	06/13/2024	Regular	0.00	213.98	129031

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5508435211	Invoice	06/13/2024	Airgas Rental Open PO	0.00	213.98	
	406-091-2230		SUPPLIES - MEDICAL		213.98	

5423	ALBUQUERQUE FENCE COMPANY	06/13/2024	Regular	0.00	16,031.18	129032
------	---------------------------	------------	---------	------	-----------	--------

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
250435	Invoice	06/12/2024	New Fence Install / Repairs TC Road Shop	0.00	11,806.18	
	803-059-2626		23-H3233 T CO ROAD DE		483.00	
	803-059-2626		23-H3233 T CO ROAD DE		1,638.00	
	803-059-2626		23-H3233 T CO ROAD DE		37.30	
	803-059-2626		23-H3233 T CO ROAD DE		72.00	
	803-059-2626		23-H3233 T CO ROAD DE		788.20	
	803-059-2626		23-H3233 T CO ROAD DE		8,093.48	
	803-059-2626		23-H3233 T CO ROAD DE		138.00	
	803-059-2626		23-H3233 T CO ROAD DE		556.20	

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
250602	Invoice 803-059-2705	06/12/2024	Security Fence for Dispatch Patio F2921 T CO REGIONAL 91 Fence NMSWPA 20-00000-21-0	0.00	4,225.00	
66	ALBUQUERQUE PUBLISHING CO.	06/13/2024	Regular	0.00	63.93	129033
Payable #	Payable Type Account Number	Post Date	Payable Description Account Name Item Description	Discount Amount	Payable Amount Distribution Amount	
53960 PO# 24-01	Invoice 401-055-2221	06/12/2024	TC Notice of Public Hearing ABQ PUB 539 PRINTING/PUBLISHING/A TC Notice of Public hearing ABQ	0.00	63.93	
3769	ANAYA, SENAI DA	06/13/2024	Regular	0.00	641.73	129034
Payable #	Payable Type Account Number	Post Date	Payable Description Account Name Item Description	Discount Amount	Payable Amount Distribution Amount	
S:ANAYA 6.16.24	Invoice 401-021-2205	06/12/2024	TRAVEL TO LAS VEGAS NM SUMMER CON TRAVEL - EMPLOYEES TRAVEL TO LAS VEGAS NM SUM	0.00	641.73	
4964	AT & T MOBILITY LLC	06/13/2024	Regular	0.00	7,348.36	129035
Payable #	Payable Type Account Number	Post Date	Payable Description Account Name Item Description	Discount Amount	Payable Amount Distribution Amount	
287289566455x0	Invoice 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 401-096-2207 407-091-2207 408-091-2207 413-091-2207 604-083-2207 605-003-2207 690-086-2207 911-080-2207	06/13/2024	FY24 County Cellphones & Mobility TELECOMMUNICATIONS MANAGER TELECOMMUNICATIONS PROBATE TELECOMMUNICATIONS MAINTENANCE TELECOMMUNICATIONS TREASURER TELECOMMUNICATIONS sheriff TELECOMMUNICATIONS ASSESSOR TELECOMMUNICATIONS ROAD TELECOMMUNICATIONS commission TELECOMMUNICATIONS FINANCE TELECOMMUNICATIONS PLANNING AND ZONING TELECOMMUNICATIONS ANIMAL SERVICES TELECOMMUNICATIONS COMMUNITY MONITOR TELECOMMUNICATIONS CLERK TELECOMMUNICATIONS DIST 1 TELECOMMUNICATIONS DIST 3 TELECOMMUNICATIONS FIRE ADMIN TELECOMMUNICATIONS emergency management TELECOMMUNICATIONS DWI TELECOMMUNICATIONS TCPO TELECOMMUNICATIONS DISPATCH	0.00	7,348.36 306.15 51.04 294.70 496.50 1,359.93 561.44 1,033.94 153.12 357.28 424.46 306.24 51.04 306.24 53.43 40.04 884.28 237.98 144.51 45.99 240.05	
859	**Void** BOUND TREE MEDICAL, LLC	06/13/2024 06/13/2024	Regular Regular	0.00 0.00	0.00 834.72	129036 129037
Payable #	Payable Type Account Number	Post Date	Payable Description Account Name Item Description	Discount Amount	Payable Amount Distribution Amount	
85359301	Invoice 416-083-2230	06/13/2024	EMS Supplies/Equipment/Medications FY SUPPLIES - MEDICAL EMS Supplies/Equipment/Medi	0.00	834.72	
859	BOUND TREE MEDICAL, LLC	06/13/2024	Regular	0.00	2,009.40	129038
Payable #	Payable Type Account Number	Post Date	Payable Description Account Name Item Description	Discount Amount	Payable Amount Distribution Amount	
85366538	Invoice 416-083-2230	06/13/2024	EMS Supplies/Equipment/Medications FY SUPPLIES - MEDICAL EMS Supplies/Equipment/Medi	0.00	2,009.40	
3770	COOPERATIVE EDUCATIONAL SERVICES	06/13/2024	Regular	0.00	14,404.82	129039
Payable #	Payable Type Account Number	Post Date	Payable Description Account Name Item Description	Discount Amount	Payable Amount Distribution Amount	
24-147762	Invoice 401-096-2213	06/10/2024	Tyler Incode (ERP Pro 10) CONTRACT - IT SERVICES Tyler Incode (ERP Pro 10)	0.00	14,404.82	
2630	CTRL+P	06/13/2024	Regular	0.00	92.73	129040

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1571780E-0001	Invoice	06/12/2024	Notice of Public Hearing Independent Pub	0.00	25.68	
	401-055-2221		PRINTING/PUBLISHING/A Processing Fee		6.75	
	401-055-2221		PRINTING/PUBLISHING/A Notice of Public Hearing Indepe		18.93	
1571780E-0003	Invoice	06/12/2024	10Jun / 10Jul ICIP Public Hearing Notice P	0.00	67.05	
	401-055-2221		PRINTING/PUBLISHING/A 10Jun / 10Jul ICIP Public Hearin		67.05	
4582	DH PACE COMPANY INC	06/13/2024	Regular	0.00	812.51	129041
SVC/278-163651	Invoice	06/12/2024	Repair Bay Door	0.00	812.51	
	408-091-2215		MAINTENANCE & REPAIR SVC Call		288.50	
	408-091-2215		MAINTENANCE & REPAIR Labor		507.56	
	408-091-2215		MAINTENANCE & REPAIR Fuel Surcharge		8.50	
	408-091-2215		MAINTENANCE & REPAIR Lube		7.95	
5620	GALLEGOS, LINDA L.	06/13/2024	Regular	0.00	401.00	129042
IGALLEGOS 6.17.	Invoice	06/12/2024	TRAVEL TO LAS VEGAS NM 2024 SUMMER	0.00	401.00	
	401-040-2205		TRAVEL - EMPLOYEES TRAVEL TO LAS VEGAS NM 2024		401.00	
5620	GALLEGOS, LINDA L.	06/13/2024	Regular	0.00	-401.00	129042
4050	GM EMULSION LLC	06/13/2024	Regular	0.00	37,320.00	129043
CP 100-12837	Invoice	06/12/2024	Culverts and Bands for Various Roads	0.00	37,320.00	
	402-060-2255		SUPPLIES - CATTLEGUARD Culverts and Bands for Various R		12,240.00	
	402-060-2255		SUPPLIES - CATTLEGUARD Culverts and Bands for Various R		540.00	
	402-060-2255		SUPPLIES - CATTLEGUARD Culverts and Bands for Various R		660.00	
	402-060-2255		SUPPLIES - CATTLEGUARD Culverts and Bands for Various R		9,600.00	
	402-060-2255		SUPPLIES - CATTLEGUARD Culverts and Bands for Various R		13,200.00	
	402-060-2255		SUPPLIES - CATTLEGUARD Culverts and Bands for Various R		1,080.00	
944	GRAINGER, INC.	06/13/2024	Regular	0.00	219.59	129044
9140806952	Invoice	06/12/2024	OSHA Standard PPE	0.00	219.59	
	401-007-2248		SUPPLIES - SAFETY Hard Hat Type 2 ANSI Z89 Class		121.66	
	401-007-2248		SUPPLIES - SAFETY Hard Hat Type 1 ANSI Z89 Class		33.87	
	401-007-2248		SUPPLIES - SAFETY Outdoor Eye Protection Z87		37.31	
	401-007-2248		SUPPLIES - SAFETY Clear Eye Protection Z87		26.75	
2964	J-MAR & ASSOCIATES	06/13/2024	Regular	0.00	1,077.47	129045
208367	Invoice	06/12/2024	Full Spectrum of Plotter Printer Inks	0.00	1,077.47	
	401-007-2221		PRINTING/PUBLISHING/A Magenta Ink Cartridge		172.01	
	401-007-2221		PRINTING/PUBLISHING/A Cyan Ink Cartridge		217.42	
	401-007-2221		PRINTING/PUBLISHING/A Grey Ink Cartridge		172.01	
	401-007-2221		PRINTING/PUBLISHING/A Matte Black Cartridge		172.01	
	401-007-2221		PRINTING/PUBLISHING/A Yellow Ink Cartridge		172.01	
	401-007-2221		PRINTING/PUBLISHING/A Photo Black Ink Cartridge		172.01	
4141	MAS MODERN MARKETING INC	06/13/2024	Regular	0.00	400.12	129046

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Invoice#MMI157	Invoice	06/12/2024	Invoice#MMI157511 Order#MMO241370	0.00	400.12	
	605-002-2257		SUPPLIES - OUTREACH M		400.12	
5431	MCLEOD MEDICAL CENTERS OF NM INC	06/13/2024	Regular	0.00	220.00	129047
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
266608	Invoice	06/12/2024	CDL Physical	0.00	110.00	
	402-060-2272		CONTRACT - PROFESSION		110.00	
271192	Invoice	06/12/2024	CDL Physical	0.00	110.00	
	402-060-2272		CONTRACT - PROFESSION		110.00	
129	MORIARTY, CITY OF	06/13/2024	Regular	0.00	2,396.88	129048
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Coverage	Invoice	06/12/2024	Emergency Purchase Inmate Guarding	0.00	2,396.88	
	401-050-2271		OTHER SERVICES		562.32	
	401-050-2271		OTHER SERVICES		562.32	
	401-050-2271		OTHER SERVICES		636.12	
	401-050-2271		OTHER SERVICES		636.12	
177	NEW MEXICO COUNTIES	06/13/2024	Regular	0.00	825.00	129049
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
AC2024-042024-	Invoice	06/12/2024	NMC Summer Conference 2024	0.00	550.00	
	401-010-2266		EMPLOYEE TRAINING		275.00	
	401-010-2266		EMPLOYEE TRAINING		275.00	
AC2024-042024-	Invoice	06/12/2024	NMC Summer Conference 2024	0.00	275.00	
	401-056-2266		EMPLOYEE TRAINING		275.00	
2872	NIMS CALVANI & ASSOCIATES	06/13/2024	Regular	0.00	10,762.50	129050
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17292	Invoice	06/12/2024	Design Services - New Fire Station	0.00	10,762.50	
	620-094-2272		CONTRACTS- PROFESSIO		10,762.50	
1711	POSITIVE PROMOTIONS	06/13/2024	Regular	0.00	1,118.79	129051
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
07402942	Invoice	06/11/2024	Outreach Items	0.00	1,118.79	
	604-083-2248		SUPPLIES - SAFETY		115.00	
	604-083-2248		SUPPLIES - SAFETY		823.79	
	604-083-2248		SUPPLIES - SAFETY		180.00	
3928	ROBERTS TRUCK CENTER OF NM LLC	06/13/2024	Regular	0.00	1,845.46	129052
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R81401474001	Invoice	06/12/2024	Engine 5 Diagnostic District 5	0.00	1,845.46	
	405-091-2201		MAINTENANCE & REPAIR		1,356.05	
	405-091-2201		MAINTENANCE & REPAIR		95.00	
	405-091-2201		MAINTENANCE & REPAIR		200.00	
	405-091-2201		MAINTENANCE & REPAIR		194.41	
28	TILLERY CHEVROLET GMC INC	06/13/2024	Regular	0.00	86.34	129053

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6079092 / 1	Invoice	06/12/2024	Lube Oil and Filter for 2021 Chevy Travers	0.00	86.34	
	690-009-2201		VEHICLE RAPAIR & MAINT		1.39	
	690-009-2201		VEHICLE RAPAIR & MAINT		84.95	
5605	TRANSWORLD NETWORK CORP.	06/13/2024	Regular	0.00	181.05	129054
15838038-0540	Invoice	06/13/2024	INTERNET FOR 702 DUNLAVY WILLARD DI	0.00	181.05	
	406-091-2207		TELECOMMUNICATIONS		181.05	
4312	Universal Waste Systems Inc	06/13/2024	Regular	0.00	1,626.87	129055
0003051198	Invoice	06/11/2024	Service Start Up for District 3 Main Statio	0.00	1,626.87	
	408-091-2210		UTILITIES - WATER		1,626.87	
5339	US BANK CORPORATE PAYMENT SYSTEM	06/13/2024	Regular	0.00	19,688.24	129056
55696345555378	Invoice	06/13/2024	FUEL CARDS 4.15.24 TO 5.15.24	0.00	19,688.24	
	401-007-2202		SUPPLIES - VEHICLE FUEL		94.72	
	401-008-2202		SUPPLIES - VEHICLE FUEL		485.10	
	401-010-2202		SUPPLIES - VEHICLE FUEL		72.00	
	401-030-2202		SUPPLIES - VEHICLE FUEL		163.24	
	401-040-2202		SUPPLIES - VEHICLE FUEL		233.80	
	401-050-2202		SUPPLIES - VEHICLE FUEL		12,089.71	
	401-065-2202		SUPPLIES - VEHICLE FUEL		234.17	
	401-082-2202		SUPPLIES - VEHICLE FUEL		1,230.58	
	405-091-2202		SUPPLIES - VEHICLE FUEL		463.52	
	406-091-2202		SUPPLIES - VEHICLE FUEL		234.12	
	407-091-2202		SUPPLIES - VEHICLE FUEL		92.52	
	408-091-2202		SUPPLIES - VEHICLE FUEL		289.57	
	413-091-2202		SUPPLIES - VEHICLE FUEL		986.91	
	416-083-2202		SUPPLIES - VEHICLE FUEL		2,378.42	
	418-091-2202		SUPPLIES - VEHICLE FUEL		204.55	
	420-073-2202		SUPPLIES - VEHICLE FUEL		40.00	
	604-083-2202		SUPPLIES - VEHICLE FUEL		312.95	
	605-003-2202		SUPPLIES - VEHICLE FUEL		40.00	
	911-080-2202		SUPPLIES - VEHICLE FUEL		42.36	
VEN01270	**Void**	06/13/2024	Regular	0.00	0.00	129057
FY24 Q2	Valencia Shelter Services	06/13/2024	Regular	0.00	19,616.09	129058
690-009-2271	Invoice	06/12/2024	Valencia Shelter Services DV Services	0.00	19,616.09	
	690-009-2271		CONTRACT - OTHER SERV		19,616.09	
5684	Vanguard Media LLC	06/13/2024	Regular	0.00	2,094.00	129059
Invoice#06-12-20	Invoice	06/12/2024	Invoice#06-12-2024 6 week radio messagi	0.00	2,094.00	
	605-002-2221		PRINTING/PUBLISHING/A		2,094.00	
5380	VOYA HOLDINGS, INC.	06/06/2024	Bank Draft	0.00	2,000.55	DFT0000817
INV0003576	Invoice	06/06/2024	Voya	0.00	2,000.55	
	401-000-9001		Payroll Liabilities		2,000.55	

Check Report

Date Range: 06/06/2024 - 06/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
233	PUBLIC EMPLOYEES RETIREMENT	06/06/2024	Bank Draft	0.00	50,367.85	DFT0000818
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003578	Invoice	06/06/2024	PERA Retirement	0.00	50,367.85	
	401-000-9001		Payroll Liabilities		12,736.42	
	401-000-9001		Payroll Liabilities		37,631.43	
448	NM TAXATION & REVENUE	06/06/2024	Bank Draft	0.00	8,424.75	DFT0000819
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003579	Invoice	06/06/2024	State Tax	0.00	8,424.75	
	401-000-9001		Payroll Liabilities		8,424.75	
1656	INTERNAL REVENUE SERVICE	06/06/2024	Bank Draft	0.00	52,325.27	DFT0000820
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003580	Invoice	06/06/2024	Federal Tax	0.00	52,325.27	
	401-000-9001		Payroll Liabilities		18,542.35	
	401-000-9001		Payroll Liabilities		7,580.20	
	401-000-9001		Payroll Liabilities		26,202.72	
448	NM TAXATION & REVENUE	06/12/2024	Bank Draft	0.00	677.09	DFT0000826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003587	Invoice	06/12/2024	State Tax	0.00	677.09	
	401-000-9001		Payroll Liabilities		677.09	
1656	INTERNAL REVENUE SERVICE	06/12/2024	Bank Draft	0.00	5,274.66	DFT0000827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0003588	Invoice	06/12/2024	Federal Tax	0.00	5,274.66	
	401-000-9001		Payroll Liabilities		405.32	
	401-000-9001		Payroll Liabilities		3,136.26	
	401-000-9001		Payroll Liabilities		1,733.08	

Bank Code Main Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	277	239	0.00	628,423.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	12	0.00	-10,546.39
Bank Drafts	6	6	0.00	119,070.17
EFT's	6	4	0.00	157,914.96
	289	261	0.00	894,862.15

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	277	239	0.00	628,423.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	12	0.00	-10,546.39
Bank Drafts	6	6	0.00	119,070.17
EFT's	6	4	0.00	157,914.96
	289	261	0.00	894,862.15

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	6/2024	894,862.15
			894,862.15



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

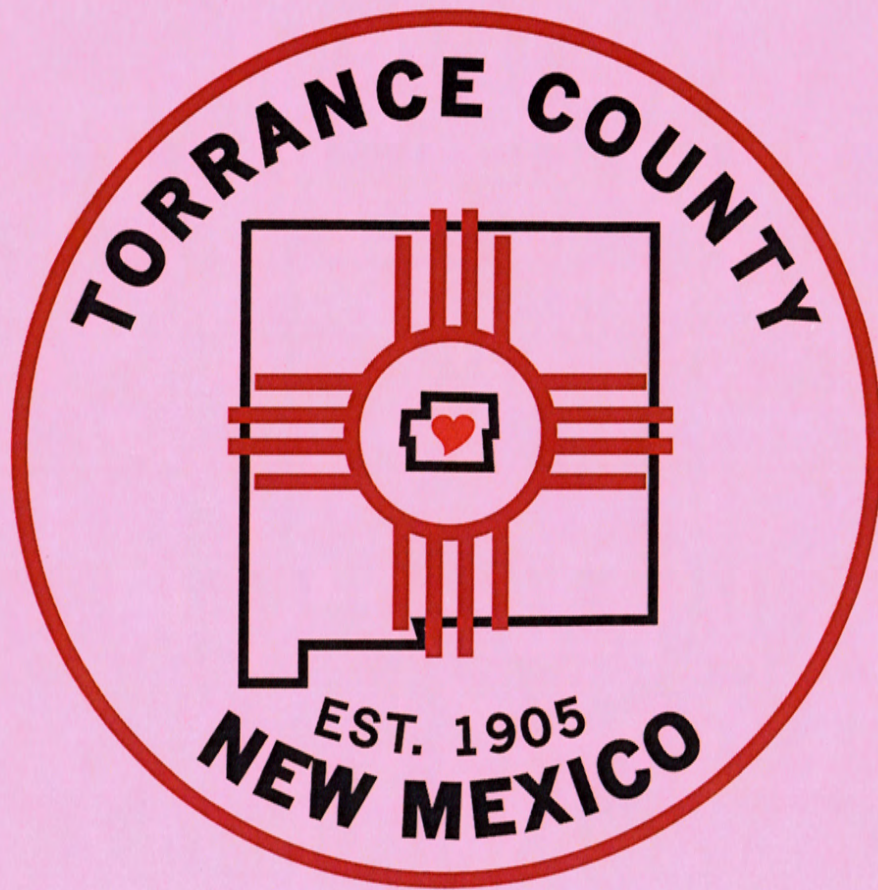
No. 10



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 11



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 A



Unauthorized/Non-Conforming Purchase Notice

Date: 06/17/2024

Department: Finance

Employee: Misty Witt

Purchase Amount: \$37,672.16


Date of Purchase: 2022

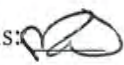
Vendor: Ambitions Technology Group

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Invoice numbers 9579, 10034, 10086, 10087, 10088, 10090, 10106, 10137, and 10140 were for IT services provided in 2022. The services were covered under the contract Torrance County has with Ambitions Technology Group. Invoice number 10086 did have a purchase order in Triadic that was not converted into Tyler. The other invoices did not have a purchase order in Triadic because payments covered by a contract did not have a purchase requisition or purchase order in Triadic. In Tyler there are now purchase requisitions and purchase orders in place for payments covered by a contract.

It is suspected payments were missed due to the transition of Triadic to Tyler, a transition of billing programs used by Ambitions, and a transition of a previous Finance Director.


Department Head Signature

For Finance Use Only			
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date reviewed: <u>6/17/2024</u>	Initials: 
Line Item: <u>401-096-2213</u>	Funds available in budget?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Procurement Code followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TC Policy followed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Payment Approved Denied

Commission Signature _____

Date _____

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
 201 Third St. NW
 Suite 720
 Albuquerque, NM 87102
 505-234-7700
 Fax: 888-384-3910

Date
08/31/2022

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Invoice Number: 10086
Invoice Date Range: 08/01/2022 to 08/31/2022
Purchase Order Number: 38115
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/23/2022	Cost Name: Flat-Rate Labor Flat Rate Labor Cost Description: Printer move and Cable drop Move Printer and line in Treasurer's office	Contract Charge		1.00	560.00
Total Billable Amount					\$560.00
Total Taxes					\$43.40
Grand Total					\$603.40

PO 38167

Triadic Enterprises Inc

Purchase Order Maintenance



5/29/24

15:06:04

TRSRP1

page# 1

LORIA

Total 604.10

- Sample
- Print
- Hold

(PURCHASE ORDER)

FN

Date

#pymt

38115

Vendor ()

4818

AMBITIONS TECHNOLOGY GROUP LLC

0719

2022

Ship to ()

1335

TORRANCE COUNTY

Category

3

Line#

Req

MANAGER

- ✦ Enter
- ✦ Update
- ✦ Docs
- ✦ Address
- ✦ Return
- ✦ Cancel
- ✦ Prompt

Description	Unit Cost	Qty	General Ledger #	Ext Cost	Project
PRINT MOVE & CABLE DROP	560.00	1.00	401-98-2213	560.00	
			CONTRACT - IT SERVICES		
PRINT MOVE & CABLE DROP	44.10	1.00	401-98-2213	44.10	
			CONTRACT - IT SERVICES		



AMBITIONS CONSULTING GROUP

Ambitions Technology Group
201 Third St. NW
Suite 720
Albuquerque, NM 87102
505-234-7700
Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
07/31/2022

Invoice Number: 10087
Invoice Date Range: 07/01/2022 to 08/01/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/31/2022	Cost Name: Block Purchase [07/01/2022 - 07/31/2022] Block Hour Consulting (12 hrs/mo) Cost Description:	Block Purchase		12.00	1,215.00
08/31/2022	Cost Name: Block Purchase [08/01/2022 - 08/31/2022] Block Hour Consulting (12 hrs/mo) Cost Description:	Block Purchase		12.00	1,215.00
08/01/2022	Service: Datto SaaS Infinite Cloud Retention (Monthly) [08/01/2022 - 08/31/2022] Contract Name: Microsoft Subscription Services Monthly Backup snapshots are retained in the Datto Cloud indefinitely, following the schedule denoted below: <ul style="list-style-type: none"> • 3X daily backups are retained for 30 days • Dailies are kept after 30 days • Weeklies are kept after 90 days • Monthlies are kept after a year, then stored for selected retention period 	Service		110.00	429.00
08/01/2022	Service: ATG Total Care Servers [08/01/2022 - 08/31/2022] Contract Name: ATG Total Care Maintenance	Service		3.00	540.00
08/01/2022	Service: Microsoft Exchange Online Plan 2 (Monthly) [08/01/2022 - 08/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service		19.00	152.00
08/01/2022	Service: Microsoft Windows 10 Enterprise E3 (Monthly) [08/01/2022 - 08/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service		1.00	7.00
08/01/2022	Service: Microsoft 365 Business Premium [New Commerce Experience] - Month-to-Month Commitment [08/01/2022 - 08/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed and web versions of Office apps 1TB file storage and sharing Business class email (50GB), calendar, and contacts. Single console to manage user and device settings Automatically deploy Office apps to Windows 10 PCs	Service		103.00	2,719.20

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/01/2022	Service: ATG Total Care Desktops/Users/Security [08/01/2022 - 08/31/2022] Contract Name: ATG Total Care Maintenance • 24/7 Systems monitoring, analysis & escalation • Initial Problem Assessment • Anti-Virus/Spyware licensing and management • LogMeIn Pro secure remote access licensing • CentralizedPatchManagement of Microsoft and Standard Third Party Software (Java, Flash, etc.) • Preventative Maintenance & Upkeep • Domain and Website hosting • ATGCloud Security,which includes email spam/virus filtering, email encryption,email continuity, and OpenDNS Umbrella web security	Service Bundle		102.00	2,754.00
08/01/2022	Service: DUO Multi-factor Authentication (Yearly) (Prorated) [08/01/2022 - 02/28/2023] Contract Name: DUO Multi-factor Authentication (Yearly) Multi-factor Authentication Subscription	Service Adjustment		8.00	167.28
August, 2022 Monthly Recurring Charges and July, 2022 block consulting hours charge.		Total Billable Amount			\$9,198.48
		Total Taxes			\$712.88
Grand Total					\$9,911.36

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
201 Third St. NW
Suite 720
Albuquerque, NM 87102
505-234-7700
Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
08/31/2022

Invoice Number: 10137
Invoice Date Range: 08/01/2022 to 09/01/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
09/01/2022	Cost Name: Block Purchase [09/01/2022 - 09/30/2022] Block Hour Consulting (12 hrs/mo) Cost Description:	Block Purchase		12.00	1,215.00
09/01/2022	Service: ATG Total Care Servers [09/01/2022 - 09/30/2022] Contract Name: ATG Total Care Maintenance	Service		3.00	540.00
09/01/2022	Service: Datto SaaS Infinite Cloud Retention (Monthly) [09/01/2022 - 09/30/2022] Contract Name: Datto SaaS (ICR) Backup snapshots are retained in the Datto Cloud indefinitely, following the schedule denoted below: <ul style="list-style-type: none"> • 3X daily backups are retained for 30 days • Dailies are kept after 30 days • Weeklies are kept after 90 days • Monthlies are kept after a year, then stored for selected retention period 	Service		110.00	429.00
09/01/2022	Service: Microsoft Exchange Online Plan 1 (Yearly) (Prorated) [09/01/2022 - 09/30/2022] Contract Name: Microsoft Exchange Online Plan 1 Yearly Microsoft Hosted Email Service	Service Adjustment		-4.00	-15.78
09/01/2022	Service: Microsoft Exchange Online (Plan 1) [New Commerce Experience] 1-Year Commitment [09/01/2022 - 09/30/2022] Contract Name: Microsoft O365 Licenses NCE ** 1-Year Payment License Agreement Integrates with Outlook Single interface eDiscovery Center In-Place Archive for old emails Guaranteed 99.9% uptime 50 GB of mailbox storage per user	Service		4.00	16.00
09/01/2022	Service: Exchange Online (Plan 2) [New Commerce Experience] 1-Year Commitment [09/01/2022 - 09/30/2022] Contract Name: Microsoft O365 Licenses NCE ** 1-Year Payment License Agreement Unlimited storage (100 GB of storage in the user's primary mailbox, plus unlimited storage in the user's In-Place Archive)	Service		12.00	96.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
09/01/2022	Service: Windows 10/11 Enterprise E3 [New Commerce Experience]1-Year Commitment [09/01/2022 - 09/30/2022] Contract Name: Microsoft O365 Licenses NCE	Service		1.00	7.00
09/01/2022	Service: Microsoft 365 E5 [New Commerce Experience] 1-Year Commitment [09/01/2022 - 09/30/2022] Contract Name: Microsoft O365 Licenses NCE ** 1-Year Payment License Agreement Desktop and online versions of Office apps Identity and access management Device and application management Robust information protection Advanced analytics and compliance features	Service		1.00	57.00
09/01/2022	Service: Microsoft Defender for Office 365 (Plan 1) [New Commerce Experience] 1-Yr Commitment [09/01/2022 - 09/30/2022] Contract Name: Microsoft O365 Licenses NCE ** 1-Year Payment License Agreement Safe Attachments prevents threats from malicious email attachments Safe Links protects your environment when users click a link Advanced threat reporting	Service		23.00	46.00
09/01/2022	Service: DUO Multi-factor Authentication (Yearly) (Prorated) [09/01/2022 - 02/28/2023] Contract Name: DUO Multi-factor Authentication (Yearly) Multi-factor Authentication Subscription	Service Adjustment		3.00	53.56
09/01/2022	Service: ATG Total Care Desktops/Users/Security [09/01/2022 - 09/30/2022] Contract Name: ATG Total Care Maintenance • 24/7 Systems monitoring, analysis & escalation • Initial Problem Assessment • Anti-Virus/Spyware licensing and management • LogMeIn Pro secure remote access licensing • CentralizedPatchManagement of Microsoft and Standard Third Party Software (Java, Flash, etc.) • Preventative Maintenance & Upkeep • Domain and Website hosting • ATGCloud Security, which includes email spam/virus filtering, email encryption, email continuity, and OpenDNS Umbrella web security	Service Bundle		91.00	2,457.00
09/01/2022	Service: Microsoft 365 Business Premium [New Commerce Experience] 1-Year Commitment [09/01/2022 - 09/30/2022] Contract Name: Microsoft O365 Licenses NCE ** 1-Year Payment License Agreement Fully installed and web versions of Office apps 1TB file storage and sharing Business class email (50GB), calendar, and contacts. Single console to manage user and device settings Automatically deploy Office apps to Windows 10 PCs	Service		91.00	2,002.00
09/06/2022	Service: Microsoft 365 E5 [NCE] 1-Year Commitment and Prepay (Prorated) [09/06/2022 - 05/12/2023] Contract Name: Microsoft 365 E5 Desktop and online versions of Office apps Identity and access management Device and application management Robust information protection Advanced analytics and compliance features	Service Adjustment		-1.00	-466.62
09/08/2022	Service: AWS Storage Gateway (Torrance County) [09/08/2022 - 09/07/2023] Contract Name: AWS Storage Gateway 1TB Volume Storage. 50GB Outbound, 50GB Inbound per month data transfer.	Service		1.00	415.00

September, 2022 Monthly Recurring Charges

Total Billable Amount	\$6,851.16
Total Taxes	\$530.96

Grand Total	\$7,382.12
--------------------	-------------------

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
201 Third St. NW
Suite 720
Albuquerque, NM 87102
505-234-7700
Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
08/31/2022

Invoice Number: 10140
Invoice Date Range: 08/01/2022 to 09/01/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/22/2022	Ticket: PZ-J3M7T13 (ESRI) failing hard drive and is failing backups T20220630.0024	Labor	Lovato, Daniel	0.90	112.50
08/22/2022	T20220630.0024 Notes: - Connected drive, booted from PAragon USB but blank screen. Determined drive was not compatible with that version of Paragon - Ryan attempted from within Windows but was getting errors - Taking ESRI machine back to ACG	Labor	Lovato, Daniel	0.40	50.00
08/22/2022	T20220630.0024 Notes: - Removed M2 drive from within machine. Labeled both the new and old drives and passed off to Ryan	Labor	Lovato, Daniel	0.30	37.50
08/23/2022	T20220630.0024 Notes: - Ryan was able to copy the old drive over to the new drive - Installed the new drive - Ran Repair-Windows - Let Ruben know this machine was ready	Labor	Lovato, Daniel	0.20	25.00
08/16/2022	Ticket: Employee On-Boarding Michelle Schmidt Castillo POC Anna Martinez T20220714.0027	Labor	Gonzales, Gabriel	0.20	25.00
08/16/2022	T20220714.0027 Notes: STATUS: Complete STEPS TAKEN: -Emailed client -Marking ticket as complete	Labor	Gonzales, Gabriel	0.20	25.00
08/02/2022	Ticket: Network Issues POC Sylvia T20220726.0038	Labor	Multiple	10.70	512.50
08/02/2022	T20220726.0038 Notes: -Logged into DC01 -Logged into Switch -Switch was having issues and went down -Dan called James Solomon -Said he will call back in an hour	Labor	Llamas, Esteban	1.20	Pre-Paid
08/02/2022	T20220726.0038 Notes: - Rebooted the switch with Kevin's help - Seems to be operational now - Follow up needed	Labor	Lovato, Daniel	0.60	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/03/2022	T20220726.0038 Notes: -Logged into switch -Kept getting kicked out every once in a while -Created Cisco account to contact support -When trying to register switch to account, getting an error: Product Serial Number DNI19360A2V Our system has no record of the number you have entered -Need to escalate	Labor	Llamas, Esteban	1.20	Pre-Paid
08/04/2022	T20220726.0038 Notes: -Logged into DC01 -Logged into switch -Reverted image -Rebooted -Still having issues -Called Cisco support -Said the device is available to be replaced -Spoke with team about replacing -Cisco tech said he is getting an error when trying to create RMA -Gave me email address to send to create RMA -Sent email, waiting for reply from Cisco -Sent email to Sylvia	Labor	Llamas, Esteban	1.10	Pre-Paid
08/09/2022	T20220726.0038 Notes: -Kevin called -Walked him through switching the receiver from XG1 to XG2 -Logged into switch -Still seeing the same errors that were happening on XG1 -Contacted Juan -Suggested switching out receiver in order to get them consistent internet -Said he would like for us to do that -Also said he would like a quote for a backup switch -Discussion with Jeff and Olena -Need to schedule onsite either today or tomorrow	Labor	Llamas, Esteban	1.30	Pre-Paid
08/10/2022	T20220726.0038 Notes: -Travel to TCNM	Labor	Llamas, Esteban	0.50	Pre-Paid
08/10/2022	T20220726.0038 Notes: -Unplugged old transceiver -Plugged in new transceiver on switch and server -Wasn't getting any internet or lights from switch -Rebooted switch -Plugged back in old transceivers -Internet finally came back up -Let Clerk's office know the parts are ordered and should be in by 8/15 -Will follow up for next onsite	Labor	Llamas, Esteban	0.70	Pre-Paid
08/10/2022	T20220726.0038 Notes: -Unplugged old transceiver -Plugged in new transceiver on switch and server -Wasn't getting any internet or lights from switch -Rebooted switch -Plugged back in old transceivers -Internet finally came back up -Let Clerk's office know the parts are ordered and should be in by 8/15 -Will follow up for next onsite	Labor	Llamas, Esteban	1.10	137.50
08/10/2022	T20220726.0038 Notes: -Travel back to office	Labor	Llamas, Esteban	0.60	75.00
08/15/2022	T20220726.0038 Notes: -Travel to TCNM	Labor	Llamas, Esteban	0.60	75.00
08/15/2022	T20220726.0038 Notes: -Onsite TCNM -Logged into both switches to monitor -Replaced transceivers -Confirmed internet came back up with people in clerk's office -Had them test certain programs that were slow in the past -Confirmed speeds were a lot better -Talked to Juan, said he wants more transceivers just in case -Completing ticket	Labor	Llamas, Esteban	1.20	150.00
08/15/2022	T20220726.0038 Notes: -Travel back to office	Labor	Llamas, Esteban	0.60	75.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/01/2022	Ticket: Large format printer will not send scan to folder POC Ruben T20220728.0043	Labor	Llamas, Esteban	1.70	Pre-Paid
08/01/2022	T20220728.0043 Notes: -Logged into DC01 -Reset password for scan user -Compared permissions in ShareScan folder to other users -Confirmed his account in the printer is the same as others -Will follow up so he can test	Labor	Llamas, Esteban	0.50	Pre-Paid
08/02/2022	T20220728.0043 Notes: -Logged into DC01 -Was working on wrong printer -Logged into HP Designjet T3500ps -Checked scan to network settings for Ruben -Tested connection -Was getting an error saying to put in IP instead of name of server -Input IP of DC01 -Tested connection successfully -Emailed Ruben so he can test and confirm -Confirmed he is able to scan to network now	Labor	Llamas, Esteban	0.70	Pre-Paid
08/02/2022	T20220728.0043 Notes: -Logged back into printer -Adjusted settings for Don -Asked them to test -Confirmed everything works now -Completing ticket	Labor	Llamas, Esteban	0.50	Pre-Paid
08/01/2022	Ticket: Set up RDP POC Zackery Davis T20220801.0006	Labor	Lovato, Daniel	0.50	Pre-Paid
08/01/2022	T20220801.0006 Notes: - Called user - Logged into netextender on machine under atglocal so that he could sign in - Ran enable RDP on machine ASR-90PFS13 - Added Zachary into Remote Desktop Users group on destination machine - Tested, confirmed - Started Windows updates - All set, closing ticket	Labor	Lovato, Daniel	0.50	Pre-Paid
08/01/2022	Ticket: INCODE only works on Cindi's computer POC Cindi T20220801.0018	Labor	White-Helm, Caylub	1.20	Pre-Paid
08/01/2022	T20220801.0018 Notes: Running Scripts	Labor	White-Helm, Caylub	0.20	Pre-Paid
08/01/2022	T20220801.0018 Notes: Called user back The issue seems to be with Sign in Tried multiple ways of signing in instructed that we can only install and run script for connection She will call Tracy and/or Tyler Installed and established connection on Danettes machine but same issue with signing in	Labor	White-Helm, Caylub	0.60	Pre-Paid
08/02/2022	T20220801.0018 Notes: Created ASCounter user account Emailed to inform	Labor	White-Helm, Caylub	0.40	Pre-Paid
08/02/2022	Ticket: Download Filezilla POC Kevin Pham T20220802.0024	Labor	Multiple	0.40	Pre-Paid
08/02/2022	T20220802.0024 Notes: STATUS: Complete STEPS TAKEN: -Filezilla is installed -Completing ticket	Labor	Gonzales, Gabriel	0.20	Pre-Paid
08/02/2022	T20220802.0024 Notes: Installed Filezilla. Kevin needs to obtain the FTP information in order to proceed. He will reach out if assistance is needed.	Labor	Lovato, Daniel	0.20	Pre-Paid
08/03/2022	Ticket: FW: Privacy error T20220803.0019	Labor	White-Helm, Caylub	0.50	Pre-Paid
08/03/2022	T20220803.0019 Notes: Called user She is not in the office currently Informed to test by clicking advanced and continue anyway She will test and email if issue persists	Labor	White-Helm, Caylub	0.20	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/05/2022	T20220803.0019 Notes: Navigated to site on my machine and was successful Logged into Umbrella Added to the TC Allow List Emailed to Inform	Labor	White-Helm, Cayliub	0.30	Pre-Paid
08/09/2022	Ticket: Camera Not Working POC Crystal Garcia T20220809.0007	Labor	Gonzales, Gabriel	0.30	Pre-Paid
08/09/2022	T20220809.0007 Notes: STATUS: Complete STEPS TAKEN: -Client called -Established connection -Checking settings user was trying to remote in office computer but could not get camera signal -Trouble shooting determined that it was best for her to access camera locally. She took the test on her laptop using local camera. -Marking ticket as complete	Labor	Gonzales, Gabriel	0.30	Pre-Paid
08/09/2022	Ticket: Remote POC Victoria Astorga T20220809.0030	Labor	Gonzales, Gabriel	1.40	75.00
08/09/2022	T20220809.0030 Notes: STATUS: In progress STEPS TAKEN: -Called client -Assigned all appropriate permissions -Tested successfully -Marking ticket as complete	Labor	Gonzales, Gabriel	0.50	Pre-Paid
08/09/2022	T20220809.0030 Notes: STATUS: In progress STEPS TAKEN: -Ran enable RDP on host machine -Confirmed user had permission -Emailed client	Labor	Gonzales, Gabriel	0.30	Pre-Paid
08/10/2022	T20220809.0030 Notes: STATUS: Complete STEPS TAKEN: -User was connected to guest wifi, corrected and logged him into the secure -Logged user in -Created shortcut -Tested RDP -Marking ticket as complete	Labor	Gonzales, Gabriel	0.60	75.00
08/12/2022	Ticket: Employee On-Boarding POC Cindi Sullivan T20220809.0072	Labor	Gonzales, Gabriel	1.20	150.00
08/12/2022	T20220809.0072 Notes: STATUS: In progress STEPS TAKEN: -Logged into server built profile from Ben Renick -Ran a sync -Verified licensing applied in O365	Labor	Gonzales, Gabriel	0.60	75.00
08/12/2022	T20220809.0072 Notes: STATUS: Complete STEPS TAKEN: -Called client and established screen connect -Confirmed everything from on-boarding was accounted for -Emailed client with credentials -Marking ticket as complete	Labor	Gonzales, Gabriel	0.60	75.00
08/16/2022	Ticket: Torrance County Teen Court Computer Issues POC Adrian Ortiz T20220809.0078	Labor	Gonzales, Gabriel	0.60	75.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/16/2022	T20220809.0078 Notes: STATUS: In progress STEPS TAKEN: -Looking in the O365 portal I saw that user did not have a license -Checking AD teen court has a license is for exchange plan 1 (no licenses available) -Assigned a plan 2 temporarily	Labor	Gonzales, Gabriel	0.40	50.00
08/16/2022	T20220809.0078 Notes: STATUS: Complete STEPS TAKEN: -Called client everything is working. -Marking ticket as complete	Labor	Gonzales, Gabriel	0.20	25.00
08/11/2022	Ticket: Printer install for laptop POC Juan T20220810.0013	Labor	Llamas, Esteban	2.10	262.50
08/11/2022	T20220810.0013 Notes: -Reviewed ticket-Tracy called -Transferred to Juan -Remoted into his machine -Downloaded Canon drivers from website -Failed to install straight from folder -Downloaded snappy driver -Found drivers -Moved to C:\Ambitions -Moved to Juan and Joyce's computer -Downloaded updates through powershell -Confirmed download by test printing -Let them know to contact us if printing in INCODE does not work -Completing ticket	Labor	Llamas, Esteban	2.10	262.50
08/10/2022	Ticket: Evidence Drive T20220810.0015	Labor	White-Helm, Caylub	0.20	25.00
08/10/2022	T20220810.0015 Notes: Verified connectivity Called Kent Confirmed he can connect as well Kent stated they lost connection for about 15 min and it was restored Complete	Labor	White-Helm, Caylub	0.20	25.00
08/10/2022	Ticket: Dave Green T20220810.0031	Labor	White-Helm, Caylub	0.20	25.00
08/10/2022	T20220810.0031 Notes: Called Found out this person only comes in to help out infrequently Noone to test Tried calling Stephanie's cell Stephanie gone for the day Found that the account is active in AD Username: DGreen Donna will inform Stephanie of my call Stephanie can reach out if further assist is needed or can verify sign in Closing ticket	Labor	White-Helm, Caylub	0.20	25.00
08/22/2022	Ticket: Printer not working/scanning POC Anna T20220810.0040	Labor	Multiple	3.30	412.50
08/22/2022	T20220810.0040 Notes: -Logged into DC01 -Logged into Manager printer/scanner -Checked Anna's settings, saw scan to network not setup properly -Adjusted settings -Asked Dan to follow up with Anna if he has time	Labor	Llamas, Esteban	0.30	37.50
08/22/2022	T20220810.0040 Notes: -Logged into DC01 -Found correct printer -Adjusted a few settings on TCPO MFP SHARP MX-3071 -Sent Anna an email to test	Labor	Llamas, Esteban	0.40	50.00
08/22/2022	T20220810.0040 Notes: -Logged back into printer -Rebooted -Still waiting customer	Labor	Llamas, Esteban	0.30	37.50

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/23/2022	T20220810.0040 Notes: -Logged into printer on DC01 -Researched error code 80-0000 -Checked settings on different users who were able to scan to folder	Labor	Llamas, Esteban	0.50	62.50
08/23/2022	T20220810.0040 Notes: -Deleted address in address book -Readded Anna -Sent update and asked Anna to reboot printer	Labor	Llamas, Esteban	0.30	37.50
08/25/2022	T20220810.0040 Notes: STATUS: Scheduled STEPS TAKEN: -Called client and scheduled follow up -Looked at server settings to confirm everything looked ok	Labor	Gonzales, Gabriel	0.50	62.50
08/25/2022	T20220810.0040 Notes: STATUS: Completed STEPS TAKEN: -Called client and established SC -Printer wasn't even showing up in control panel -Reassigned printer and mapped using IP -Tested successfully -Consulted escalation -Trouble shooting determined that Printer internal DNS was wrong -Adjust setting to appropriate IP -Marking ticket as complete	Labor	Gonzales, Gabriel	1.00	125.00
08/11/2022	Ticket: Laptop Access Donald Goen T20220811.0020	Labor	White-Helm, Caylub	0.70	87.50
08/11/2022	T20220811.0020 Notes: Called user and remoted in Added shortcuts to server folders onto desktop Installed Google Earth Installed Incode Walked through VPN if needed Started updates and rebooted No further items needed at this time Completing ticket	Labor	White-Helm, Caylub	0.70	87.50
08/15/2022	Ticket: Error Message T20220815.0022	Labor	White-Helm, Caylub	0.20	25.00
08/15/2022	T20220815.0022 Notes: Researched but could not find ticket that stated to remove her apps license Re-assigned apps license through AD instead of Exchange Complete	Labor	White-Helm, Caylub	0.20	25.00
08/16/2022	Ticket: Microsoft Product Deactivation POC Toni T20220816.0019	Labor	Llamas, Esteban	0.60	75.00
08/16/2022	T20220816.0019 Notes: -Reviewed ticket -Contacted Toni -Remoted in using Splashtop -In office, clicked on activate, signed in -Confirmed she has correct license -Pop up is no longer showing up -Completing ticket	Labor	Llamas, Esteban	0.60	75.00
08/18/2022	Ticket: Torrance County Staff email T20220818.0019	Labor	White-Helm, Caylub	0.20	25.00
08/18/2022	T20220818.0019 Notes: Good morning, We have made the requested changes. Have a great day!	Labor	White-Helm, Caylub	0.20	25.00
08/18/2022	Ticket: Dan's Computer POC Daniel T20220818.0020	Labor	Gonzales, Gabriel	1.40	175.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/18/2022	T20220818.0020 Notes: STATUS: In progress STEPS TAKEN: -Called client and established a SC -Verified licensing was exchange plan 2 in partner portal -Locking into issue further user was supposed to be assigned a business standard/premium -Trouble shooting with escalation, removed plan 2 license -Ran AD sync	Labor	Gonzales, Gabriel	0.80	100.00
08/18/2022	T20220818.0020 Notes: STATUS: Complete STEPS TAKEN: -Found that there was errors in Azure Active Directory admin center > dashboard >Torrance County License > Licenses All products -Reprocessed license -Called client and resigned into accounts -Marking ticket as complete	Labor	Gonzales, Gabriel	0.60	75.00
08/18/2022	Ticket: Derek Morales Remote Access POC Derek T20220818.0021	Labor	Gonzales, Gabriel	0.80	100.00
08/18/2022	T20220818.0021 Notes: STATUS: Waiting customer STEPS TAKEN: -Called client and left VM -Emailed client -Configured RDP shortcut on my machine and saved to ticket -Ran enable RDP script on the back end -Confirmed user was in the correct group in AD	Labor	Gonzales, Gabriel	0.60	75.00
08/23/2022	T20220818.0021 Notes: STATUS: Complete STEPS TAKEN: -Called client and established SC -Copied shortcut to users desktop -Tested successfully -Marking ticket as complete	Labor	Gonzales, Gabriel	0.20	25.00
08/22/2022	Ticket: Emails being sent to junk inbox POC Tracey T20220822.0010	Labor	White-Helm, Caylub	0.30	37.50
08/22/2022	T20220822.0010 Notes: Reviewed issue Checked proofpoint Confirmed added as safe sender and no emails are blocked Informed Tracey of findings and potential resolutions Waiting Customer	Labor	White-Helm, Caylub	0.30	37.50
08/23/2022	Ticket: Station 3 Counter Computer Internet Issues T20220822.0014	Labor	Lovato, Daniel	0.20	25.00
08/23/2022	T20220822.0014 Notes: - Called and issue seems to have resolved itself - Tracy thinks that something may be wrong with the machine - Ran Webroot and all good - Ran Windows-Repair - She will reach out if it is still an issue in the future - This is a computer corner machine - Closing ticket	Labor	Lovato, Daniel	0.20	25.00
08/23/2022	Ticket: Unable To Access Email POC Donald Dirks T20220823.0020	Labor	Gonzales, Gabriel	0.80	100.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/23/2022	T20220823.0020 Notes: STATUS: - Complete STEPS TAKEN: -Called client and could not find computer in continuum -Established a ST session -Found that user's apps license was not applied -Made the change in 365 -Consulted admin team and they determined to consolidate licensing (Applied user to Business Standard licensing instead of EPlan2 and business apps) -Made changes confirmed in TCNM Admin account -Updated billing -Marking ticket as complete	Labor	Gonzales, Gabriel	0.80	100.00
08/23/2022	Ticket: Greetings; The attachment shows a warning box, is there still a problem? Ruben ... T20220823.0037	Labor	Lovato, Daniel	0.30	37.50
08/23/2022	T20220823.0037 Notes: From C:\GIS_Work\GIS_Projects gets backed up to:M:\GIS\GIS_Projects - Uninstalled the old version and reinstalled a fresh version - Configuration was already set up	Labor	Lovato, Daniel	0.30	37.50
08/23/2022	Ticket: Certificate renewal for eforce.tcnm.us POC Juan T20220823.0052	Labor	Llamas, Esteban	4.50	562.50
08/23/2022	T20220823.0052 Notes: -Juan called -Said dispatch was down due to certificate expiration for eforce.tcnm.us -Contacted Ben Daugherty -Said they were having issues logging into the EFORCE system -Contacted dispatch -Remoted into machine using splashtop -Grabbed url -Certificate is renewed through eNom, but eforce has to generate the request -Emailed eforce, cc'd Juan and Ben -Waiting for response	Labor	Llamas, Esteban	1.60	200.00
08/25/2022	T20220823.0052 Notes: -Logged into DC01 -Generated certificate request and sent to eforce -Waiting vendor	Labor	Llamas, Esteban	1.20	150.00
08/29/2022	T20220823.0052 Notes: -Logged into TCNM-Dc01 -Logged into eNom -eforce sent CSR file -Created certificate and approved through postmaster@tcnm.us -Attempted to install certificate, was getting private key error -Did research on issue -If CSR was generated not on the same server, private key error occurs -Sent email to eforce to follow up -Updated Ben from dispatch	Labor	Llamas, Esteban	1.00	125.00
08/29/2022	T20220823.0052 Notes: -Email back from eforce: "Is this install happening on the server? That password should have come with certificate renewal." -Responded -Continued diagnosing certificate renewal in IIS	Labor	Llamas, Esteban	0.50	62.50
08/29/2022	T20220823.0052 Notes: -Eforce said they were able to get the certificate imported -Called Christine in dispatch and let her know -Completing ticket	Labor	Llamas, Esteban	0.20	25.00
08/24/2022	Ticket: Assistance with FileZilla POC Helen T20220824.0018	Labor	Llamas, Esteban	0.30	37.50
08/24/2022	T20220824.0018 Notes: -On the phone with Helen -Remoted into her machine -Installed FileZilla -Setup FTP -Confirmed file transfer -Completing ticket	Labor	Llamas, Esteban	0.30	37.50

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/25/2022	Ticket: One Drive Assistance POC Rocelle Wallace T20220825.0023	Labor	Gonzales, Gabriel	0.50	62.50
08/25/2022	T20220825.0023 Notes: STATUS: Complete STEPS TAKEN: -Called client and established SC -Referenced online resource enabled onedrive to start -Still did not work -Uninstalled and reinstalled onedrive -Tested -Marking ticket as complete	Labor	Gonzales, Gabriel	0.50	62.50
08/26/2022	Ticket: Employee On-Boarding T20220825.0044	Labor	White-Helm, Caylub	0.50	62.50
08/26/2022	T20220825.0044 Notes: Created user copying the specified Logged into the computer as new user Confirmed license in Office 365 Added folder in Evidence shareSent credentials to Stephanie Complete	Labor	White-Helm, Caylub	0.50	62.50
08/29/2022	Ticket: Victoria Sedillo Off-Boarding T20220829.0023	Labor	White-Helm, Caylub	0.60	75.00
08/29/2022	T20220829.0023 Notes: Disabled user Followed ITGlue doc https://ambitions.itglue.com/806129/docs/7235232 Gave forwarding to lgallegos Complete	Labor	White-Helm, Caylub	0.60	75.00
08/29/2022	Ticket: Computer Error on Valerie Smith's computer POC Valerie Smith T20220829.0036	Labor	Gonzales, Gabriel	1.00	125.00
08/29/2022	T20220829.0036 Notes: STATUS: In progress STEPS TAKEN: -Called client and ran hardware diagnostic	Labor	Gonzales, Gabriel	0.20	25.00
08/29/2022	T20220829.0036 Notes: STATUS: In progress STEPS TAKEN: -Called client and diagnostic's ran clean -Logging into admin profile -Ran windows repair -Confirmed that scan runs completely	Labor	Gonzales, Gabriel	0.80	100.00
08/31/2022	Ticket: Email DAbraham not DAbrams POC Daniel Abram T20220831.0021	Labor	White-Helm, Caylub	0.20	25.00
08/31/2022	T20220831.0021 Notes: Created the alias as dabrams and the primary as dabram Confirmed sync Email is dabram@tcnm.us Complete	Labor	White-Helm, Caylub	0.20	25.00

August 2022 T&M	Prepaid Hours	-12.00
	Total Billable Hours	38.50
	Total Billable Amount	\$3,312.50
	Total Taxes	\$256.72
	Grand Total	\$3,569.22

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
 201 Third St. NW
 Suite 720
 Albuquerque, NM 87102
 505-234-7700
 Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
07/31/2022

Invoice Number: 10106
Invoice Date Range: 07/01/2022 to 07/31/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/06/2022	Ticket: Employee Off-Boarding of Amber Pava T20220502.0057	Labor	White-Helm, Caylub	0.50	Pre-Paid
07/06/2022	T20220502.0057 Notes: Finished disabling user Converted mailbox to shared mailbox Updated Billing in Teams Complete	Labor	White-Helm, Caylub	0.50	Pre-Paid
07/21/2022	Ticket: Employee Off-Boarding of Steve Guetschow T20220502.0098	Labor	Gonzales, Gabriel	0.90	112.50
07/21/2022	T20220502.0098 Notes: STATUS: Complete STEPS TAKEN: -Client called back and said we can proceed with off-boarding -Complete the steps changed user password, created shared mailbox, and in AD disabled user and placed in the correct OU -Emailed client -Marking ticket as complete	Labor	Gonzales, Gabriel	0.90	112.50
07/01/2022	Ticket: Possible virus > Machine provisioned (TR-DT-006-2) POC Larry Halliday T20220627.0011	Labor	Lovato, Daniel	2.30	262.50
07/01/2022	T20220627.0011 Notes: Kicked off provisioning	Labor	Lovato, Daniel	0.20	Pre-Paid
07/13/2022	T20220627.0011 Notes: - Ran through provisioning checklist - Couple of items needed to finish	Labor	Lovato, Daniel	1.80	225.00
07/14/2022	T20220627.0011 Notes: Phone call with Larry He couldn't remember password I reminded him that his password was changed after the incident but he couldn't remember what it was Changed to temp password and he changed it again Let him know that Triadic would need to be installed by Triadic. Putting in follow up needed for provisioning charge	Labor	Lovato, Daniel	0.30	37.50
07/06/2022	Ticket: Jarrah Medina Employee On-Boarding POC Anna Martinez T20220628.0053	Labor	Gonzales, Gabriel	1.00	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/06/2022	T20220628.0053 Notes: STATUS: Follow up needed STEPS TAKEN: -Logged into client computer and server -Logged into printer -Configured user setup for TCPO -Updated ITGlue -Tested print successfully -Tested scanning but documents did not appear in folder	Labor	Gonzales, Gabriel	0.80	Pre-Paid
07/07/2022	T20220628.0053 Notes: STATUS: Complete STEPS TAKEN: -Called client and spoke with Anna -Tested scanning successfully -Marking ticket as complete	Labor	Gonzales, Gabriel	0.20	Pre-Paid
07/11/2022	Ticket: Assistance With TimeClock Kristin Oliver T20220701.0059	Labor	Gonzales, Gabriel	3.50	262.50
07/11/2022	T20220701.0059 Notes: STATUS: Scheduled STEPS TAKEN: -Logged into server added account to duo -Logged into OWA found the Proofpoint had been created for the account -Continued to add account to Duo -Bypassed the account -Tested email and did not get kick back -Called Kristen Tested but still did not work -Consulted escalation changed user name and reapplied password -Tested successfully -Made some optimization changes so client would not get charged for the account -Converted mailbox to shared -Removed permission for Duo and Microsoft license	Labor	Gonzales, Gabriel	1.40	Pre-Paid
07/12/2022	T20220701.0059 Notes: STATUS: In progress STEPS TAKEN: -Logged into server, o365, and exchange -Found that Exchange listed account as shared mailbox -O365 still had account active with license -Called client and saw that Tyler is using the DoNotReply account to send emails but could not send anything due to listed issues -Consult escalation.	Labor	Gonzales, Gabriel	1.60	200.00
07/12/2022	T20220701.0059 Notes: STATUS: Complete STEPS TAKEN: -Called Tracy and confirmed settings. Found that the email was incorrectly input -Tested after adjustments successfully -Called Kristen to confirm timeclock was still running, successfully -Marking ticket as complete	Labor	Gonzales, Gabriel	0.50	62.50
07/05/2022	Ticket: Zackery Davis Employee On-Boarding Tanner Solomon T20220705.0009	Labor	Gonzales, Gabriel	1.40	Pre-Paid
07/05/2022	T20220705.0009 Notes: STATUS: In progress STEPS TAKEN: -Logged onto the server and copied tanner's user profile -Logged into printer and added address book -Called client to allow immediate sign in to computer -Notified admin to purchase O365 license -Synced Duo and got users information to appear -Changed priority on ticket	Labor	Gonzales, Gabriel	0.80	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/05/2022	T20220705.0009 Notes: STATUS: Complete STEPS TAKEN: -Called client and established SC -Configured DUO -Logged user into email -User had setup everything needed -Marking ticket as complete	Labor	Gonzales, Gabriel	0.30	Pre-Paid
07/06/2022	T20220705.0009 Notes: STATUS: Complete STEPS TAKEN: -Logged into server and made changes -Emailed client -Marking ticket as complete	Labor	Gonzales, Gabriel	0.30	Pre-Paid
07/05/2022	Ticket: Issues with Office 2013/365 POC Hanna T20220705.0029	Labor	Llamas, Esteban	0.30	Pre-Paid
07/05/2022	T20220705.0029 Notes: -Hanna called -Remoted into her machine using Splashtop -Saw that she had both 2013 and 365 installed -Removed 2013 -Readded her pins to taskbar -Confirmed she can open things in 365 -Completing ticket	Labor	Llamas, Esteban	0.30	Pre-Paid
07/06/2022	Ticket: Employee On-Boarding Phillip Warren POC Cindi Sullivan T20220705.0039	Labor	Gonzales, Gabriel	0.70	Pre-Paid
07/06/2022	T20220705.0039 Notes: STATUS: In progress STEPS TAKEN: -Created user in AD -Noted credentials	Labor	Gonzales, Gabriel	0.40	Pre-Paid
07/06/2022	T20220705.0039 Notes: STATUS: Complete STEPS TAKEN: -Called client -Logged user in -Marking ticket as complete	Labor	Gonzales, Gabriel	0.30	Pre-Paid
07/05/2022	Ticket: LiveWeb T20220705.0053	Labor	White-Helm, Caylub	0.30	No Charge
07/05/2022	T20220705.0053 Notes: Called Ron Assisted with remoting into CK-Websvr He fixed the issue Complete	Labor	White-Helm, Caylub	0.30	No Charge
07/06/2022	Ticket: Shared Folder Access to K. Ballard T20220706.0015	Labor	White-Helm, Caylub	0.50	Pre-Paid
07/06/2022	T20220706.0015 Notes: Good morning Stephanie, Tried giving you a call but couldn't get through. We made the changes and I spoke with Lucille and verified she could access these files and folders. Kent Ballard and Lucille both have the same permissions as you now and should be able to access the files. Please let us know if you have any further issues with this.	Labor	White-Helm, Caylub	0.30	Pre-Paid
07/06/2022	T20220706.0015 Notes: Added additional user permissions for Donna per request Complete	Labor	White-Helm, Caylub	0.20	Pre-Paid
07/06/2022	Ticket: Blocked Webpages POC Juan Torres T20220706.0016	Labor	White-Helm, Caylub	0.20	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/06/2022	T20220706.0016 Notes: Call with Juan Remoted into his machine to see error Getting a Certificate Risk Alert When clicking Advance and Accept Risk and Continue it is a loop back to the Certificate alert Opened PowerShell attempted to uninstall but claims its not installed Copied the link he used to get to webpage was able to get 3 of the 4 pdf's he was trying to access copied them to his desktop while we troubleshoot the issue Will advise with Ryan for next steps	Labor	White-Helm, Caylub	0.20	Pre-Paid
07/06/2022	Ticket: Printer Issues T20220706.0045	Labor	White-Helm, Caylub	0.90	Pre-Paid
07/06/2022	T20220706.0045 Notes: Juan called requesting urgent call to Jeremy Oliver Called Jeremy Found that they have new software to print checks to a local printer that Triadic printed to Found printer information Added printer on server Added printer to machine Unable to see printer in software Software is ran using Parellels client Couldn't find anything on the client to add printer Informed that they may need to contact vender to find this printer now that it is on the machine and server Offered to work with Vender if needed Closing	Labor	White-Helm, Caylub	0.90	Pre-Paid
07/06/2022	Ticket: Issues with adding account for Outlook POC Toni T20220706.0060	Labor	Llamas, Esteban	2.90	Pre-Paid
07/06/2022	T20220706.0060 Notes: -Contacted Toni -Remoted into her machine using Splashtop -Attempted to add email through control panel and Outlook app -Would get stuck and never load -She is able to use OWA for now -Added Outlook account, was loading for a while -Let her know to leave it overnight and I will follow up with her tomorrow morning	Labor	Llamas, Esteban	1.00	Pre-Paid
07/11/2022	T20220706.0060 Notes: -Contacted Toni -Remoted into her machine using Splashtop -Still having issues, Outlook gets stuck on "adding account" -Will then say "something went wrong" -Ran regedit -Found "enableADAL" and confirmed set to 0 -Attempted to add through Control Panel -Reopened regedit -Changed value to 1 -Ran SaRA -Was able to get her signed in -Confirmed with Toni -Completing ticket	Labor	Llamas, Esteban	1.90	Pre-Paid
07/07/2022	Ticket: Folder access POC Stephanie T20220707.0058	Labor	Llamas, Esteban	0.30	Pre-Paid
07/07/2022	T20220707.0058 Notes: -Reviewed ticket -Logged into DC01 -Gave permissions to folder for Kent Ballard -Sent Stephanie an update -Completing ticket	Labor	Llamas, Esteban	0.30	Pre-Paid
07/11/2022	Ticket: TCSO Inquiry Program POC Shawn Vigil T20220711.0022	Labor	Gonzales, Gabriel	1.20	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/11/2022	T20220711.0022 Notes: STATUS: Complete STEPS TAKEN: -Called client and established SC -Found a workaround for client to open LEADS -Ran power shell command -Tested successfully -Created ITGlue documentation -Marking ticket as complete	Labor	Gonzales, Gabriel	1.20	Pre-Paid
07/11/2022	Ticket: TrafficClous Sign Manager download T20220711.0025	Labor	White-Helm, Caylub	0.20	Pre-Paid
07/11/2022	T20220711.0025 Notes: Called user Assisted with install Nothing appears to be blocked Informed user to let us know if she has any issues being blocked Complete	Labor	White-Helm, Caylub	0.20	Pre-Paid
07/11/2022	Ticket: Email alias set up POC Juan T20220711.0042	Labor	Llamas, Esteban	0.40	37.50
07/11/2022	T20220711.0042 Notes: -Logged into DC01 -Found profile in AD -Navigated to attribute editor > proxyAddresses -Added email to alias -Sent Juan an update -Completing ticket	Labor	Llamas, Esteban	0.10	Pre-Paid
07/11/2022	T20220711.0042 Notes: -Logged into DC01 -Found profile in AD -Navigated to attribute editor > proxyAddresses -Added email to alias -Sent Juan an update -Completing ticket	Labor	Llamas, Esteban	0.30	37.50
07/11/2022	Ticket: Unable To Log In POC Danette Mead T20220711.0056	Labor	Gonzales, Gabriel	0.20	Pre-Paid
07/11/2022	T20220711.0056 Notes: STATUS: Complete STEPS TAKEN: -Called client -Reset the password -Tested -Marking ticket as complete	Labor	Gonzales, Gabriel	0.20	Pre-Paid
07/12/2022	Ticket: Install One Drive T20220711.0064	Labor	White-Helm, Caylub	0.50	62.50
07/12/2022	T20220711.0064 Notes: Verified Onedrive is installed Informed through email Complete	Labor	White-Helm, Caylub	0.20	25.00
07/12/2022	T20220711.0064 Notes: Called user Found that OneDrive wouldn't open Researched issue Found Regedit option Confirmed Regedit is set correctly Found option using GPO GPO option resolved issue Confirmed Onedrive opened Confirmed no further assistance needed Completing ticket	Labor	White-Helm, Caylub	0.30	37.50
07/12/2022	Ticket: Employee On-Boarding POC Samantha T20220712.0019	Labor	Llamas, Esteban	0.80	100.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/12/2022	T20220712.0019 Notes: -Logged into DC01 -Copied user from Samantha -Logged into O365 -Contacted admin for license	Labor	Llamas, Esteban	0.40	50.00
07/12/2022	T20220712.0019 Notes: -Logged into O365 -Assigned license to user -Sent credentials to Samantha -Waiting to get cell phone number from Samantha	Labor	Llamas, Esteban	0.40	50.00
07/12/2022	Ticket: Access to Ryan Schwebach email T20220712.0039	Labor	Llamas, Esteban	0.20	25.00
07/12/2022	T20220712.0039 Notes: -Logged into O365 -Gave permissions to Deminica -Sent her an update -Completing ticket	Labor	Llamas, Esteban	0.20	25.00
07/14/2022	Ticket: Printer Install Joanna Romero and Jeremy Oliver POC Jeremy Oliver T20220712.0057	Labor	Gonzales, Gabriel	0.80	100.00
07/14/2022	T20220712.0057 Notes: STATUS: Complete STEPS TAKEN: -Called client -Trouble shooting driver -Called Joanna and still ran into same issue adding printer -Tested successfully -Marking ticket as complete	Labor	Gonzales, Gabriel	0.80	100.00
07/13/2022	Ticket: Access to Commissioner McCall and Commissioner Candelaria's email T20220713.0015	Labor	White-Helm, Caylub	0.20	25.00
07/13/2022	T20220713.0015 Notes: Made the requested changes Complete	Labor	White-Helm, Caylub	0.20	25.00
07/18/2022	Ticket: Employee On-Boarding Michelle Schmidt Castillo POC Anna Martinez T20220714.0027	Labor	Gonzales, Gabriel	1.70	212.50
07/18/2022	T20220714.0027 Notes: STATUS: In progress STEPS TAKEN: -Called client to get clarification on the name -Created profile form Anna's profile	Labor	Gonzales, Gabriel	0.30	37.50
07/18/2022	T20220714.0027 Notes: STATUS: Waiting customer STEPS TAKEN: -Called client and found machines (desktop) TCPO-95HKH13 and (laptop) TCPO-BWTM4Y2 -Pushed out updates for Windows and Dell -Setup printer and confirmed test print -Emailed Anna the credentials	Labor	Gonzales, Gabriel	1.20	150.00
07/25/2022	T20220714.0027 Notes: STATUS: Complete STEPS TAKEN: -Reviewed ticket -Client will call when end user is back. I was able confirm successful log in. -Marking ticket as complete	Labor	Gonzales, Gabriel	0.20	25.00
07/18/2022	Ticket: New Employee Emails POC Juan Torres T20220714.0049	Labor	Gonzales, Gabriel	2.30	287.50
07/18/2022	T20220714.0049 Notes: STATUS: In progress STEPS TAKEN: -Created profiles in AD -Confirmed that no one will be able to access machine on domain	Labor	Gonzales, Gabriel	0.50	62.50

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/18/2022	T20220714.0049 Notes: STATUS: In progress STEPS TAKEN: -Assigned licenses in ad -Three licenses not applied automatically -Spoke with admin	Labor	Gonzales, Gabriel	0.70	87.50
07/18/2022	T20220714.0049 Notes: STATUS: Follow up needed STEPS TAKEN: -Enabled Litigation holds on accounts -Composed email with credentials	Labor	Gonzales, Gabriel	0.60	75.00
07/19/2022	T20220714.0049 Notes: STATUS: Complete STEPS TAKEN: -Removed active status and placed requested users in bypass mode -Setup follow up for activating accounts again -Emailed Juan -Marking ticket as complete for now	Labor	Gonzales, Gabriel	0.50	62.50
07/18/2022	Ticket: Torrance County LiveWeb T20220718.0023	Labor	White-Helm, Caylub	0.40	25.00
07/18/2022	T20220718.0023 Notes: Called Ron Gave access to server Will call dispatch line when finished	Labor	White-Helm, Caylub	0.20	No Charge
07/18/2022	T20220718.0023 Notes: Remoted into machine to follow up User (Ron) still in machine	Labor	White-Helm, Caylub	0.20	25.00
07/19/2022	Ticket: Scanner Not Working POC Samantha O'dell T20220718.0060	Labor	Gonzales, Gabriel	0.50	62.50
07/19/2022	T20220718.0060 Notes: STATUS: Complete STEPS TAKEN: -Called client and established SC Emergency-Mgr -Scanning was originally setup through HP Smart but kept losing connection to the device -Configure user to use the native windows scanning utility -Mapped a short cut to the desktop and setup profile to use the feeder instead of the scanning bed -Tested successfully printing and scanning -Handled another ticket while on the line trouble shooting a laptop power adapter -We found one that worked Merging ticket -Marking ticket as complete	Labor	Gonzales, Gabriel	0.50	62.50
07/19/2022	Ticket: Victoria Astorga T20220719.0011	Labor	White-Helm, Caylub	0.30	37.50
07/19/2022	T20220719.0011 Notes: Logged into partner portal but could not find user account Logged into server and did find user is an active user User was not in any 365 license groups Added to 365 Business Standard group Ran sync Confirmed license assigned Found that users last login was July 10th according to Microsoft Attempted to call but no answer Email sent to test and inform Complete	Labor	White-Helm, Caylub	0.30	37.50
07/20/2022	Ticket: Unable To Log in To Laptop POC Kyra Taylor T20220720.0015	Labor	Gonzales, Gabriel	1.80	225.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/20/2022	T20220720.0015 Notes: STATUS: In progress STEPS TAKEN: -Called client and we could not connect using SC -Troubleshooting SOS Splashtop -QA would not work kept asking for updates -Successfully got ST working -Determined that computer had not been touched by Ambitions -Created user profile locally on computer so that she could log in and access email -Notified Samantha that we needed to provision this device if it was going to need network access -Spoke to admin team with regards to quoting provision -Created ticket T20220720.0027 for the quote -Marking ticket as complete	Labor	Gonzales, Gabriel	1.80	225.00
07/20/2022	Ticket: Movavi install POC Deminica Garcia T20220720.0029	Labor	Lovato, Daniel	0.40	50.00
07/20/2022	T20220720.0029 Notes: - Called and assisted with install as well as documented license info	Labor	Lovato, Daniel	0.40	50.00
07/21/2022	Ticket: Email Sign in Issues POC Julie Fill T20220721.0039	Labor	White-Helm, Caylub	0.50	62.50
07/21/2022	T20220721.0039 Notes: Returned call Asked user when the last time she logged in and she said she was in her email last week Found that she has never authenticated with DUO Walked her through DUO download and set up Splashtop remote access used to get into her laptop Reset users password to what she wanted Confirmed sign in and DUO authentication Complete	Labor	White-Helm, Caylub	0.50	62.50
07/25/2022	Ticket: Issues with internet in Clerk's office POC Sylvia T20220725.0041	Labor	Llamas, Esteban	0.50	62.50
07/25/2022	T20220725.0041 Notes: -Juan called -Said they were having internet issues in Clerk's office -Contacted Sylvia -Remoted into her machine -Ran speedtest -Internet looked fine, but everyone was still having issues -Logged into switch -Rebooted -Called Sylvia back -Said everything seems better -Completing ticket	Labor	Llamas, Esteban	0.50	62.50
07/26/2022	Ticket: Map Printers T20220726.0014	Labor	White-Helm, Caylub	0.30	37.50
07/26/2022	T20220726.0014 Notes: Received call Remoted into machine Had to manually download drivers from Sharp Added all department printers Manually mapped Sheriff by IP Complete	Labor	White-Helm, Caylub	0.30	37.50
07/26/2022	Ticket: Incode install POC Tracy Sedillo T20220726.0025	Labor	Shoemaker, Ryan	3.00	375.00
07/26/2022	T20220726.0025 Notes: Researched the app install. Found that it can be installed via script. Scripted out the install and pushed out to all online machines. TEsted.	Labor	Shoemaker, Ryan	3.00	375.00
07/26/2022	Ticket: Network Issues POC Sylvia T20220726.0038	Labor	Llamas, Esteban	1.50	187.50

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/26/2022	T20220726.0038 Notes: -Logged into switch -Saw that firmware was old -Downloaded new firmware -Uploaded to switch -Rebooted -Applied new firmware -Contacted Sylvia -Said they were still having issues even after firmware updated -Need to have a discussion about possibly replacing switch or looking at warranty	Labor	Llamas, Esteban	1.50	187.50
07/27/2022	Ticket: Password Reset T20220727.0066	Labor	Lovato, Daniel	0.20	25.00
07/27/2022	T20220727.0066 Notes: Called and SC Pasted pw on notepad for Stephanie Logged into AD and changed pw All set closing ticket	Labor	Lovato, Daniel	0.20	25.00
07/28/2022	Ticket: INCODE Installation T20220728.0017	Labor	White-Helm, Caylub	0.20	25.00
07/28/2022	T20220728.0017 Notes: Good morning Tracy and Kathryn, Please test and confirm the install worked.	Labor	White-Helm, Caylub	0.20	25.00
07/28/2022	Ticket: Large format printer will not send scan to folder POC Ruben T20220728.0043	Labor	Llamas, Esteban	1.60	200.00
07/28/2022	T20220728.0043 Notes: -Reviewed ticket -Logged into DC01 -Logged into P&Z printer -Checked his settings compared to others -Readded scan user password -Sent email to Ruben to test	Labor	Llamas, Esteban	0.60	75.00
07/28/2022	T20220728.0043 Notes: -Adjusted more setting in printer -Sent Ruben an email to test and specify the error	Labor	Llamas, Esteban	1.00	125.00
07/28/2022	Ticket: Printing from Parallels session POC Tracy Sedillo T20220728.0057	Labor	Lovato, Daniel	0.50	62.50
07/28/2022	T20220728.0057 Notes: - Received call - Printing from Parallels session is not working - IT works on Tracy's machine but sometimes does not work on TR-DT-002,003,004 - Recommended reaching out to Parallels on this for support as we would have to charge for troubleshooting this - Tracy agreed, closing ticket	Labor	Lovato, Daniel	0.50	62.50
07/29/2022	Ticket: Whitelist URLs POC Tracy T20220728.0060	Labor	Llamas, Esteban	0.80	100.00
07/29/2022	T20220728.0060 Notes: -Reviewed ticket -Logged into Umbrella -Navigated to TC Allow List in Policies -Added given URLs to allow list -Confirmed they were added and saved settings -Completing ticket	Labor	Llamas, Esteban	0.80	100.00

Non-Billable Hours	0.50
Prepaid Hours	-12.00
Total Billable Hours	36.20
Total Billable Amount	\$3,025.00
Total Taxes	\$234.44

Grand Total **\$3,259.44**

Block

Block Hour Consulting (12 hrs/mo):
Hours Deducted from Block 12.00
Current Hours Remaining 25.60

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
 201 Third St. NW
 Suite 720
 Albuquerque, NM 87102
 505-234-7700
 Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
07/31/2022

Invoice Number: 10034
Invoice Date Range: 06/01/2022 to 07/31/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/01/2022	Cost Name: Flat-Rate Labor T20220627.0011 Block Hour Consulting (12 hrs/mo) Cost Description: Re-provisioning charge	Ticket Charge		1.00	250.00
06/07/2022	Service: Microsoft Exchange Online Plan 1 (Yearly) (Prorated) [06/07/2022 - 09/30/2022] Contract Name: Microsoft Exchange Online Plan 1 Yearly Microsoft Hosted Email Service	Service Adjustment		1.00	15.25
06/20/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [06/20/2022 - 06/30/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		2.00	9.17
06/29/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [06/29/2022 - 06/30/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		1.00	0.83
06/30/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [06/30/2022 - 06/30/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		1.00	0.42

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
06/30/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [06/30/2022 - 06/30/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		1.00	0.42
06/30/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [06/30/2022 - 06/30/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		-1.00	-0.42
07/01/2022	Service: ATG Total Care Servers [07/01/2022 - 07/31/2022] Contract Name: ATG Total Care Maintenance	Service		3.00	540.00
07/01/2022	Service: ATG Total Care Desktops/Users/Security [07/01/2022 - 07/31/2022] Contract Name: ATG Total Care Maintenance <ul style="list-style-type: none"> • 24/7 Systems monitoring, analysis & escalation • Initial Problem Assessment • Anti-Virus/Spyware licensing and management • LogMeIn Pro secure remote access licensing • Centralized Patch Management of Microsoft and Standard Third Party Software (Java, Flash, etc.) • Preventative Maintenance & Upkeep • Domain and Website hosting • ATGCloud Security, which includes email spam/virus filtering, email encryption, email continuity, and OpenDNS Umbrella web security 	Service Bundle		99.00	2,673.00
07/01/2022	Service: Microsoft Exchange Online Plan 2 (Monthly) [07/01/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service		3.00	24.00
07/01/2022	Service: Microsoft Windows 10 Enterprise E3 (Monthly) [07/01/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service		1.00	7.00
07/01/2022	Service: Microsoft 365 Business Standard (Monthly) [07/01/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service		102.00	1,275.00
07/01/2022	Service: Datto SaaS Infinite Cloud Retention (Monthly) [07/01/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Backup snapshots are retained in the Datto Cloud indefinitely, following the schedule denoted below: <ul style="list-style-type: none"> • 3X daily backups are retained for 30 days • Dailies are kept after 30 days • Weeklies are kept after 90 days • Monthlies are kept after a year, then stored for selected retention period 	Service		18.00	70.20

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/05/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [07/05/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		5.00	54.44
07/05/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [07/05/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		-5.00	-54.44
07/05/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [07/05/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		1.00	10.89
07/06/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [07/06/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		-1.00	-10.48
07/12/2022	Service: Microsoft Office 365 Business (Monthly) (Prorated) [07/12/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service Adjustment		1.00	5.35
07/12/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [07/12/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		1.00	8.06
07/14/2022	Service: Microsoft Exchange Online Plan 2 (Monthly) (Prorated) [07/14/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service Adjustment		13.00	60.39
07/14/2022	Service: Microsoft Exchange Online Plan 1 (Yearly) (Prorated) [07/14/2022 - 09/30/2022] Contract Name: Microsoft Exchange Online Plan 1 Yearly Microsoft Hosted Email Service	Service Adjustment		-17.00	-176.61

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/15/2022	Service: Microsoft 365 Business Standard (Monthly) (Prorated) [07/15/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly Fully installed Office applications, including Word, Excel, PowerPoint, Outlook, Publisher, and OneNote Each user can install Office on 5 PCs or Devices Business-class email hosting with a 50 GB mailbox 1 TB file storage and sharing Active Directory integration	Service Adjustment		-103.00	-706.05
07/15/2022	Service: Microsoft 365 Business Premium [New Commerce Experience] - Monthly (Prorated) [07/15/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service Adjustment		103.00	1,491.17
07/18/2022	Service: Microsoft Exchange Online Plan 2 (Monthly) (Prorated) [07/18/2022 - 07/31/2022] Contract Name: Microsoft Subscription Services Monthly	Service Adjustment		3.00	10.84
July Recurring charges with a few June license charges		Total Billable Amount			\$5,558.43
		Total Taxes			\$430.78
Grand Total					\$5,989.21

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
 201 Third St. NW
 Suite 720
 Albuquerque, NM 87102
 505-234-7700
 Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
08/31/2022

Invoice Number: 10090
Invoice Date Range: 08/01/2022 to 08/31/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
08/31/2022	Cost Name: Hard drive wipe (bench) T20210915.0017 Block Hour Consulting (12 hrs/mo) Cost Description:	Ticket Charge		1.00	25.00

Total Billable Amount \$25.00

Total Taxes \$1.94

Grand Total **\$26.94**

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
 201 Third St. NW
 Suite 720
 Albuquerque, NM 87102
 505-234-7700
 Fax: 888-384-3910

Bill To
Torrance County
Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
08/31/2022

Invoice Number: 10088
Invoice Date Range: 07/01/2022 to 08/31/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
07/01/2022	Cost Name: ATG BDR SIRIS4 P6000 (6TB) [Infinite Cloud Retention] ATG BDR Services Cost Description: July 1, 2022 - July 31, 2022	Contract Charge		1.00	1,130.00
08/01/2022	Cost Name: ATG BDR SIRIS4 P6000 (6TB) [Infinite Cloud Retention] ATG BDR Services Cost Description: August 1, 2022 - August 21, 2022	Contract Charge		1.00	765.48

BDR Monthly Service July 1, 2022 - Aug 21, 2022	Total Billable Amount	\$1,895.48
	Total Taxes	\$146.90
	Grand Total	\$2,042.38

AMBITIONS CONSULTING GROUP

Ambitions Technology Group
201 Third St. NW
Suite 720
Albuquerque, NM 87102
505-234-7700
Fax: 888-384-3910

Bill To
Torrance County
Dear Jeremy Oliver 205 9th Street PO Box 48 Estancia, New Mexico 87016 United States

Date
12/31/2021

Invoice Number: 9579
Invoice Date Range: 12/01/2021 to 01/01/2022
Payment Terms: Due upon receipt

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/09/2021	Ticket: MASTER TICKET Tyler Technologies System Infrastructure Audit T20210127.0055	Labor	Scott, Dana	3.90	487.50
12/09/2021	T20210127.0055 Notes: Review master ticket history for more recent information on Apex sketch files, connect to SQL server and review locations of documents needed to be uploaded to Tyler. Review messages regarding sketch files and uploads. Email to Jesse and Brad regarding Apex files.	Labor	Scott, Dana	0.50	62.50
12/13/2021	T20210127.0055 Notes: Telephone call to Jesse Lucero to find out what they need from the Realware server. Jesse says they previously recovered the Sketches files and all they need to get to Tyler today is the Documents, Photos and a *.bak file that Harris needs to generate for them. Jesse has a request in to Harris to get the file generated. Discovered a SQL *.bak backup file from 2016 on the server, but the one generated by Harris in March was uploaded to Tyler by Harris and was not retained on the server. We do not have credentials for the SQL database, so we will have to wait for Harris to connect and generate the SQL backup file. Jesse will contact me on my cell phone once that is done. In the meantime, zip the Documents and Photos directories and upload to the Tyler FTP site using Jesse's credentials. 3:56 Documents directory finished zipping, Photos is at 34% uploaded. 4:03 Copying Documents zipped file to ABO to begin upload from there to try to get as much throughput as possible from uploading from two different servers simultaneously. 4:13 Photos upload progress window disappeared and the file does not appear on the FTP site, restart upload of the Photos directory. 4:15 Documents finished copying to ABO, start upload of Documents directory from ABO. Documents is 29 GS, Photos is 11 GB. Will continue to periodically monitor progress until both are completed.	Labor	Scott, Dana	1.20	150.00
12/13/2021	T20210127.0055 Notes: Monitor progress of uploads to Tyler FTP site. Emails from and to Jesse Lucero regarding SQL backup file to be created by Harris. Search server for any *.bak files, latest file is the one generated in January 2021.	Labor	Scott, Dana	0.30	37.50
12/14/2021	T20210127.0055 Notes: Log into Torrance-SQL and check E drive for SQL .bak file, search all drives on server for SQL .bak file. Email to Jesse Lucero re status. Log into SQL using domain account, create backup of the PROD database, change permissions on destination folder. Upload new .bak file to Tyler FTP site. Email to and telephone call to Jesse regarding .bak file status. Monitor upload and email Jesse when it finished.	Labor	Scott, Dana	1.00	125.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/14/2021	T20210127.0055 Notes: Telephone call from Helen at the Assessor's office saying that Harris has done a backup and it should be uploaded to Tyler. Connect to Torrance-SQL and no new backup file with .bak extension is found after the one I ran at 8:20 am. Telephone call to Helen to get details, she read the file name Mark gave in the Harris ticket and I am not seeing it. Helen is going to email a screenshot of the Harris ticket showing the file details. Review screenshot from Harris ticket and note that file does not have a file extension and this one is at e:\documents\20211214_ALLDATA. Upload file to Tyler and email to Helen, Jesse and Therese Kimberlin at Tyler re upload. Monitor upload until it completed.	Labor	Scott, Dana	0.50	62.50
12/15/2021	T20210127.0055 Notes: Voicemail from Helen in Assessor's office about Sketch files. Review email from Theresa at Tyler regarding missing .jpeg versions of the Sketch files, reply to Theresa, email to Helen. Connect to Torrance-SQL, zip and upload the Sketches directory to the Tyler FTP site. Email to Theresa and Jesse regarding completed upload.	Labor	Scott, Dana	0.40	50.00
12/21/2021	Ticket: TCNM Fire Admin building / Body Camera Downloading issue POC Noah T20210513.0022	Labor	Multiple	2.90	362.50
12/21/2021	T20210513.0022 Notes: Investigated Checked and confirmed services are running Restarted the services just in case Found that the cameras all have different last connected dates The most recent date is 12/13/21 Will continue to investigate and escalate if needed	Labor	White-Helm, Caylub	0.40	50.00
12/22/2021	T20210513.0022 Notes: STEPS TAKEN: - Researching issue - This may be an issue with the user's not being on the domain when trying to upload - Contacted Lt. Ballard for further information to continue troubleshooting	Labor	Nicholson, Stephen	0.40	50.00
12/27/2021	T20210513.0022 Notes: Reviewed the issue and previous tickets. Discussed the core issues with our Network and Security admin, as well as the team. Main issue appears to be too many hops across the MAN. A body camera plugged in the .28 Sheriff's Office has to communicate across the county to the admin building to establish a connection to the .29 EV/INV building to communicate with the body cam server (SO-954PH13) which then transfers video back across the county through the admin building back to the Sheriff's office to be uploaded to the NAS. In talking to the team, we see 2 options: A) Move all body camera equipment, including the desktop running the software, the NAS, and all docking stations, to one building or the other. This will simplify the equation but confine functionality to one building. This options is potentially free. B) Run a fiber optic cable across the parking lot from the SO building to the EV/INV building. Merge the networks into 1 network and remove all redundant connections. This will simplify the equation and extend functionality to both buildings. This option will cost more money, but will provide more scalability.	Labor	Shoemaker, Ryan	2.10	262.50
12/02/2021	Ticket: Animal Services request for Fiber internet POC Nick Sedillo T20211005.0032	Labor	Multiple	10.65	150.00
12/02/2021	T20211005.0032 Notes: Prep for onsite.	Labor	Shoemaker, Ryan	0.30	Pre-Paid
12/02/2021	T20211005.0032 Notes: Travel to TCNM AS	Labor	Llamas, Esteban	0.55	Pre-Paid
12/02/2021	T20211005.0032 Notes: Travel to site	Labor	Shoemaker, Ryan	0.50	Pre-Paid
12/02/2021	T20211005.0032 Notes: STEPS TAKEN: -Onsite at TCNM AS -Routed cables from wall into box -Assisted Ryan with install of switch -Assisted with connecting computers -Ensured everything was working correctly	Labor	Llamas, Esteban	3.80	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/02/2021	T20211005.0032 Notes: Arrived onsite Assessed situation. Tested Plateau connection by plugging into a laptop, was not able to get an IP address. Remoted into TCNM Admin sonicwall. Created a X3:V30 vlan for Animal Services. Created a DHCP scope for that VLAN. Testing, was unable to ping the IP address of the VLAN. Checked NIC settings, was unable to set a VLAN on the NIC. Took a backup of the local sonicwall. Took a look at the Sonicwall and attempted to configure it to receive the VLAN on a port. After extensive testing, was unable to establish communication over the plateau. Reverted network settings to known good config. Relocated DVR into comm cabinet. Rerouted power. Relocated main switch. Connected all patch panel ports. Connected all PCs via ethernet. Tested each. Installed a 5-port switch where the big switch had been to allow a printer to connect. Cleaned up site. Took fresh photos. Said goodbye to Cindi, let her know we'll keep her up to date.	Labor	Shoemaker, Ryan	3.80	Pre-Paid
12/02/2021	T20211005.0032 Notes: Travel back to office	Labor	Llamas, Esteban	0.50	Pre-Paid
12/02/2021	T20211005.0032 Notes: Travel from site.	Labor	Shoemaker, Ryan	0.50	62.50
12/02/2021	T20211005.0032 Notes: Discussed issues with team. Documented time.	Labor	Shoemaker, Ryan	0.50	62.50
12/09/2021	T20211005.0032 Notes: As per recent meeting, assigning to Alex for: Project Review Recommending proper equipment. Have Admin generate a quote for equipment. Discuss with Nick. Work with Ryan to install and configure equipment.	Labor	Shoemaker, Ryan	0.20	25.00
12/15/2021	Ticket: Velocity Server (Door Locks) POC Nick Sedillo T20211122.0012	Labor	Llamas, Esteban	0.40	50.00
12/15/2021	T20211122.0012 Notes: -Contacted Nick to get an update on the Velocity Server	Labor	Llamas, Esteban	0.20	25.00
12/15/2021	T20211122.0012 Notes: STATUS: Complete STEPS TAKEN: -Reviewed ticket -Nick confirmed everything has been working properly -Completing ticket	Labor	Llamas, Esteban	0.20	25.00
12/02/2021	Ticket: Switch Triadic backup to Datto T20211123.0036	Labor	Nicholson, Stephen	0.30	Pre-Paid
12/02/2021	T20211123.0036 Notes: STEPS TAKEN: - Confirmed Triadic server is being backed up to Datto - Closing out ticket	Labor	Nicholson, Stephen	0.30	Pre-Paid
12/02/2021	Ticket: License Clean-up Torrance County for Duo T20211130.0025	Labor	White-Helm, Caylub	0.30	Pre-Paid
12/02/2021	T20211130.0025 Notes: Logged into server Disabled account Logged into Office Partner Portal Removed license Blocked sign in Completing ticket	Labor	White-Helm, Caylub	0.30	Pre-Paid

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/07/2021	Ticket: Create 4 separate shortcuts POC Nick Sedillo T20211201.0019	Labor	Nicholson, Stephen	0.50	62.50
12/07/2021	T20211201.0019 Notes: STEPS TAKEN: - Created Powershell script to map shortcut - Added the requested shortcuts to the desktops on GEN-95FPH13 and MG-5WQYZC3	Labor	Nicholson, Stephen	0.50	62.50
12/01/2021	Ticket: Issues with RDP POC Steven Guetschow T20211201.0066	Labor	Nicholson, Stephen	0.60	Pre-Paid
12/01/2021	T20211201.0066 Notes: STEPS TAKEN: - Contacted Juan to assist with issue - Issue appears to be related to the Windows 21H2 update refusing RDP connection if not rebooted - Rebooted destination machine and user was able to RDP in without issue - Contacted Steve to assist - Issue was the same as Juan's - Both users are now able to RDP without issue	Labor	Nicholson, Stephen	0.60	Pre-Paid
12/08/2021	Ticket: Larry Allen Off-boarding POC Steven Guetschow T20211201.0074	Labor	Multiple	1.20	150.00
12/08/2021	T20211201.0074 Notes: Good morning Nick, We were all sorry to hear about the passing of Larry Allen and Leopoldo Romero. Stephanie is going to handle the off-boarding ticket for Leopoldo and I've generated a ticket to handle off-boarding for Larry Allen. Who might be the best person to answer the questions for Larry? - BACKGROUND QUESTIONS - Q: Employee's first and last name: A: Q: What needs to be done with their files? A: Q: Employee's email address: A: Q: Employee's supervisor: A: Q: Type of off-boarding (Immediate, Planned, Temporary): A: Q: Are any litigation holds needed (Prevent emails from being deleted)? A: Q: Disable account or keep active for up to 60 days post departure? A: Q: What needs to be done with their old emails? A: Q: Should new emails be forwarded for up to 60 days? A: Q: Are there software licenses to reclaim? A: Q: Does their computer needs to be refreshed or recycled? A: Q: Are there any other considerations? A:	Labor	Lovato, Daniel	0.80	100.00
12/17/2021	T20211201.0074 Notes: STEPS TAKEN: - Off-boarding request has been completed - All access has been terminated - No network files were located for this user, but all local files from his desktop have been collected and placed at M:\Planning & Zoning\LAllen - Added POC as a delegate on this mailbox - Advised POC of completion	Labor	Nicholson, Stephen	0.40	50.00
12/02/2021	Ticket: TCNM-S4P6 Low Disk Space T20211202.0007	Labor	Nicholson, Stephen	0.60	25.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/02/2021	T20211202.0007 Notes: STEPS TAKEN: - Adjusted retention policy and forced retention - This has freed up some space - Will reach out to Datto for storage upgrade options	Labor	Nicholson, Stephen	0.40	Pre-Paid
12/06/2021	T20211202.0007 Notes: STEPS TAKEN: - Spoke with Admin regarding this issue - They are currently working with Datto to upgrade TCNM to a newer/bigger appliance - Closing out ticket	Labor	Nicholson, Stephen	0.20	25.00
12/06/2021	Ticket: RDP set up POC Joyce Martinez T20211202.0009	Labor	Llamas, Esteban	0.60	56.25
12/06/2021	T20211202.0009 Notes: STATUS: Complete STEPS TAKEN: -Contacted Joyce -Got her setup on RDP for TR-DT-011 -Saved her information for RDP -Had her login to ensure everything was working properly -Completing ticket	Labor	Llamas, Esteban	0.15	Pre-Paid
12/06/2021	T20211202.0009 Notes: STATUS: Complete STEPS TAKEN: -Contacted Joyce -Got her setup on RDP for TR-DT-011 -Saved her information for RDP -Had her login to ensure everything was working properly -Completing ticket	Labor	Llamas, Esteban	0.45	56.25
12/02/2021	Ticket: Printer Not Working POC Victoria Sedillo T20211202.0020	Labor	Gonzales, Gabriel	0.80	Pre-Paid
12/02/2021	T20211202.0020 Notes: STATUS: Complete STEPS TAKEN: -Client called and we established SC -Printer was not installed on computer -Trouble shooting connection issues -Downloaded drivers and using the app we were able to print and scan -Tested successfully -Marking ticket as complete	Labor	Gonzales, Gabriel	0.80	Pre-Paid
12/07/2021	Ticket: Low Disk Space on E: TCNM-DC01 T20211206.0020	Labor	Multiple	2.20	250.00
12/07/2021	T20211206.0020 Notes: Investigated issue. E: drive was at 4% free space. Cleaned up old IT used folders, such as windows installers and old software installers. Cleaned up old profile transfer files. Got the drive up to 8% free. Found that 1 folder is taking up 1/4th of the drive space, commission meeting video recordings. Found that the videos are using an extreme bitrate, and can be safely compressed. Loaded the software VidCoder and initiated a bulk compression. Storing compressed videos on the H: drive as a temporary location. Once the videos are compressed, will check quality and integrity. Then will overwrite existing videos.	Labor	Shoemaker, Ryan	0.80	100.00
12/07/2021	T20211206.0020 Notes: Noticed low disk space Into unassigned	Labor	Lovato, Daniel	0.20	No Charge
12/09/2021	T20211206.0020 Notes: Completed 2nd year of videos. Started a 3rd. Up to 520GB free space.	Labor	Shoemaker, Ryan	0.60	75.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/16/2021	T20211206.0020 Notes: Completed 3rd folder. E drive is now up to 19% free, 597 GB Free. Aiming for 20% free space. Starting 4th folder.	Labor	Shoemaker, Ryan	0.40	50.00
12/23/2021	T20211206.0020 Notes: Completed final folder. Free space is now 21%. Completing ticket.	Labor	Shoemaker, Ryan	0.20	25.00
12/07/2021	Ticket: Desktop Access T20211207.0009	Labor	Lovato, Daniel	0.10	No Charge
12/07/2021	T20211207.0009 Notes: See Internal Notes	Labor	Lovato, Daniel	0.10	No Charge
12/09/2021	Ticket: TCFD 3 New users POC Hanna Sanchez T20211207.0014	Labor	Nicholson, Stephen	0.70	87.50
12/09/2021	T20211207.0014 Notes: STEPS TAKEN: - Created user accounts in Azure AD - TCNM does not have enough O365 licenses - Contacted Admin to request 2 more Exchange Online 1 licenses	Labor	Nicholson, Stephen	0.40	50.00
12/09/2021	T20211207.0014 Notes: STEPS TAKEN: - Added licenses to all users - Verified accounts in Proofpoint - Provided credentials to POC via encrypted email	Labor	Nicholson, Stephen	0.30	37.50
12/08/2021	Ticket: Change Jada Patterson to display as JP Patterson in Outlook POC Hanna Sanchez T20211207.0016	Labor	Nicholson, Stephen	0.40	50.00
12/08/2021	T20211207.0016 Notes: STEPS TAKEN: - Modified user's name in AD - Forced AZ AD sync - Verified display name is now showing in AD and M365 - Contacted POC to advise of completion	Labor	Nicholson, Stephen	0.40	50.00
12/08/2021	Ticket: Fix members in email distribution list POC Amber Pava T20211207.0048	Labor	Nicholson, Stephen	0.30	37.50
12/08/2021	T20211207.0048 Notes: STEPS TAKEN: - Corrected incorrect email address - Verified listed names have been removed from Department Heads distribution group. - Advised POC of completion	Labor	Nicholson, Stephen	0.30	37.50
12/08/2021	Ticket: Lucille Salas Desktop POC Lucille Salas T20211208.0005	Labor	Gonzales, Gabriel	2.40	300.00
12/08/2021	T20211208.0005 Notes: STATUS: Follow up needed STEPS TAKEN: -Called Stephanie end user was not in today so it was ideal to work on machine -Kicked off windows repair -Logged into machine observed that memory was high	Labor	Gonzales, Gabriel	0.30	37.50
12/14/2021	T20211208.0005 Notes: STATUS: In progress STEPS TAKEN: -Called client and established SC -Gathered more information of potential resource hogs -Checked for updates -Disabled some programs that weren't necessary upon startup teams and ECI -Ran a internet speed test -Tested other programs -Setup another windows repair tonight	Labor	Gonzales, Gabriel	0.60	75.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/15/2021	T20211208.0005 Notes: STATUS: In progress STEPS TAKEN: -Consulted escalation -Looking into the system we determined next steps. We found that the hard drive mounted on this device was a spinning drive. If issues continue we may look into upgrading to an SSD	Labor	Gonzales, Gabriel	0.20	25.00
12/15/2021	T20211208.0005 Notes: STATUS: Schedule STEPS TAKEN: -Logged into machine ran disk info -Confirmed Task manager programs are shut off -Client was not going to be available to run the hardware diagnostic -Created service call	Labor	Gonzales, Gabriel	0.20	25.00
12/17/2021	T20211208.0005 Notes: STATUS: In progress STEPS TAKEN: -Called client established SC -Trouble shooting -Adjusted page file size manually -Ran updates -Consulted escalation	Labor	Gonzales, Gabriel	0.50	62.50
12/21/2021	T20211208.0005 Notes: STATUS: In progress STEPS TAKEN: -Called client and we ran the hardware diagnostic, memory was going to take 2 hrs to complete -Gave client a direct line to reach me	Labor	Gonzales, Gabriel	0.20	25.00
12/22/2021	T20211208.0005 Notes: STATUS: In progress STEPS TAKEN: -Began a chat with Dell -Received a list of next steps	Labor	Gonzales, Gabriel	0.40	50.00
12/08/2021	Ticket: Evidence Share Access POC Lt. Ballard T20211208.0008	Labor	Nicholson, Stephen	0.40	50.00
12/08/2021	T20211208.0008 Notes: STEPS TAKEN: - Contacted Stephanie for further information - Created access on Evidence share and all subfolders and files for KBallard - Contacted Lt. Ballard via email to request testing	Labor	Nicholson, Stephen	0.40	50.00
12/10/2021	Ticket: Suspicious email POC Tracy Sedillo T20211208.0013	Labor	Multiple	2.10	262.50
12/10/2021	T20211208.0013 Notes: Investigated in Proofpoint Found that the users address was in the safe sender Removed internal addresses from the safe senders list Logged into Microsoft Partner Portal Found many failed login attempts Alex brought in to investigate NEXT STEPS Change password Discuss email safety	Labor	White-Helm, Caylub	0.90	112.50
12/10/2021	T20211208.0013 Notes: Downloaded activity logs from Compliance Center for Tracey's account. Looked through logs for signs of compromise. Found many sign in failures from Vietnam and UK. Checked sign in successes and they looked legitimate, as they came from AT&T and Plateau. Found no indicators of compromise.	Labor	Sifuentes, Alex	0.90	112.50

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/10/2021	T20211208.0013 Notes: Tracy called Was able to reset password Enable MFA Configured Microsoft Authenticator Verified set up and successful login Completing ticket	Labor	White-Helm, Caylub	0.30	37.50
12/09/2021	Ticket: Email Issues POC Matthew Martinez T20211208.0032	Labor	Llamas, Esteban	1.00	125.00
12/09/2021	T20211208.0032 Notes: -Reviewed ticket -Confirmed service call for Monday at 10am	Labor	Llamas, Esteban	0.20	25.00
12/13/2021	T20211208.0032 Notes: STATUS: Complete STEPS TAKEN: -Contacted Deputy Martinez -Remoted into his laptop -Set up OWA -Tried logging into Outlook -Was unsuccessful because the laptop is used in patrol vehicles, not on the domain -There is a link to OWA on the desktop. told him to use that -Completing ticket	Labor	Llamas, Esteban	0.80	100.00
12/13/2021	Ticket: Password Reset POC Tracy Sedillo T20211213.0005	Labor	Multiple	2.50	312.50
12/13/2021	T20211213.0005 Notes: - Attempted to rebuild profile but still invalid credentials - Tried long repair of office but no change - She is able to get into OWA so, i'm escalating this ticket while she has a work around	Labor	Lovato, Daniel	0.30	37.50
12/15/2021	T20211213.0005 Notes: Signed out of all sessions and removed credentials. Forced ADAL in the registry and attempted to readd account but failed on Outlook. Undid ADAL changes in registry. Signed out of all sessions and removed credentials again. Forced MSO Auth for Auto Discover in the registry. Attempted to readd account but failed on Outlook. Undid MSO Auth registry changes. Corrected user's phone number in AAD. Reregistered user's Microsoft Authenticator App. Signed out of sessions, removed credentials, and attempted to readd account but failed on Outlook. Repaired Office on user's machine. Signed out of sessions, removed credentials, and attempted to readd account but failed on Outlook. Reinstalled Office on user's machine. Signed out of sessions, removed credentials, and attempted to readd account but failed on Outlook. Reinstalled the Microsoft AAD Broker package on the user's machine. Signed out of sessions, removed credentials, and attempted to readd account but failed on Outlook. Recreated App Password in O365 Portal. Signed out of sessions, removed credentials, and readded account successfully. Remapped user's personal PST to Outlook and verified that everything was working correctly. Reviewed client's AAD Tenant settings.	Labor	Sifuentes, Alex	2.20	275.00
12/13/2021	Ticket: Batch file error POC Tracey Master T20211213.0006	Labor	Nicholson, Stephen	0.60	75.00
12/13/2021	T20211213.0006 Notes: STEPS TAKEN: - Checked path listed in error message - No users folder was found - Logged into Datto and created a restore point from the end of November for TCNM-DC01 - Located the users folder and the missing freefilesync file - Copied them back over to M:\ambitions \users - Contacted end user via email to request testing	Labor	Nicholson, Stephen	0.40	50.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/21/2021	T20211213.0006 Notes: STEPS TAKEN: - Per end user the issue appears to be resolved - Closing out the ticket	Labor	Nicholson, Stephen	0.20	25.00
12/16/2021	Ticket: Samantha O'dell Employee On-Boarding POC Amber Pava T20211215.0008	Labor	Gonzales, Gabriel	2.80	350.00
12/16/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Created profile did not copy anyone -O365 did not show any Microsoft 365 Business Standard licenses free	Labor	Gonzales, Gabriel	0.40	50.00
12/16/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Checked 365 account had not appeared -Confirmed profile was correctly built -Logging into server I forced a sync	Labor	Gonzales, Gabriel	0.30	37.50
12/16/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Investigated the cause for user not to populate in 365. There was a special character in the last name -Removed profile and recreated -Applied another sync	Labor	Gonzales, Gabriel	0.50	62.50
12/16/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Consulting escalation we found the point of failure was adding the user to Office365 group. -Made changes and profile was able to sync -Confirmed on O365 portal -Assigned Microsoft 365 Business Standard license -Updated billing	Labor	Gonzales, Gabriel	0.50	62.50
12/16/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Called client left VM -Emailed client	Labor	Gonzales, Gabriel	0.30	37.50
12/20/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Could not find computer in continuum -Walked Amber through establishing ST -Found that computer is not joined to the domain -Called Matt and left VM	Labor	Gonzales, Gabriel	0.60	75.00
12/21/2021	T20211215.0008 Notes: STATUS: In progress STEPS TAKEN: -Reviewed client response -Notified and assigned to sales team	Labor	Gonzales, Gabriel	0.20	25.00
12/20/2021	Ticket: Cannot close application prompt POC Cheryl Allen T20211215.0016	Labor	Llomas, Esteban	0.40	50.00
12/20/2021	T20211215.0016 Notes: STATUS: Complete STEPS TAKEN: -Reviewed ticket -Contacted Cheryl -Remoted into her machine -Repaired Acrobat DC -Her issue is not longer there -Completing ticket	Labor	Llomas, Esteban	0.40	50.00

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/16/2021	Ticket: Missing file on network POC Helen Gutierrez T20211215.0018	Labor	Nicholson, Stephen	0.40	50.00
12/16/2021	T20211215.0018 Notes: STEPS TAKE N: - Recovered missing folder and files - Restored to original location - Advised POC of completion	Labor	Nicholson, Stephen	0.40	50.00
12/15/2021	Ticket: Body Camera Downloading Issue POC Stephanie Dunlap T20211215.0026	Labor	Nicholson, Stephen	1.60	200.00
12/15/2021	T20211215.0026 Notes: STEPS TAKEN: - Researched issue from previous tickets	Labor	Nicholson, Stephen	0.20	25.00
12/16/2021	T20211215.0026 Notes: STEPS TAKEN: - Spoke with Lt. Ballard and Officer Schwerdel regarding the issues they are having with the BC-300 Bodycams - Lt Ballard provided us with the documentation for these devices - Officer Schwerdel showed me what is happening when trying to download the camera - The issue appears to be an access issue on the Sheriff NAS - Added access to the evidence share for Officer Schwerdel per Lt. Ballard - Contacted POC via email to test for function - Awaiting response	Labor	Nicholson, Stephen	0.50	62.50
12/16/2021	T20211215.0026 Notes: STEPS TAKEN: - Created accounts on the NAS for the other officers experiencing issues with their BC-300 bodycams - Contacted POC to request testing to verify function - Waiting on results	Labor	Nicholson, Stephen	0.40	50.00
12/16/2021	T20211215.0026 Notes: STEPS TAKEN: - POC verified function - Closing out ticket	Labor	Nicholson, Stephen	0.20	25.00
12/16/2021	T20211215.0026 Notes: STEPS TAKEN: - Created access on the NAS for the newly listed users - Advised POC of completion	Labor	Nicholson, Stephen	0.30	37.50
12/15/2021	Ticket: IDT web application configuration POC Stephanie Dunlap T20211215.0027	Labor	Sifuentes, Alex	0.80	100.00
12/15/2021	T20211215.0027 Notes: Collected data about client's network. Reached out to client.	Labor	Sifuentes, Alex	0.80	100.00
12/17/2021	Ticket: Leopoldo Romero Employee Off-Boarding POC Stephanie Dunlap T20211216.0033	Labor	Nicholson, Stephen	0.40	50.00
12/17/2021	T20211216.0033 Notes: STEPS TAKEN: - Off-boarding request has been completed - All access has been terminated - Disabled Active Directory account - Email has been converted to shared mailbox - Recovered licenses - Advised POC of completion	Labor	Nicholson, Stephen	0.40	50.00
12/17/2021	Ticket: Log4j Vulnerability Remediation - TCNM-DC01 T20211217.0012	Labor	Shoemaker, Ryan	0.30	37.50

Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/17/2021	T20211217.0012 Notes: Determined vulnerability was within the Sharp Remote Device Manager (SRDM) There appears to be no easy way to download an update. The software is not running automatically. Followed the instructions: Windows: 1. Download and install 7-Zip from https://www.7-zip.org/download.html & "c:\Program Files\7-Zip\7z.exe" d "C:\SRDM\SRDM2.9.0.13419.88\SRDM\Svr\DBUtility\DBBackup\bin\SRDMBackup.jar" JndiLookup.class -r & "c:\Program Files\7-Zip\7z.exe" d "C:\SRDM\SRDM2.9.0.13419.88\SRDM\Svr\tomcat\srdm\agent\uniAgent.2.9.0.13094.13191\WEB-INF\lib\log4j-core-2.9.1.jar" JndiLookup.class -r & "c:\Program Files\7-Zip\7z.exe" d "C:\SRDM\SRDM2.9.0.13419.88\SRDM\Svr\tomcat\webapps\processPrioritySetter\WEB-INF\lib\log4j-core-2.9.1.jar" JndiLookup.class -r Ran the scan again, showed 0 Vulnerabilities. 2021-12-17 10:12:11 OK - 0 Vulnerable JAR files were found	Labor	Shoemaker, Ryan	0.30	37.50
12/20/2021	Ticket: Unable to perform a "save as" POC Steve Guetschow T20211220.0006	Labor	Llamas, Esteban	0.40	50.00
12/20/2021	T20211220.0006 Notes: -Reviewed ticket -Into unassigned	Labor	Llamas, Esteban	0.20	25.00
12/20/2021	T20211220.0006 Notes: -Contacted Steve -Remoted into his machine -Ran repair install for Adobe -He is able to use "save as" now -Completing ticket	Labor	Llamas, Esteban	0.20	25.00
12/23/2021	Ticket: Email list changes POC Nick Sedillo T20211222.0001	Labor	White-Helm, Caylub	0.30	37.50
12/23/2021	T20211222.0001 Notes: Good morning, Just emailing to inform you that we have made these changes. Hope you have a happy and safe holiday!	Labor	White-Helm, Caylub	0.30	37.50
12/27/2021	Ticket: Computer Issues POC Helen T20211222.0002	Labor	Llamas, Esteban	0.40	50.00
12/27/2021	T20211222.0002 Notes: -Reviewed ticket (T20211124.0015) -Contacted Helen to see if she is still having issues -There are certain drivers that are available on dell.com/support that may fix the issue -Did research on drivers	Labor	Llamas, Esteban	0.40	50.00
12/27/2021	Ticket: Needs IPRA Email POC Deminica T20211227.0005	Labor	Llamas, Esteban	0.60	75.00
12/27/2021	T20211227.0005 Notes: STATUS: Complete STEPS TAKEN: -Contacted Deminica -Said she needed access to her desktop -Someone at the office tried turning her computer on, but it kept turning off -Had them try flea power -Remoted into her machine -Logged her in to NetExtender -She was able to access IPRA emails now that she is connected -Completing ticket	Labor	Llamas, Esteban	0.60	75.00
12/29/2021	Ticket: Upload Tax Bills to Live Web POC Tracy Sedillo T20211229.0014	Labor	Llamas, Esteban	0.80	100.00

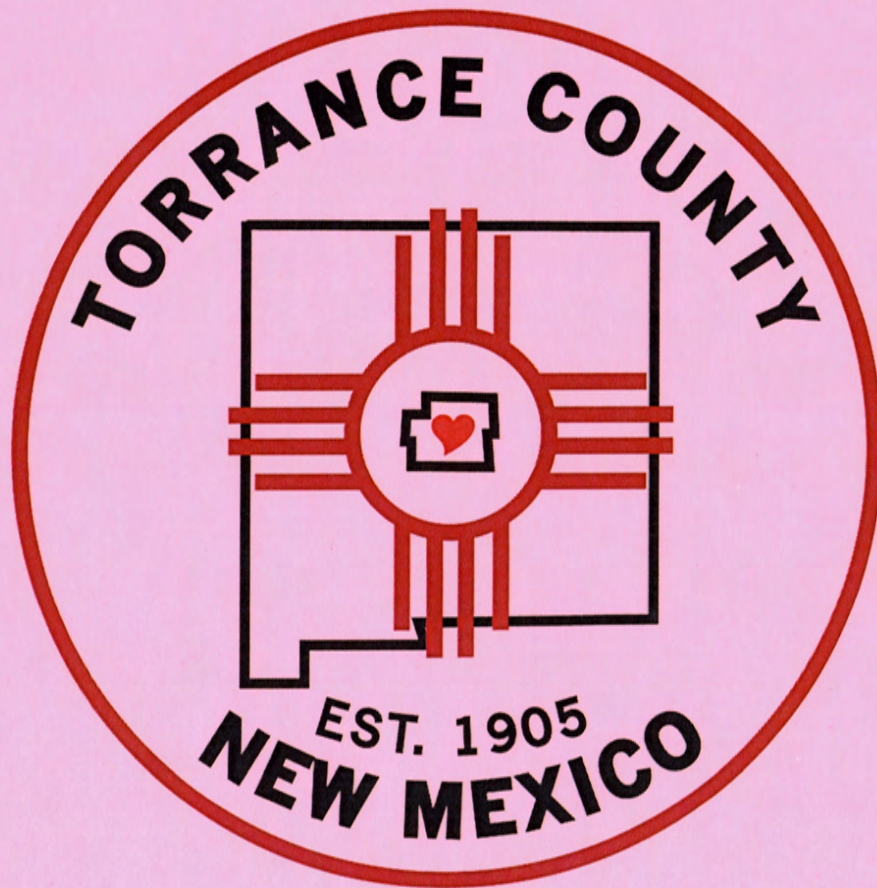
Date	Item Description	Type	Resource Name	Quantity	Billable Amount
12/29/2021	T20211229.0014 Notes: STATUS: Complete STEPS TAKEN: -Created and tested RDP shortcut for CK-WEBSVR from DC01 -Contacted Tracy -Remoted into her machine -Set up RDP shortcut into CK-WEBSVR from her machine -Helped her move files from her computer to CK-WEBSVR -Completing ticket	Labor	Llamas, Esteban	0.80	100.00
12/29/2021	Ticket: Nick Sedillo off-boarding POC Janice Barela T20211229.0015	Labor	Llamas, Esteban	0.50	62.50
12/29/2021	T20211229.0015 Notes: STATUS: In progress STEPS TAKEN: -Contacted Janice -Asked her questions about what specifically needs to be done to off-board Nick -Added information to the ticket Q&A	Labor	Llamas, Esteban	0.50	62.50
12/30/2021	Ticket: Employee Off-Boarding Eli Lucero POC Stephanie Dunlap T20211230.0010	Labor	White-Helm, Caylub	0.40	50.00
12/30/2021	T20211230.0010 Notes: Logged into server Reset password Logged into Office Reset password and forced sign out Gave full access perms to Marty Rivera as requested Sent encrypted email to Stephanie with password Completing ticket	Labor	White-Helm, Caylub	0.40	50.00
01/01/2022	Cost Name: Flat-Rate Labor Flat Rate Labor - Desktop Setups Cost Description: Samantha O'dell	Contract Charge		1.00	375.00

January T&M with Provisioning Cost for Samantha O'dell	Non-Billable Hours	0.30
	Prepaid Hours	-12.00
	Total Billable Hours	45.25
	Total Billable Amount	\$4,531.25
	Total Taxes	\$356.84

Grand Total \$4,888.09

Block

Block Hour Consulting (12 hrs/mo):
Hours Deducted from Block 12.00
Current Hours Remaining 20.30



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 B



Unauthorized/Non-Conforming Purchase Notice

Date: 06/17/2024

Department: Sheriff/Finance

Employee: Misty Witt

Purchase Amount: \$100.00

Date of Purchase: 06/10/2023

Vendor: Ronald Sturchio

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Purchase Requisition 23-01690 was input on 6/27/23 after receiving invoice on 6/19/23.

Invoice was dated 6/10/23 for blood draw requested by Sheriff's Department for DWI.

Requisition was rejected by County Manager for updated documentation and further information with instruction to put in new requisition when updated documentation was received.

No new requisition was put in until vendor refused service in June 2024 for non-payment of the old invoice. Further documentation was provided by Sheriff's Department

and an updated invoices was requested from the vendor by the Sheriff's Department.

This purchase may have qualified as an emergency purchase but no notes were made on the original requisition stating an emergency purchase was reported or approved.

Stephanie G Reynolds
Department Head Signature

For Finance Use Only					
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Date reviewed:	_____	Initials: <i>SW</i>
Line Item:	<u>401-050-2272</u>		Funds available in budget?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Procurement Code followed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	TC Policy followed	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Payment Approved Denied

Commission Signature

Date

Ronald Sturchio 06/10/2023 Invoice Explanation

Purchase Requisition 23-01690 was input into Tyler on 6/27/2023 after receiving an invoice dated 6/10/2023 from Ronald Sturchio for a blood draw requested by Torrance County Sheriff's Department. The purchase requisition notes state the invoice was received by the Sheriff's Department on 6/19/2023. Notes on the requisition also state that further information was requested by the County Manager before approval of the requisition and issuance of a purchase order. Information requested included documentation that a blood draw was requested by Torrance County Sheriff's Department and that the blood draw service was performed as it was not noted on the original incident report uploaded to the purchase requisition. Upon receiving further information that the blood draw was not performed but the vendor was called out and reported intending to perform the blood draw, the purchase requisition was rejected on 07/06/2023 by the County Manager because the invoice listed blood draw as the service performed when it was not performed. The notes state the Sheriff's Department was informed that a new purchase requisition could be re-submitted after receiving an updated invoice from the vendor billing for the call out not for the blood draw. No purchase order was in place prior to the service, there were no notes on the requisition indicating this emergency purchase was approved by the CPO, Finance Director, or County Manager. No new purchase requisition was input into the system until 6/13/2024 when the vendor refused service for an unrelated blood draw due to non-payment of the old invoice. When the new requisition was input on 6/13/2024 an updated incident report was attached with explanation of circumstances surrounding the blood draw request and why service was not performed, and an update invoice was requested from the vendor by the Sheriff's Department billing for the call out not the blood draw service. This invoice and call out occurred in the prior Fiscal Year FY23.

INVOICE

Ronald Sturchio
24 Jessie Ln
Moriarty NM, 87035

BILL TO

Torrance County Sheriff Department
PO Box 498
Estancia NM, 87016

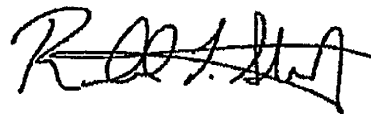
INVOICE#

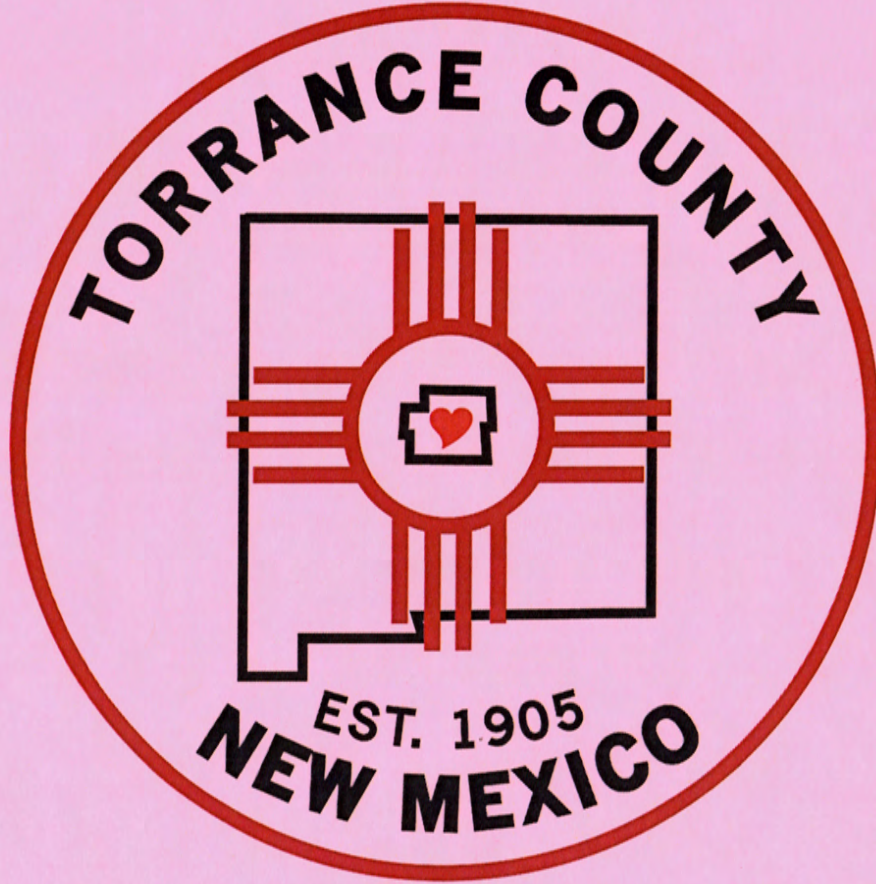
INVOICE DATE 06/10/2023
AMENDED INVOICE DATE 6/13/2024

DISCRIPTION	AMOUNT
1 BLOOD DRAW PO# Call out for Blood Draw. Blood Draw not completed Antonio Varela-Alvarez	\$100.00

TOTAL \$100.00

THANK YOU!





**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 C



Unauthorized/Non-Conforming Purchase Notice

Date: 06/17/2024

Department: Sheriff/Finance

Employee: Misty Witt

Purchase Amount: \$100.00

Date of Purchase: 11/09/2023

Vendor: Ronald Sturchio

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Purchase requisition input into Tyler by Torrance County Sheriff's Department on 06/14/24 for invoice dated 11/09/23 for Ronald Sturchio. No history of purchase requisition or purchase order found for this service when it was provided in 11/2023. This may have qualified as an emergency purchase but no notes or supporting documents were located with approval of the emergency purchase. Blood draw services with this vendor were denied as of 06/2024 until past due payments are brought current.

Stephanie Reynolds
Department Head Signature

For Finance Use Only			
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date reviewed: <u>6/17/2024</u>	Initials: <u>[Signature]</u>
Line Item: <u>401-050-2272</u>	Funds available in budget?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Procurement Code followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TC Policy followed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Payment Approved Denied

Commission Signature _____

Date _____

INVOICE

Ronald Sturchio
24 Jessie Ln
Moriarty NM, 87035

BILL TO

Torrance County Sheriff Department
PO Box 498
Estancia NM, 87016

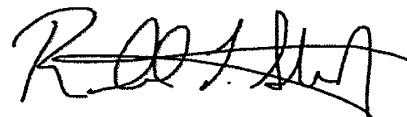
INVOICE# 11092023

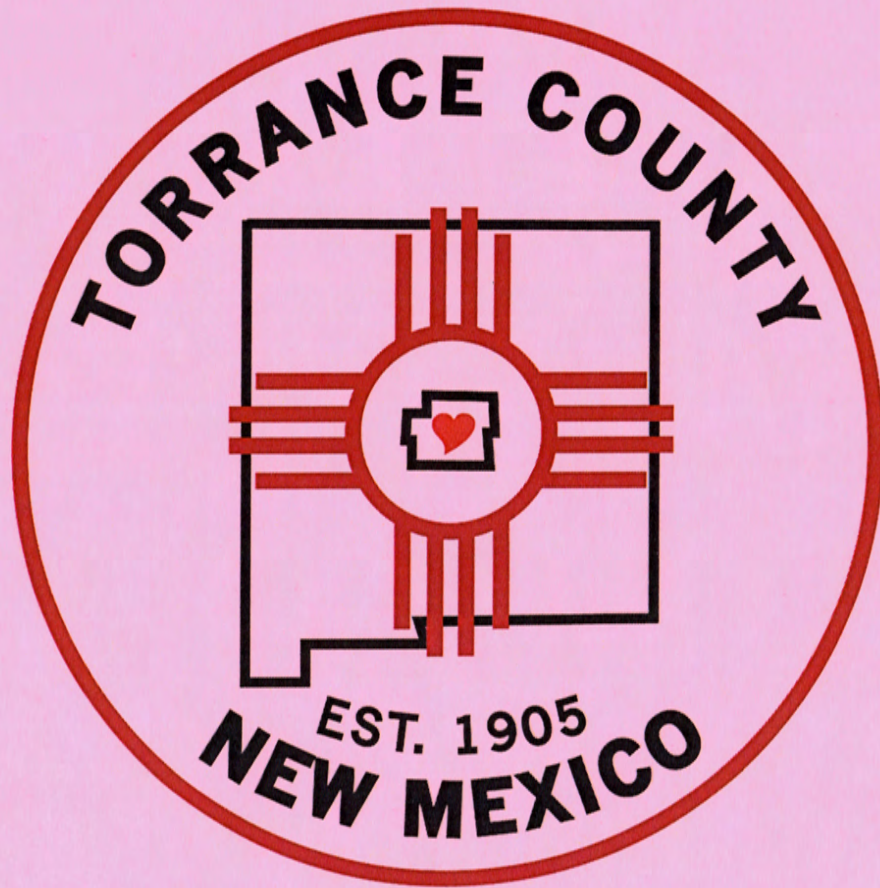
INVOICE DATE 11/09/2023

DESCRIPTION	AMOUNT
1 BLOOD DRAW at UNMH on 11/09/2023 PO#	\$100.00

TOTAL \$100.00

THANK YOU!





TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12 D



Unauthorized Purchase Notice

Date: 06/10/2024

Department: Torrance County S.O

Employee: Det. Alex Schwerdel

Purchase Amount: \$25.00

Date of Purchase: 02/08/2024

Vendor: T-Mobile

Explanation of purchase and why prior authorization was not received (invoices and documentation that shows procurement was followed must be attached to this notice):

Search Warrant for cell phone/tower records for felony investgiation.

Stephanie G. Reynolds
Department Head Signature

For Finance Use Only					
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Date reviewed:	<u>6/17/24</u>	Initials: <u>SR</u>
Line Item:	<u>401-050-2271</u>	Funds available in budget?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Procurement Code followed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	TC Policy followed	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Payment Approved Denied

Commission Signature

Date

T-Mobile USA, Inc.
ATTN: Law Enforcement Relations Finance
PO BOX 84445
SEATTLE, WA 98124-5745
Tax ID: 91-1983600
leinvoicing@t-mobile.com

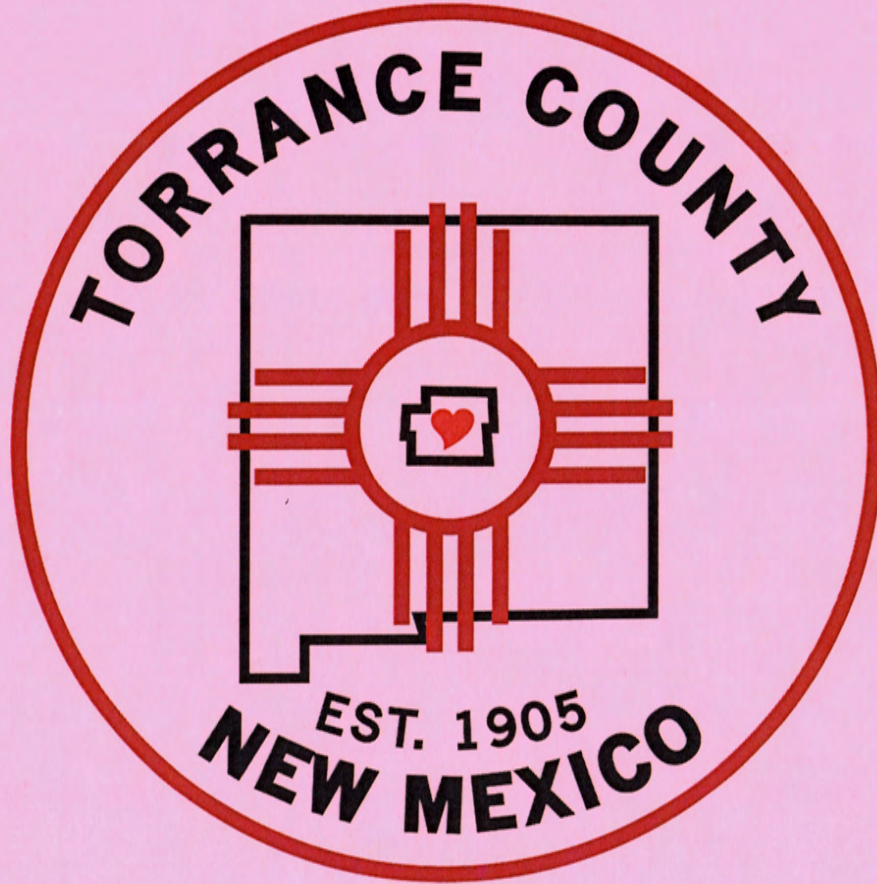
Invoice Number: 9559381901
Date: 02/08/2024
Tracking ID: 4816346
Requestor: Torrance CO SO
Agency Ref#: 23120063
Amount Due: \$25.00

LER Account Number: 1010798
TORRANCE COUNTY SHERIFF
ATTN: ACCOUNTS PAYABLE
903 5TH ST
ESTANCIA, NM 87016-1155

Make Checks Payable To: T-Mobile USA Inc, Law Enforcement Relations Finance, PO BOX 84445, SEATTLE, WA 98124-5745
SAM Cage Code: 4KGZ6 **Unique Entity ID:** ZVW2T2CCG7V9

Payment Terms: Due Upon Receipt						
Description	Target Number	Start Date	End Date	Qty	Unit Price	Total
TIMING ADVANCE	5XX-XXX-7281	11/19/2023	01/05/2024	1	\$25.00	\$25.00
Totals				1		\$25.00

PEN, GPS, or WIRE orders signed after 5/19/22 are billed with a flat rate fee per request. The start and end dates above are the original order dates and do not reflect early terminations. Any lawful interceptor GPS costs that appear on this invoice reflect only those costs associated with the intake and provisioning of the intercept. T-Mobile does not seek reimbursement for any other services that may be provided beyond the initial set-up. All intercept services are fully delivered on the date of provision.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 12 E



Unauthorized/Non-Conforming Purchase Notice

Date: 06/17/2024

Department: DWI

Employee: Deanna Lopez

Purchase Amount: \$350.00

Date of Purchase: 06/17/2024

Vendor: New Mexico Counties

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Conference registration was done on-site. It was thought that conference registration was done online, but it was not. Invoice was received at the time of on-site registration. No purchase requisition was put in for the conference registration, so no purchase order was issued prior to conference attendance or registration.

Department Head Signature _____

For Finance Use Only

Purchase reviewed by Finance? Yes No Date reviewed: 6/17/2024 Initials: SL

Line Item: 605-003-2266 Funds available in budget? Yes No

Procurement Code followed? Yes No TC Policy followed Yes No

Payment Approved Denied

Commission Signature _____

Date _____

County - Las Vegas, New Mexico
June 17, 2024 - June 20, 2024

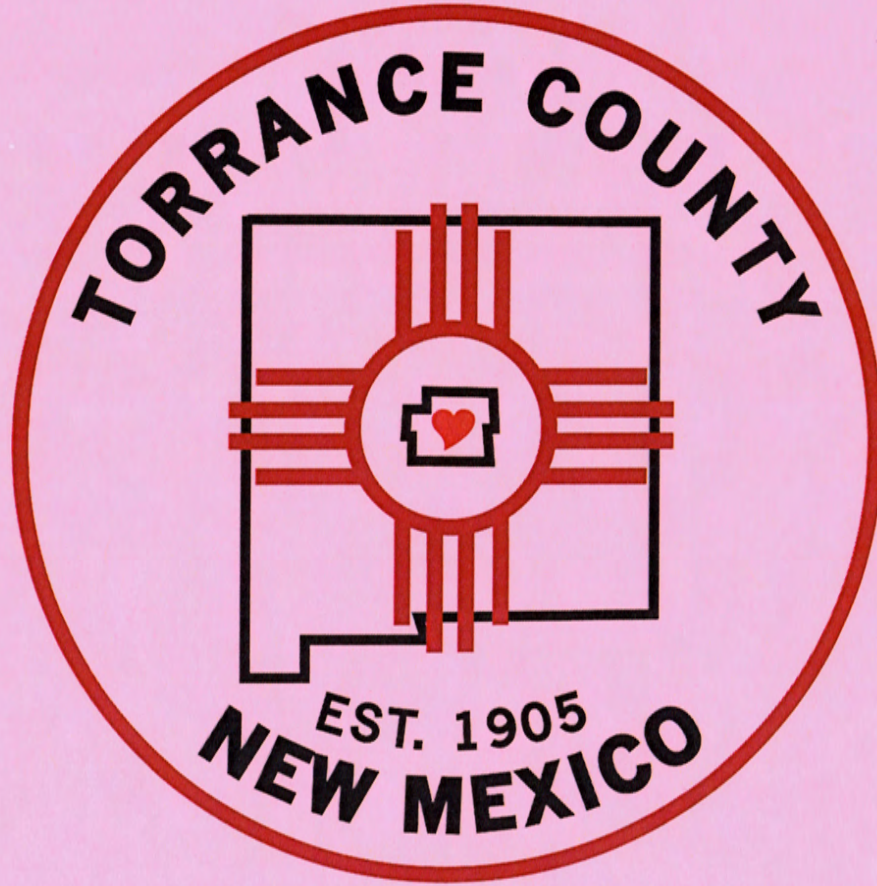
Deanna Lopez
Torrance County

505-544-4704
delopez@tonm.us

Primary Registrant (Deanna Lopez)

Order Date	Invoice #	Order Type	Item	Item Type	Amt Ordered	Amt Paid	Amt Due
Monday, June 17, 2024	AC2024-062024-0699-0670	Offline Charge	Conference Registration	Admission Item	\$350.00	\$0.00	\$350.00
Total					\$350.00	\$0.00	\$350.00

Eloisa Gonzales
New Mexico Counties
444 Galisteo Street
Santa Fe, NM 87501
505-983-2101
Fax: 505-983-4396
egonzales@nmmcounities.org



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 12 F

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered this 6th day of June, 2024 by and between Torrance County, New Mexico, (hereinafter the "County"), and Western Trails Animal Hospital, (hereinafter "Contractor") for the provision of professional services to the Torrance County Animal Shelter (hereinafter the "Animal Shelter").

1. **SCOPE OF SERVICES:** Contractor agrees to perform the following services and/or provide the following services to the Animal Shelter, as the supervising veterinarian:
 - a. Review the standard operating procedures (SOP) regarding Humane Euthanasia and the controlled drug accountability standards used by the shelter.
 - b. Assist the Animal Shelter in ordering-controlled substances and supplies used by the shelter.

Contractor agrees that Dr. Krystle Hutsel shall primarily be the veterinarian designated to fulfill the obligations under this Agreement, but that certain functions may be delegated to the Practice Manager, or other veterinarian employed by or contracted to the Contractor.

2. **PAYMENT:** The County hereby agrees to pay the Contractor the sum of \$100.00 plus gross receipts tax for each actual inspection of the shelter to perform the services set out above. **THE MAXIMUM AMOUNT TO BE PAID UNDER THIS AGREEMENT SHALL NOT EXCEED \$1,000.00 per annum.**
3. **TERM:** This Agreement shall expire on the anniversary date hereof, except that the parties may agree to extend the contract, subject to the requirements of New Mexico law governing governmental procurements.
4. **STATUS AS CONTRACTOR:** In the performance of services hereunder, Contractor shall be an independent contractor of the County. The parties shall perform as set out in this Agreement, and each accepts the contractual relationship, which is established herein.
5. **STANDARD OF CARE:** Contractor covenants with the County to furnish his professional skill and judgment with due care in accordance with the generally accepted standards of those performing like services, in accordance with acceptable standards of his profession in effect on the date hereof.
6. **TERMINATION:** This Agreement may be terminated without cause by either party upon thirty days prior written notice to the other party. This Agreement may be terminated by either party upon seven days prior written notice to the other should the other fail substantially to perform in accordance with the terms and conditions hereof.

In the event of any termination of this Agreement, which is not the fault of Contractor, Contractor shall be paid all amounts payable hereunder in respect to services performed through the date of such termination.

7. **CONFIDENTIALITY:** Contractor shall comply with New Mexico law concerning the disclosure of confidential information pertaining to any County activity.
8. **ASSIGNMENT:** This is a professional services contract and may not be assigned or transferred without the prior consent of the County.
9. **CONFLICT OF INTEREST:** No officer, employee, or agent of the County who exercises any function or responsibility in connection with the services provided pursuant to this agreement, or any other person who exercises any function or responsibility hereunder, shall have any personal financial interest, direct or indirect, in this agreement.
10. **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New Mexico.

11. INDEMNIFICATION: The Contractor will defend, hold harmless, and indemnify the County from and against any and all liability, loss, claims, damages, wages or overtime compensation due its employees, costs, attorneys' fees, and expenses of whatever kind or nature which the County may sustain, incur, or be required to pay either by reason of the loss or improper use of any monies disbursed or to be disbursed hereunder including but not limited to fraud, embezzlement, or dishonesty on the part of any person represented or employed by the Contractor, or by reason of the intentional or negligent act of the Contractor or its agents, representatives and/or employees.

The Contractor further agrees that it will, at its own expense, defend any and all claims, actions, suits, or proceedings that may be brought against the County in connection with the above and satisfy, pay, and discharge any and all judgments or other resolution of claims that may be entered against the County in any such action or proceedings.

The Contractor further agrees that it is responsible for any and all claims arising from the hiring of individuals relating to activities provided under the Agreement. All individuals hired are employees of the Contractor and not of the County.

12. ENTIRE AGREEMENT: This Agreement represents the entire agreement between the parties and incorporates all prior negotiations, representations, or agreements, written or oral, between the Contractor and the County. This Agreement may be amended only by written instrument signed by Contractor and the County.
13. BRIBES, GRATUITIES AND KICKBACKS PROHIBITED: Bribes, gratuities and kickbacks are expressly prohibited. This contract incorporates by reference, as if fully stated herein, the applicable criminal laws prohibiting bribes, gratuities and kickbacks as required by NMSA 1978, § 13-1-191.

IN WITNESS THEREOF this contract has been executed by the parties hereto in an original and one counterpart copy.

TORRANCE COUNTY, NM

Krystle Hutsel, DVM

County Manager

Krystle Hutsel, DVM
Date: 6-6-24

Approved as to legal form:

Torrance County Attorney

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, 13-1-191.1 (2007), any person seeking to enter into a contract with any state or agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two year prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

“Campaign contribution” means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. “Campaign contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

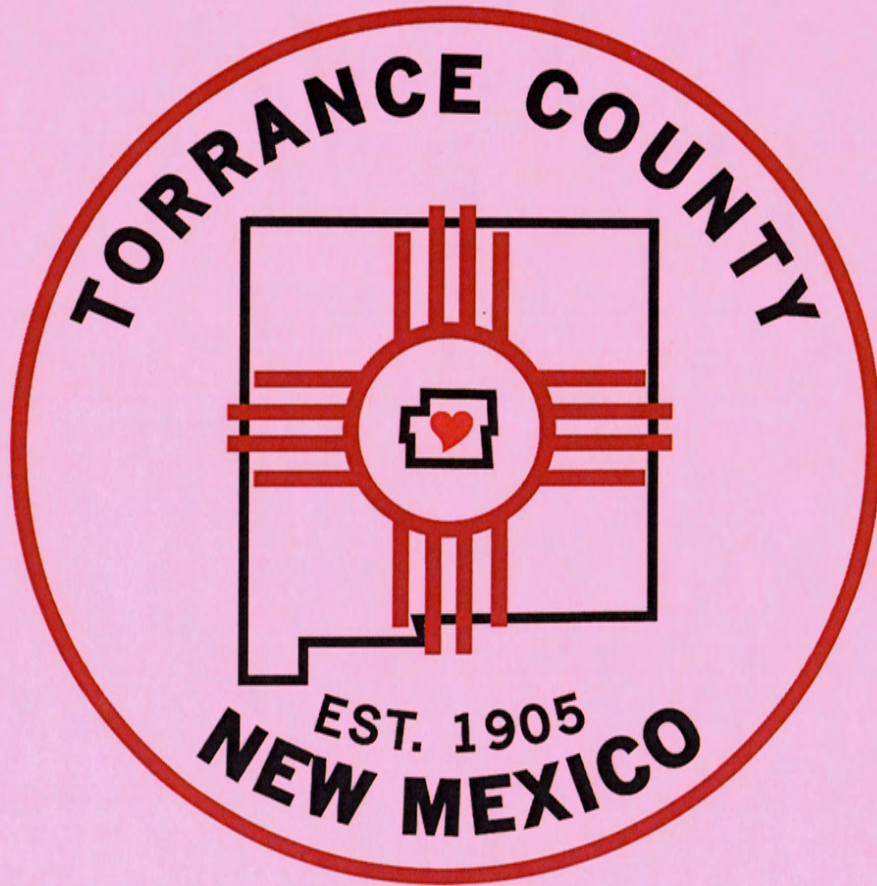
“Family member” means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

PSA with Western Trails Animal Hospital
TCAS Veterinary Services
Page 5 of 5

Kristle Hinkel, DVM
Signature

6-6-24
Date

Title (Position) Veterinarian



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 G

VETERINARY SERVICES AGREEMENT

THIS AGREEMENT is made and entered this 6th day of June, 2024, by and between the **COUNTY OF TORRANCE** (hereinafter the "County") and **DR. KRISTLE HUTSEL**, (hereinafter the "Veterinarian").

1. **SCOPE OF SERVICES.** The Veterinarian shall provide services, including sterilization of canines and felines, and such other veterinary services to which the parties may from time to time agree. The Veterinarian retains sole discretion to determine whether any animal is sufficiently healthy and of sufficient weight to perform sterilization procedures.

2. **STANDARD OF CARE.** The Veterinarian covenants with the County to furnish professional skill and judgment with due care in accordance with the generally accepted standards of those performing like services, in accordance with acceptable standards of the veterinary profession in effect on the date hereof. The Veterinarian further states that Dr. Krystle Hutsel shall primarily be the veterinarian designated to fulfill the obligations under this Agreement, but that certain functions may be delegated to other veterinarians or veterinary assistants employed by or contracted to the Veterinarian.

3. **TERM.** This contract shall expire on the anniversary date hereof, except that the parties may agree to extend the contract, subject to the requirements of New Mexico law governing governmental procurements.

4. **TERMINATION.** This agreement may be terminated without cause by either party upon thirty days prior written notice to the other party. This agreement may be terminated by either party upon seven days prior written notice to the other should the other fail substantially to perform in accordance with the terms and conditions hereof.

5. **COMPENSATION.** As compensation in full for routine sterilization and vaccination services to be rendered by the Veterinarian herein, the County shall pay to the Veterinarian the sum of no more than \$100.00 per sterilization including rabies injection performed per animal. The total amount of compensation shall not exceed \$20,000 unless this contract is amended in writing and approved by the County. The County shall pay gross receipts tax on the amounts billed by the Veterinarian for her services and reimbursable expenses.

6. **STATUS AS CONTRACTOR.** The Veterinarian and her agents, employees and consultants are independent contractors performing professional services to the County and are not employees of the County.

7. **ASSIGNMENTS.** The Veterinarian shall not assign or transfer any interest in this Agreement without written prior approval, in writing, by the County.

8. **RECORDS.** The Veterinarian shall maintain records which indicate the date, time, and nature of service rendered to the County. The County reserves the right to inspect such records at any time upon reasonable notice. The County shall have the right to audit the billings at any time upon reasonable notice.

9. **INSURANCE.** The Veterinarian shall maintain errors and omission insurance (malpractice) in an amount of not less than one million dollars (\$1,000,000) for the protection of the County.

10. **INDEMNIFICATION.** The Veterinarian will defend, hold harmless, and indemnify the County from and against any and all liability, loss, claims, damages, wages or overtime compensation due its employees, costs, attorneys' fees, and expenses of whatever kind or nature which the County may sustain, incur, or be required to pay either by reason of the loss or improper use of any monies disbursed or to be disbursed hereunder including but not limited to fraud, embezzlement, or dishonesty on the part of any person represented or employed by the Veterinarian, or by reason of the intentional or negligent act of the Veterinarian or its agents, representatives and/or employees.

The Veterinarian further agrees that it will, at its own expense, defend all claims, actions, suits, or proceedings that may be brought against the County in connection with the above and satisfy, pay, and discharge all judgments or other resolution of claims that may be entered against the County in any such action or proceedings.

The Veterinarian further agrees that it is responsible for all claims arising from the hiring of individuals relating to activities provided under the Contract. All individuals hired are employees of the Veterinarian and not of the County.

11. **MERGER.** This Agreement incorporates and merges all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof. No prior agreements or understanding, verbal or otherwise, shall be valid or enforceable unless embodied in this Agreement.

12. **APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of New Mexico. If any provision hereof shall be determined to be invalid or unenforceable, said provision shall be stricken here from and the remainder of this Agreement shall be the full force and effect.

13. **BRIBES, GRATUITIES AND KICKBACKS PROHIBITED.** Bribes, gratuities, and kickbacks are expressly prohibited. This Agreement incorporates by reference, as if fully stated herein, the applicable criminal laws

prohibiting bribes, gratuities and kickbacks as required by NMSA 1978, § 13-1-191.

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year first written above.

COUNTY OF TORRANCE

BY: _____

VETERINARIAN

BY: Wynette H. Habel, DVM

ATTEST:

TORRANCE COUNTY CLERK

APPROVED AS TO FORM:

TORRANCE COUNTY ATTORNEY

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, 13-1-191.1 (2007), any person seeking to enter a contract with any state or agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two year prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process; or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official, or any person authorized to raise, collect, or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign contribution" includes the payment of a debt incurred in an election campaign but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law, or son-in-law.

"Pendency of the procurement process" means the time commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

“**Person**” means any corporation, partnership, individual, joint venture, association, or any other private legal entity.

“**Prospective contractor**” means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

“**Representative of a prospective contractor**” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s): _____

Nature of Contribution(s): _____

Purpose of Contribution(s): _____

(Attach extra pages if necessary)

Signature Date Title (position)

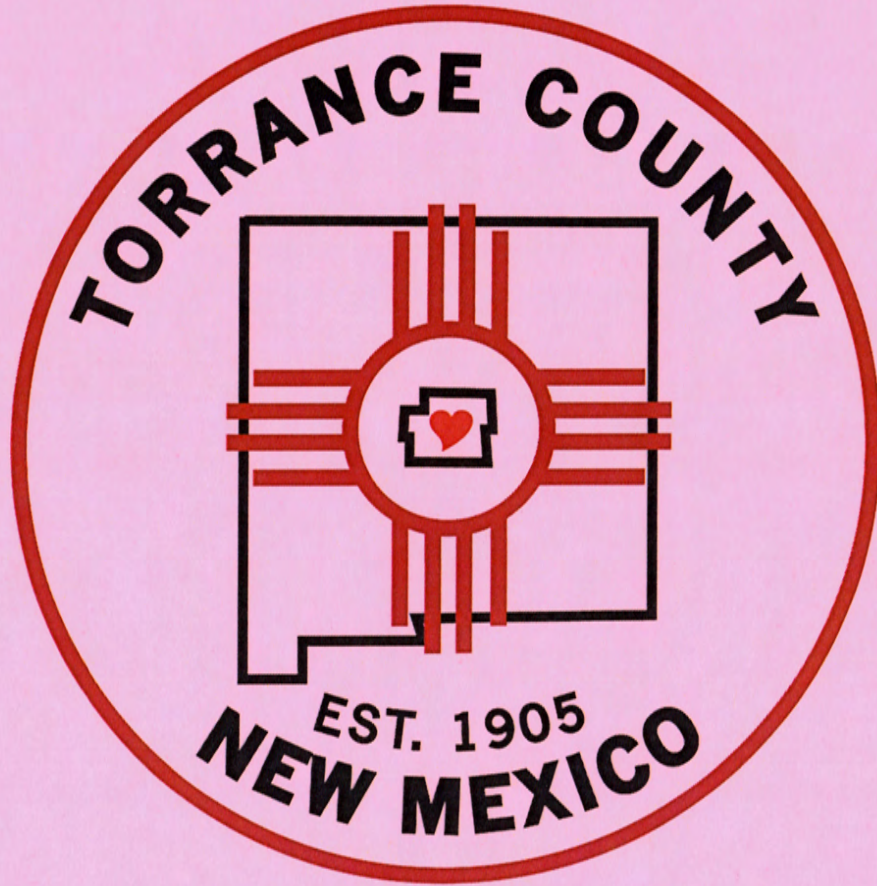
--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Kristle Hubel
Signature

6-6-24
Date

Title (Position) Veterinarian



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 H

**MEMORANDUM OF UNDERSTANDING
BETWEEN
TORRANCE COUNTY DWI PROGRAM
AND
NEW MEXICO DEPARTMENT OF PUBLIC SAFETY**

This MEMORANDUM OF UNDERSTANDING is entered into by and between the Torrance County Driving While Intoxicated (DWI) Program and New Mexico Department of Public Safety (NMDPS).

WHEREAS, alcohol-involved crashes in Torrance County constitute a threat to the safety of motorists and the community at large; and

WHEREAS, the Torrance County DWI program has received funding for Fiscal Year 2025 from the "Local DWI Grant Program" which is administered by the State of New Mexico Department of Finance and Administration/Local Government Division, to be used for the enforcement of DWI laws in the State of New Mexico, in order to reduce the incidences of alcohol-involved crashes; and

WHEREAS, the New Mexico Department of Public Safety has made a commitment to work toward reducing the number of alcohol-involved crashes in Torrance County and is willing to conduct DWI checkpoints, directed patrols, and underage drinking operations to this effort, but is unable to commit manpower on a regular basis to conduct such activities, but can pay officers overtime to conduct special DWI enforcement operations; and

It is hereby agreed:

1. The New Mexico Department of Public Safety will conduct DWI enforcement activities (checkpoints, directed patrols, and underage drinking operations) at locations within Torrance County where alcohol-involved crashes are prevalent. Upon completion of each activity, the police department will then provide a detailed activity report, as well as a detailed statement advising which officers participated in the activities. The final report shall be due no later than June 10, 2025.
2. The Torrance County DWI Program will ensure payment is made to the New Mexico Department of Public Safety for overtime expenditures associated with DWI enforcement events and prevention activities conducted in Torrance County.
3. The New Mexico Department of Public Safety will ensure a representative attends the DWI Planning Council meetings held quarterly.

The total amount expended shall not exceed \$11,000.00 and is to be spent prior to June 10, 2025, and the expenditure of this money can only be used for above-mentioned activities in Torrance County, New Mexico.

This MEMORANDUM OF UNDERSTANDING will become effective when fully executed by both parties, and will continue to be in effect until June 30, 2025, or until terminated in writing by either party within thirty days notice of said termination.

IN WITNESS WHEREOF, the parties names herein have caused this MEMORANDUM to be duly executed on their behalf and be unto official.

Janice Y. Barela, Torrance County Manager

Date

Michael I. Garcia, Attorney

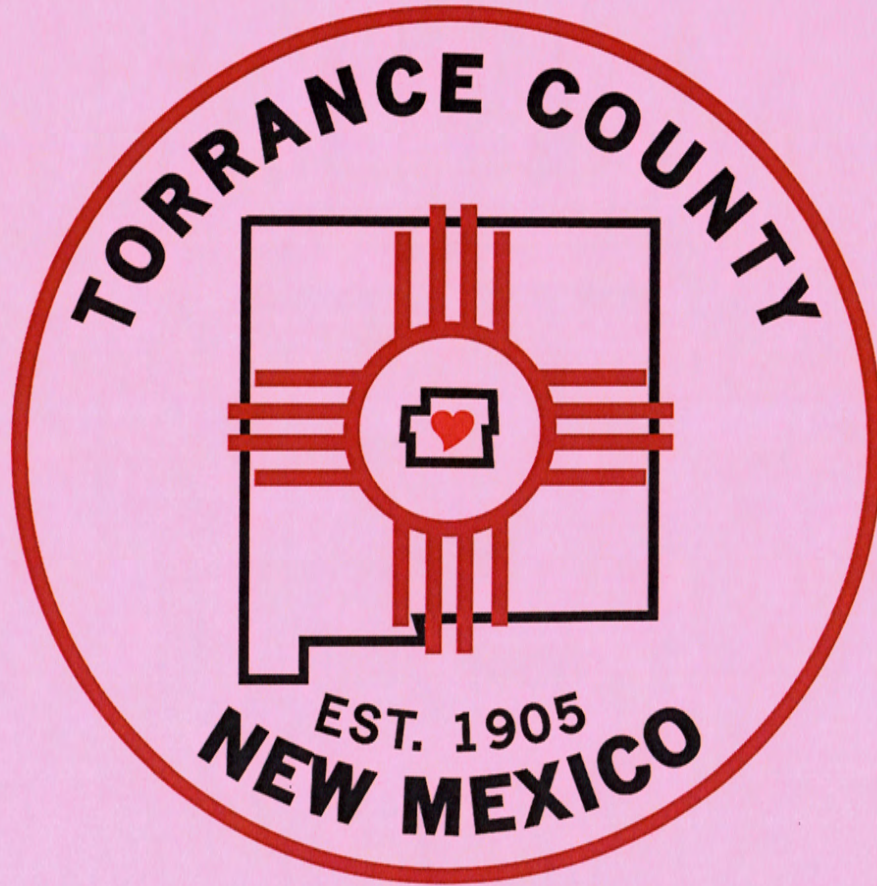
Date

Jason R. Bowie, Cabinet Secretary
Department of Public Safety

Date

NM Department of Public Safety Legal Counsel

Date



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 12 I

TORRANCE COUNTY PROFESSIONAL SERVICES CONTRACT

This contract is entered into this 1st day of July, 2024, by and between the COUNTY of Torrance, hereinafter referred to as "COUNTY," and Presbyterian Medical Services, hereinafter referred to as "CONTRACTOR." The County is receiving and administering funds from the New Mexico Department of Health, hereinafter referred to as "DOH," for the Rural Primary Health Care Act (RPHCA) to provide primary health care services in underserved areas of New Mexico. The COUNTY and CONTRACTOR agree:

ARTICLE 1. SCOPE OF WORK

- A. The CONTRACTOR shall ensure it fulfills all goals, objectives and activities as specified in MOA #252205 between the COUNTY and DOH.
- B. The CONTRACTOR shall operate a primary care clinic (the "Clinic") in Mountainair, New Mexico, and shall recruit, provide and retain health care personnel to ensure adequate availability of primary health care services at the Clinic. This Contract is only for the provision of primary health care and dental care and shall be restricted to expenditures for those purposes and in accordance with the budget in **Attachment I, Budget**. Such provision of health care personnel may be through direct employment or subcontracting by the CONTRACTOR. All candidates shall be considered on an equal opportunity basis without regard to race, age, color, national origin, sexual orientation, handicap or disability, religion or ethnicity. All candidates must be licensed or certified in the State of New Mexico or be eligible for licenser in accordance with the applicable laws and regulations of the appropriate professional boards.
- C. The CONTRACTOR shall recruit, provide and retain, either directly as employees or through a subcontract, any other personnel necessary for the operation of the Clinic. Whenever possible, as qualifications allow, the CONTRACTOR shall employ or subcontract with residents of the COUNTY.
- D. The CONTRACTOR shall provide not less than a "minimum level of primary health care services" which includes basic primary medical care services provided to the general population by a physician or midlevel practitioner.
- E. The CONTRACTOR shall provide to the COUNTY a copy of policies and procedures which assure that no person will be denied services because of inability to pay. The policies and procedures should address the needs of medically indigent persons below the federal poverty level guidelines who are not covered by third party payers, as well as those between 100 percent and 200 percent of the federal poverty level who do not have third party coverage. The CONTRACTOR shall post a notice in a conspicuous location in the patient waiting area that a sliding fee discount is available to eligible persons with income up to 200 percent of the federal poverty level who are not covered by third party payers. The CONTRACTOR shall advertise in the community, local media and other areas that a sliding fee discount is available to all eligible persons with income up to 200 percent of poverty and not covered by

third party payors. A copy of the sliding fee schedule shall be provided to the COUNTY no later than **November 15, 2024**.

- F. The CONTRACTOR shall assess all patients without third party coverage for Medicaid eligibility and participate, as appropriate, in on-site Medicaid eligibility determination, presumptive eligibility and Early Periodic Screening, Diagnosis and Treatment (EPSDT). The CONTRACTOR shall provide a monthly report to the COUNTY on the number of presumptive eligibility applications at the Clinic.
- G. The CONTRACTOR shall review Medicaid and Medicare reimbursement to assure maximization of generated revenues. The CONTRACTOR shall provide a monthly report to the COUNTY showing the number of patient encounters, charges by source and revenues by source. Revenues from Medicaid and Medicare shall reflect all payments including any cost settlements with the State or Federal Government. This monthly report shall also delineate any other revenues and the amounts received, including Federal Section 330 funds, other Federal or State grants, County indigent funds, interest earnings, donations and all other sources of revenue for the Clinic or its services.
- H. Monthly Level of Operations (MLO) and Summary Monthly Narrative shall be provided to DOH and the COUNTY no later than the **second Friday of each month** for the preceding month, or more frequently if requested. Such reports shall be in a format as provided by DOH. In addition, the following reports shall be provided to DOH and the COUNTY by **August 5, 2024**:
 - 1. Annual Projected Level of Operations for the Clinic
 - 2. Contract Action Plan
 - 3. Detailed Narrative Quality Improvement/Assurance Plan
 - 4. Health Outcome Measure – Diabetes hbA1c Control Annual Measurement Report
- I. The CONTRACTOR shall submit a detailed invoice to the Torrance County Grants Office by the **last day of every month**, reflecting the total allowable expenses incurred for the previous month.
- J. The CONTRACTOR shall bill and collect payments for all billable patient care services. The CONTRACTOR shall maintain records to identify patient care encounters and collections including revenue source. The CONTRACTOR shall implement billing systems that will maximize collections of patient revenues.
- K. The CONTRACTOR shall maintain medical records at the Clinic and comply with all State and Federal regulations governing the maintenance and confidentiality of medical records.
- L. The CONTRACTOR shall maintain personnel records on all employees and conduct at least annual performance reviews. The CONTRACTOR shall also perform an annual performance review of any provider retained through contractual arrangements.

- M. The CONTRACTOR shall collaborate with all public and private local health organizations and providers to avoid duplication of services and to promote maximum efficiency.
- N. The CONTRACTOR shall maintain appropriate licenses for the Clinic and staff.
- O. The CONTRACTOR shall supply personnel, supplies, equipment and any other Clinic needs at the CONTRACTOR'S expense.
- P. The CONTRACTOR shall participate in program evaluation site visits conducted by the DOH, Community Health Systems Division.
- Q. The CONTRACTOR shall identify Torrance County and RPHCA as funding sources of the Clinic. The CONTRACTOR shall post notice of this funding source in a conspicuous location in the patient waiting area.
- R. The CONTRACTOR shall provide to the COUNTY written documents of the Clinic's licenser status no later than **December 1, 2024**. These documents shall include current Operator's License and current New Mexico professional licenses or certifications, and Board certification if applicable, for all service providers whose salaries or contracts are supported in whole or part by RPHCA.
- S. The CONTRACTOR shall submit to the County by **August, 5, 2024**, a Contract Action Plan for the clinic which includes the following:
1. Estimated level of services for primary health care and dental health care, including staffing, hours of operation, after hour coverage, emergency care and other relevant information.
 2. Detailed information on ancillary services to be provided including lab, x-ray, pharmacy and any other ancillary services, including information on what services will be provided at the Clinic facility.
 3. Detailed information on any specialty clinics to be provided at that Clinic facility and the hours of services.
 4. An explanation of the referral relationships with emergency medical services (EMS), hospitals, dental, behavioral health and other care services.
 5. An explanation of how integration and coordination with all public and private local health organizations and providers will be accomplished.
 6. A plan for increasing the Clinic utilization.
 7. An explanation of proposed outreach activities to increase awareness of the Clinic's services.

8. A plan for recruitment and retention for healthcare providers.
9. Evaluation methods to determine the effect of the Clinic activities on the overall health of residents in the COUNTY.
10. Governing Board and/or Local/Regional Advisory Board information.

ARTICLE 2. COMPENSATION

For services satisfactorily performed pursuant to the Scope of Work, the CONTRACTOR shall be reimbursed by the COUNTY a total amount not to exceed \$101,124.00 (of which \$90,024.00 is for the daily operations and \$11,100.00 is for the Annual Projected Level of Operations, Contract Action Plan, and QI/QA Plan). Allowable reimbursable cost shall be only as outlined in the Budget, which is hereby made a part of this Contract as **Attachment I, Budget**.

ARTICLE 3. PAYMENT

Payment under this contract shall be on the basis of reimbursement of costs incurred and allowable under the cost categories identified in the Budget, Attachment I. Cost claimed for reimbursement must be substantiated. The CONTRACTOR shall submit to the COUNTY at the close of each month, an invoice reflecting the total allowable costs incurred during the preceding month. Source documentation of the actual expenditures reimbursed shall be made available to the COUNTY without notice in accordance with the Records and Financial Audit Article of this Contract, for inspection.

ARTICLE 4. TERM

This Contract shall be effective July 1, 2024 and shall terminate on June 30, 2026.

ARTICLE 5. TERMINATION

- A. The COUNTY may, by written notice to the CONTRACTOR, terminate the whole or any part of this Contract in any one of the following circumstances:
 1. Either the COUNTY or CONTRACTOR may terminate this Contract without cause upon thirty (30) days written notice to the other party.
 2. If the CONTRACTOR fails to comply with any terms, conditions, requirements or provisions of this Contract, the COUNTY shall notify the CONTRACTOR in writing and, should the CONTRACTOR not remedy such failure within a period of time specified in writing by the COUNTY, the County may terminate the Contract immediately following the end of the time period for remedial action.
 3. If, during the term of this Contract, the CONTRACTOR or any of its offices, employees or agents commit client abuse, neglect or exploitation, malpractice, fraud

embezzlement or other misuse of funds, the COUNTY may terminate this Contract immediately upon written notice to the CONTRACTOR.

4. The COUNTY may terminate this Contract pursuant to Article 24, Appropriations of this Contract.

- B. By the methods of termination provided in this subsection, neither party may mollify obligations already incurred for the performance or failure to perform prior to the date of termination.

ARTICLE 6. TERMINATION MANAGEMENT

If this contract is terminated pursuant to the provisions of this Contract or if the parties mutually agree to discontinue their contractual relationship or upon expiration of the term of the Contract, immediately upon receipt by either the COUNTY or the CONTRACTOR of written notice of termination the CONTRACTOR shall: 1) Not incur any further obligations for salaries, services or any other expenditure of funds under this Contract without the written approval of the COUNTY. 2) Not make any new purchases. 3) Comply with all directives issued by the COUNTY in the notice of termination as to the performance of work under this Contract. 4) Take such action as the COUNTY shall direct for the protection, preservation, retention or transfer of all property listed to the COUNTY and contact records generated under this Contract. 5) On the date of termination of this Contract, the CONTRACTOR shall furnish to the COUNTY: a) a complete detailed inventory of nonexpendable COUNTY property as defined in Article 26, Property of this Contract and b) a final closing of the financial records and books of accounts which were required to be kept by the CONTRACTOR under the provision of this Contract regarding financial records.

ARTICLE 7. STATUS OF CONTRACTOR

The CONTRACTOR and its agents and employees are independent CONTRACTORS performing professional services for the COUNTY and are not employees of the COUNTY. The CONTRACTOR and its agents and employees shall not, as a result of this agreement, accrue leave or retirement, receive insurance, use county vehicles or be awarded any other benefits afforded to employees of the COUNTY.

ARTICLE 8. GOVERNING BODIES

- A. The parties agree that the Governing Bodies of the CONTRACTOR shall have the right and responsibility to establish policy for the CONTRACTOR and shall be elected to ensure that such policy is established by the Governing Bodies in an impartial and independent manner. Nothing herein shall in any way restrict the authority of the GOVERNING BODIES from appropriately delegating day-to-day management responsibilities of its employees, agent or agents. By such delegation, employees and/or agents for the CONTRACTOR, must conduct the operation of the CONTRACTOR consistent with the policies and procedures approved by the Governing Bodies.

- B. No employee of the CONTRACTOR, including the Executive Director, shall be a member of any Board or Council of the Governing Bodies, that employee shall resign from that Board or Council or shall resign his employment on the staff of the CONTRACTOR effective no later than three (3) weeks after the beginning date of this Contract.
- C. If the CONTRACTOR is not a corporation but a single proprietorship or partnership, the above requirements of paragraphs A and B do not apply.

ARTICLE 9. ASSIGNMENT

The CONTRACTOR shall not assign to transfer any interest in this Contract or assign any claims for money due or to become due under this Contract without the prior written approval of the COUNTY.

ARTICLE 10. SUBCONTRACTING

The CONTRACTOR shall not subcontract any portion of the services to be performed under this Contract without the prior written approval of the COUNTY. The CONTRACTOR must provide a copy of all approved subcontracts and any amendments to the COUNTY.

ARTICLE 11. RECORDS AND FINANCIAL AUDIT

The CONTRACTOR shall maintain detailed time records which indicate the date, time and nature of services rendered during the Contract term and retain them for a period of three (3) years from date of final payment under the Contract. The records shall be subject to inspection by the COUNTY, the State of New Mexico Department of Finance and Administration, and the State Auditor and its agents. The COUNTY shall have the right to audit billings both before and after payment. Payment under this Contract shall not foreclose the right of the COUNTY to recover excessive or illegal payments.

ARTICLE 12. AUDIT REQUIREMENTS

If the total compensations received under this Contract exceed \$20,000, the CONTRACTOR shall determine the extent of and make arrangements for auditing fiscal and performance compliance.

If the CONTRACTOR receives at least \$25,000 in federal funds under this or any combination of state contracts, the CONTRACTOR shall determine the extent of and make arrangements for auditing fiscal and performance compliance in accordance with the requirements of Federal Office of Management and Budget Circulars A-128, A-133 and the Single Audit Act.

All audits performed under the requirement of paragraphs A and B above shall be done at the CONTRACTOR'S expense. The CONTRACTOR shall make arrangements to have its audit completed by not later than six (6) months after the end of the CONTRACTOR'S fiscal year. Within fifteen (15) days of completion, the CONTRACTOR shall send two (2) copies of the audit report and management letter to the COUNTY.

ARTICLE 13. STANDARDS FOR LICENSING

The CONTRACTOR shall comply with all applicable state and federal laws and regulations concerning professional and health facility licensing and certification requirements and any other applicable legal requirements.

ARTICLE 14. DISCLOSURE OF INFORMATION

- A. It shall be the responsibility of the CONTRACTOR to protect the identity, directly or indirectly, of individual clients receiving services provided through this Contract. For purposes of COUNTY audits, research or program evaluation, client records shall be disclosed to the COUNTY under the following circumstances: (1) If the client gives written consent for disclosure, (2) If all identifying information is excluded from the client's record or (3) If disclosure is pursuant to any applicable laws or regulations.
- B. Disclosure of client information shall be made to the COUNTY as necessary for the proper administration of this Contract. The COUNTY shall maintain the confidentiality of all client records, irrespective of whether or when the client ceases to be a client.
- C. The CONTRACTOR agrees to retain the client records of all clients served during the term of this Contract and also for a period of at least three years from the last date client services are provided unless the client records are transferred to another custodian of the records pursuant to Article 6, Termination Management of this Contract. Retention or disposal of the client records following the three-year period remains within the discretion of the CONTRACTOR.

ARTICLE 15. PROGRAM EVALUATIONS

- A. In order to monitor the performance of services and compliance with the provisions of this Contract by the CONTRACTOR, employees of the COUNTY and/or State and Federal agencies which have provided funds under this Contract or their duly authorized representatives, shall visit the offices of the CONTRACTOR when necessary to examine the CONTRACTOR'S operations and records. Client records shall be reviewed in accordance with Article 14, Disclosure of Information, of this Contract.
- B. Site visits shall be conducted by the COUNTY and follow-up site visits shall be conducted when appropriate. Advance notice of the annual site visit shall be provided by the COUNTY to the CONTRACTOR except when exigent circumstances exist. Follow-up site visits and other visits may be made by the COUNTY without advance notice to the CONTRACTOR.

ARTICLE 16. RELEASE

The CONTRACTOR, upon final payment of the amount due under this Contract, releases the COUNTY, its officers and employees and the State of New Mexico from all liabilities, claims and obligations.

ARTICLE 17. IMDEMNIFICATION

The COUNTY shall not be liable to the CONTRACTOR, or the CONTRACTOR's successors, heirs, or administrators for any loss, damage, or injury, whether to CONTRACTOR's person or property, occurring as a result or arising out of CONTRACTOR's performance of CONTRACTOR's duties, services, or actions under this Contract, including court costs and attorney fees, incurred by the COUNTY in connection with the performance by CONTRACTOR of CONTRACTOR's duties according to this Agreement.

The CONTRACTOR shall defend, indemnify and hold harmless the COUNTY from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the CONTRACTOR, its officers, employees, servants, subcontractors or agents, or if caused by the actions of the CONTRACTOR resulting in injury or damage to persons or property during the time when the CONTRACTOR or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Contract. In the event that any action, suit or proceeding related to the services performed by the CONTRACTOR or any officer, agent, employee, servant or subcontractor under this Contract is brought against the CONTRACTOR, the CONTRACTOR shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the COUNTY by certified mail.

ARTICLE 18. GENERAL AND PROFESSIONAL LIABILITY

As between the parties, each part will be responsible for liability arising from personal injury or damage to people or property occasioned by the intentional acts of its agents or employees in the performance of this agreement, subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act (Section 41-4-1, et seq. NMSA 1978).

ARTICLE 19. PRODUCT OF SERVICES COPYRIGHT

All materials developed or acquired by the CONTRACTOR under this Contract shall become the property of the State of New Mexico and shall be delivered to the COUNTY no later than the termination date of this Contract. Nothing produced in whole or in part, by the CONTRACTOR under the Agreement shall be the subject of an application for copyright or on behalf of the CONTRACTOR.

ARTICLE 20. CONFLICT OF INTEREST

The CONTRACTOR warrants that it presently has no interest and shall not acquire any interest, direct or indirect which would conflict in any manner or degree with the performance of services required under this Contract. CONTRACTOR shall complete **Attachment II, Campaign Contribution Disclosure Form.**

ARTICLE 21. AMENDMENT

This Contract shall not be altered, changed or amended except by instrument in writing executed by both parties hereto.

ARTICLE 22. SCOPE OF AGREEMENT

This Contract incorporates all the agreements, covenants and understanding between the parties hereto concerning the subject matter hereof and all such covenants, agreements and understandings have been merged into this written Contract. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Contract.

ARTICLE 23. APPLICABLE LAW

In any action, suit or legal dispute arising from this Agreement, the Contractor agrees that the laws of the State of New Mexico shall govern and that venue will lie in the Seventh Judicial District Court in Torrance County. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

ARTICLE 24. APPROPRIATIONS

The performance of this CONTRACT is subject to the condition precedent that sufficient funds are appropriated, authorized, and allocated by the New Mexico Department of Health, Legislature of the State of New Mexico and/or by the federal government. If sufficient appropriations, authorizations, are not made by the New Mexico Department of Health, Legislature of the State of New Mexico and/or by the federal government, necessitating a decrease in the amount of CONTRACT funds available for expenditure by the COUNTY, this CONTRACT may be terminated or unilaterally amended to a lower amount of funds upon written notice by the COUNTY to the CONTRACTOR. If the COUNTY proposes a CONTRACT amendment to unilaterally reduce CONTRACT funding, the CONTRACTOR shall have the option to terminate the CONTRACT upon thirty (30) days written notice to the COUNTY, or continue the CONTRACT at the reduced funding level.

The decision of the COUNTY as to the amount of the CONTRACT funds available for expenditure from the appropriation and/or allocations shall be final and binding on the CONTRACTOR.

ARTICLE 25. BONDING

Each person employed by the CONTRACTOR who handles funds under this Contract, including persons authorizing payment of such funds, shall be covered by the terms of a fidelity bond providing for indemnification of losses occasioned by (1) any fraudulent or dishonest act or acts committed by any of the CONTRACTOR'S employees, either alone or in collusion with others

and (2) failure of the CONTRACTOR or any of its employees to perform faithfully his duties or to account properly for all monies and property received by virtue of this position of employment. This fidelity bond shall be in the amount of not less than Ten Thousand dollars (10,000.00).

ARTICLE 26. PROPERTY

- A. Title to all property furnished by the COUNTY shall remain in the COUNTY. Title to all property acquired by the CONTRACTOR, including acquisition through lease-purchase contract, for the cost of which the CONTRACTOR is to be reimbursed as a direct item of cost under the Contract shall immediately vest in the COUNTY upon delivery of such property to the CONTRACTOR. Title to other property, the costs of which is to be reimbursed to the CONTRACTOR, under this Contract, shall immediately vest in the COUNTY upon (1) issuance for use of such property in the performance of this Agreement or (2) use of such property in the performance of this Agreement or (3) reimbursement of the cost thereof by the COUNTY, whichever first occurs.
- B. Title to the COUNTY property shall not be affected or lose its identity by reason of affixation to any realty or attachment at law.
- C. The CONTRACTOR shall maintain a property inventory and administer a program of maintenance, repair and protection of COUNTY property so as to assure its full availability and usefulness for performance under this Contract.
- D. In the event the CONTRACTOR is reimbursed or otherwise compensated for any loss or destruction of, or damage to COUNTY property during the period of this Contract, it shall use the proceeds to repair or replace the COUNTY property.

ARTICLE 27. EQUAL EMPLOYMENT OPPORTUNITY

- A. The CONTRACTOR hereby agrees to comply with the Civil Rights Act of 1964 (42 U.S.C.200d, et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794 et seq.), Age Discrimination Act of 1975 (42 U.S.C. 6101, et seq.), the Americans with Disabilities Discrimination Act of 1975 (42 U.S.C. 12150 et seq.) and all other applicable federal and state laws and regulations. These laws and regulations prohibit discrimination on the grounds of race, color, national origin, sex, age, religion, sexual preference, medical condition, handicap or disability. The CONTRACTOR also agrees to comply with all relevant rules, regulations, and orders of the U.S. Secretary of Labor.
- B. The agreement is binding on the CONTRACTOR, its successor, transferees, and subcontractors.

ARTICLE 28. POLITICAL ACTIVITY

No funds hereunder shall be used for any partisan activity or to further the election or defeat of any candidate for public office.

ARTICLE 29. LOBBYING

The CONTRACTOR shall not use any funds received under this Contract for the purpose of hiring a lobbyist or lobbyists to engage in the lobbying on its behalf as defined in the Lobbyist Regulation Act, Section 2-11-1, et seq. NMSA 1978.

ARTICLE 30. PENALTIES

The Procurement Code Sections 13-1-28 to 13-1-199, NMSA 1978, imposes both criminal and civil penalties for violation of its provisions, New Mexico statues impose criminal penalties where bribes, gratuities or kickbacks have been solicited, given or received in contracts involving public money.

ARTICLE 31. SEVERABILITY

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

ARTICLE 32. ENFORCEMENT OF AGREEMENT

The COUNTY's failure to require strict performance of any provision of this Contract shall not waive or diminish the COUNTY's right thereafter to demand strict compliance with that or any other provision. No waiver by the COUNTY of its rights under this Contract shall be effective unless express and in writing.

SIGNED BY:

TORRANCE COUNTY

Torrance County Representative

Date

County Attorney

Date

Presbyterian Medical Services

Date

Attachment 1: Budget

HCUA – TORRANCE COUNTY BASIC PRIMARY CARE SUPPORT
BUDGET

Deliverables Paid Monthly	FY24	Grand Total
Baseline Reports (3) - Annual Projected Level of Operations, Contract Action Plan, and QI/QA Plan for each reporting clinic site, received and approved by AGENCY by the third (3rd) working day in September, with an invoice not to exceed a total of \$11,100.00.	\$11,100.00	\$11,100.00
Monthly Services - A monthly invoice equivalent to 1/12 draw, which represents adherence to the requirements outlined in the scope of work, received and approved by AGENCY by the third (3rd) working day of each month, in the amount of \$9,002.40 not to exceed a total of \$90,024.00.	\$90,024.00	\$90,024.00
TOTAL BUDGET	\$101,124.00	\$101,124.00

Attachment II – Campaign Disclosure
CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, § 13-1-28, et seq., NMSA 1978 and, specifically, to NMSA 1978, § 13-1-191.1 (2006), as amended by Laws of 2007, Chapter 234, any prospective contractor seeking to enter into a contract with any state agency or local public body must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member, or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall cancel a solicitation or proposed award for a proposed contract pursuant to Section 13-1-181 NMSA 1978 or a contract that is executed may be ratified, affirmed and revised or terminated pursuant to Section 13-1-182 NMSA 1978 of the Procurement Code if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE INVITATION FOR BIDS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THE PROSPECTIVE CONTRACTOR OR A FAMILY MEMBER OR REPRESENTATIVE OF THE PROSPECTIVE CONTRACTOR HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

“Applicable public official” means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

“Campaign Contribution” means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect, or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

“Family member” means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law of (1) a prospective contractor, if the prospective contractor is a natural person; or (2) an owner of a prospective contractor.

“Pendency of the procurement process” means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

“Person” means any corporation, partnership, business, individual, joint venture, association, or any other private legal entity.

“Prospective contractor” means a person that is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

“Representative of a prospective contractor” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

See Attached Page for Names of Applicable Public Officials in Torrance County.

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Contribution Made To: _____

Relation of Public Official to
Prospective Contractor: _____

Date(s) Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

Signature

Date

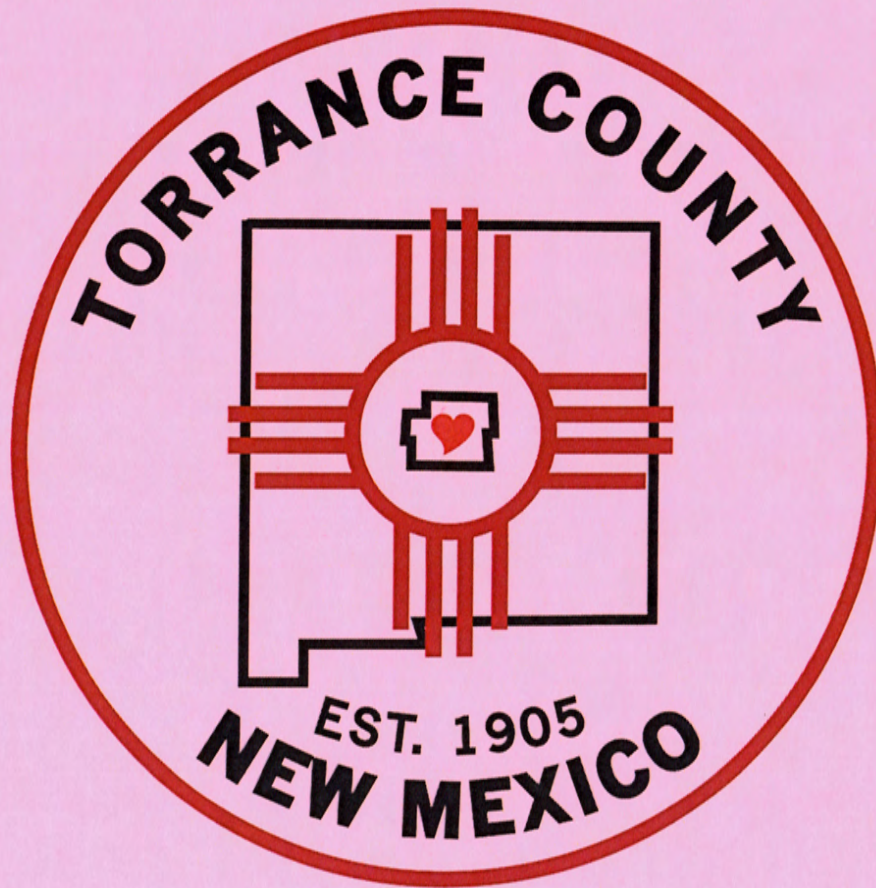
Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by the prospective contractor or a family member or representative of the prospective contractor over the applicable two-year period.

Title (Position)

Date



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 J

OPERATING AND USE AGREEMENT

This Operating and Use Agreement (the "Agreement") dated this 1st day of July, 2024 is between Torrance County, herein referred to as "Local Government" and Presbyterian Medical Services d/b/a PMS Torrance Senior Services, herein referred to as "Service Provider," (together referred to as the "Parties").

Service Provider has agreed to provide services to the Local Government on the terms and conditions set out in this Agreement, while Local Government is of the opinion that Service Provider has the proper and necessary qualifications, experience and abilities to provide services to Local Government.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which consideration is hereby acknowledged, the Parties agree as follows:

1. Governing Law

The goal of Title III of the Older Americans Act ("OAA") is to reduce hunger and food insecurity and promote socialization and health among vulnerable older Americans to include but not limited to, providing meals, health screenings, education and community support, and transportation services ("Services"). Both state and federal law mandate that the Aging and Long Term Services Department ("ALTSD") provide health and welfare-related services to older adults in New Mexico. ALTSD, through its partner agencies, specifically the Area Agency on Aging ("AAA") network, contract with area service providers to provide Services to older adults as mandated by the OAA.

2. Scope of Work—Premises

The Local Government shall allow the Service Provider to use the Local Government-owned buildings located at: Estancia Senior Center 305 Highland Ave Estancia, NM 87016; Moriarty Senior Center 120 Roosevelt St Moriarty, NM 87035; and Mountainair Senior Center 107 N Summit Ave Mountainair, NM 87036 (collectively the "Premises") to provide the Local Government with the following Services: See Exhibit A attached hereto.

In providing these services, the Parties agree to the following allocation of responsibilities for the premises:

Check which Party is responsible for the following:

Local Government Service Provider - **Air Conditioning**

Local Government Service Provider - **Cable – N/A**

Local Government Service Provider - **Electricity**

Local Government Service Provider - **Gas**

Local Government Service Provider - **Heat**

Local Government Service Provider - **Internet**

Local Government Service Provider - **Oil – N/A**

Local Government Service Provider - **Sewer**

Local Government Service Provider - **Water**

Local Government Service Provider - **Insurance**

Local Government Service Provider – **Building & Equipment Maintenance and Repairs**

Local Government Service Provider – **Other:**

a. Compensation

In lieu of monetary compensation to the Service Provider for its provision of Services, the Local Government will provide use of the Premises, as set forth in Section 2 of this Agreement, at no charge to Service Provider, provided the Service Provider only uses the Premises for the provision of Services.

3. Scope of Work—Use of Vehicles

The Local Government shall allow the Service Provider to use the Local Government-owned vehicles (“Vehicles”) identified in Exhibit C hereto, which may be amended from time-to-time, at no charge to Service Provider, provided that Service Provider only use such Vehicles in performance of the Services.

At all relevant times, the Local Government shall retain ownership of the Vehicles .

Check which Party is responsible for the following:

Local Government Service Provider – **Maintenance and Repairs**

Local Government Service Provider - **Insurance**

Local Government Service Provider - **Fuel**

Local Government Service Provider – **Other – Defensive Driving**

a. Compensation

In lieu of monetary compensation to the Local Government for its use of the Vehicles, the Service Provider shall provide the Services identified in Exhibit A [List of Agreed Upon Services] to older adults deemed eligible by AAA to receive said Services. The minimum value of the Services provided by the Service Provider annually under this Agreement shall be the equivalent of the fair market lease value for a similar vehicle or equipment based on the current Leased Cars, and Truck Index, Consumer Price Index—Urban, or other appropriate economic indicator as agreed to by the Parties.

b. Reporting

The Service Provider shall report quarterly on April 15, July 15, October 15 and January 15 the Services provided in the immediately preceding quarterly on form attached Exhibit B [Reporting Form for Services Provided], attached hereto and incorporated by reference.

4. Term of Agreement

a. For Use of Premises and Vehicles

This Agreement will begin on 07/01/2024 (the "Effective Date") and will remain in full force and effect until 06/30/2029 (the "End Date") or the completion of the Services whichever first occurs. This Agreement may be extended by mutual written agreement of the Parties on an annual basis. Performance of this Agreement (including any extension) is contingent upon sufficient authority and appropriation granted by the New Mexico State Legislature.

During the term of the Agreement, the Local Government shall retain the following rights:

- To enter and inspect the Premises and Vehicles; and
- To use the Premises and Vehicles for other activities at times that do not conflict with the Service Provider's provision of Services. The Parties shall work together to coordinate and schedule such activities.

This Agreement may be extended by mutual written agreement of the Parties on an annual basis. This Agreement shall not exceed eight years from the Effective Date, including its initial term and any renewal term. Performance of this Agreement (including any extension) is contingent upon sufficient authority and appropriation granted by the New Mexico State Legislature.

5. Termination

This Agreement may be terminated by either party effective at the end of the term or the end of any renewal period; provided, however, that the terminating party must provide the other party with a minimum of 30 days' advance written notice of termination.

In addition, upon termination of this Agreement, the possession of the Premises and Vehicles shall revert back to the Local Government, which shall either use such Premises and/or Vehicles or dispose of them pursuant to the requirements set forth in the New Mexico Procurement Code. Under no circumstances may the Service Provider or its designee continue to use the Premises or Vehicles after the termination of this Agreement or benefit from its sale or disposition in any way.

6. Independent Contractor

The Service Provider is acting as an independent contractor in providing the Services under this Agreement, not as an employee. The Parties agree that this Agreement does not create a joint venture or a partnership between them.

7. Modification of Agreement

Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each Party.

8. Notice

All notices or demands required or permitted by the terms of this Agreement shall be given in writing and delivered to the Parties.

9. Time is of the Essence

No extension or variation of this Agreement will operate as a waiver of this provision. Time is of the essence in this Agreement.

10. Integration

This Agreement contains the entire agreement and understanding by and between the Parties and no representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect.

11. Severability

The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

12. Supersede

This Agreement, together with the Management and Service Agreement For Torrance County Senior Program dated July 8, 2015 and Master Vehicle Use Agreement Between Torrance County and Presbyterian Medical Services, Inc. dated July 8, 2015 between the Parties, which is incorporated herein by reference, constitute the sole and entire agreement of the parties, and supersedes all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. In the event of any conflict between the terms of this Agreement and any of the other documents specified in this Section 12, the terms of this Agreement shall govern.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this:

_____ day of _____, 20____.

Torrance County Government

Local Government Name

Local Government Signature

Date

Presbyterian Medical Services

Steven C Hansen, President & CEO

Service Provider Name

Service Provider Signature

Date

Exhibit A
List of Agreed Upon Services

The Local Government and the Service Provider agree that all units of service provided and reported by the Service Provider under this Agreement are to be credited net of partial or full compensation/reimbursement received for those units of service.

<i>Services that may be provided by the Service Provider in lieu of cash</i>	<i>Description of Service</i>	<i>Agreed upon unit value of service to be used in lieu of cash</i>	<i>Basis for unit value of service</i>
Meals	Feeding Seniors at all three locations listed in contract and approximately 200 sites for home bound seniors.	\$376,673.00	\$8.25 per meal at the Senior Centers \$9.32 per meal for Home Deliveries
Transportation	Transport Seniors from home to medical appointments, pharmacy, post office and banks and perform various shopping for personal needs.	500 Units	\$25.75 per unit

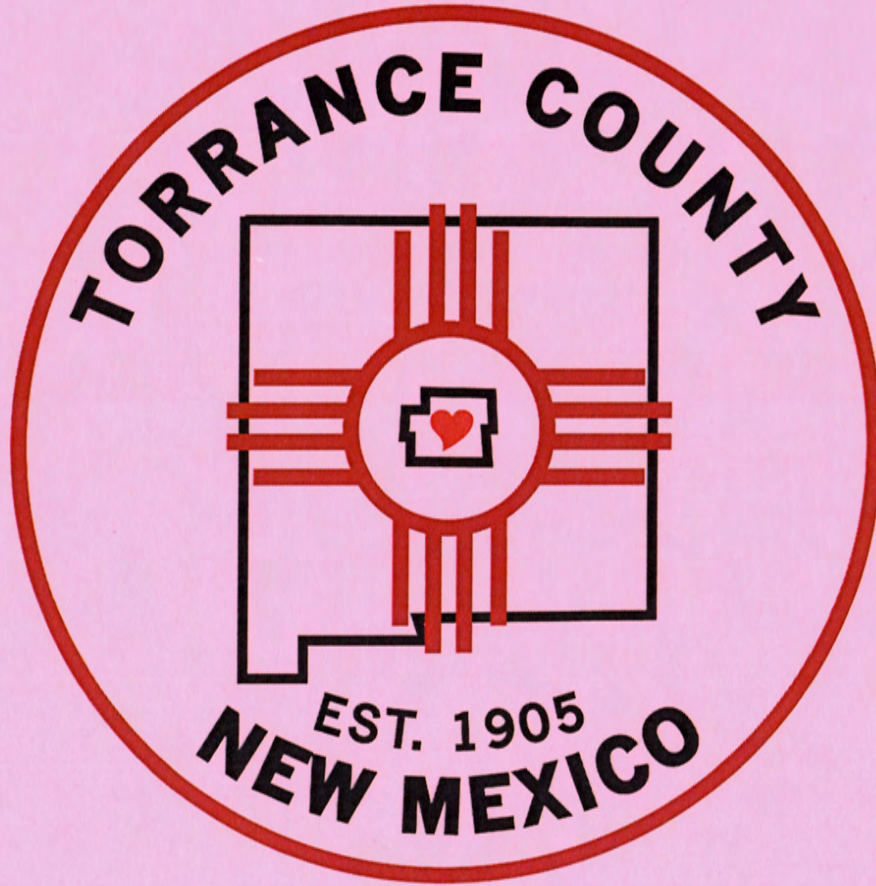
Exhibit B
Reporting Form for Services Provided

<i>Quarterly Reporting Period:</i>	<i>Start Date:</i> _____ <i>End Date:</i> _____		
<i>Person responsible for completing report on behalf of the Service Provider:</i>	<i>Name:</i> _____		
	<i>Title:</i> _____		
	<i>Telephone #:</i> _____		
<i>Services:</i>	<i>Unit Value of Service:</i>	<i>Number of Service Units Provided During the Reporting Period:</i>	<i>Value of Services Provided During the Reporting Period:</i>
<i>Total Value of Services Provided During the Reporting Period</i>			
<i>Net of any partial or full compensation/ reimbursement to be received by the Service Provider for those units of service</i>			
<i>Total Services Provided in Lieu of Cash for the Period Net of Compensated/ Reimbursed Services:</i>			

Exhibit C

Vehicle Fleet

	Vehicle SS #1	Vehicle SS #2	Vehicle SS #3	Vehicle SS #4	Vehicle SS #5	Program Van
	Mountainair HD	Moriarty HD	Estancia HD	Transport Van	Admin Car	Program Van
Year	2020	2020	2020	2020	2020	2005
Make	Ford	Ford	Ford	Ford	Ford	Dodge
Model	F150	F150	F150	Transit	Escape	Caravan
Color	White	White	White	White	White	Blue
Vin#	1FTMF1E55LF C11271	1FTMF1E53LF C11270	1FTMF1E57LF C11269	1FBVU4XG6L KB25182	1FMCU9G63L UA62579	104GP24RO5 B136934
License Plate	10451G	11094G	11095G	11363G	11024G	G93665
Mileage	44,521	70,854	38,130	3,723	21,471	123,859



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 12 K

**MEMORANDUM OF AGREEMENT
BETWEEN
Torrance County
AND
Valencia Shelter Services**

This MEMORANDUM OF AGREEMENT is entered into by and between Torrance County (hereafter referred to as TC) and Valencia Shelter Services (hereafter referred to as VSS).

WITNESSETH

Whereas TC is the fiscal agent for the Torrance County DV Survivor Services funding in the amount of SIXTY THOUSAND (\$60,000.00) to contract for domestic violence services in Torrance County,

Whereas VSS is the operator of the organization that provides survivor services and offender treatment for those impacted by domestic violence in Valencia County, and Torrance County,

Whereas VSS, TC and community partners are also concerned with providing appropriate education and treatment services to not only victims of domestic violence, but to those who have been convicted of domestic violence in Torrance County,

Now Therefore, in consideration of the promises herein contained and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Responsibilities of the Parties:

The Torrance County will reimburse Valencia Shelter Services for:

1. VSS will provide crisis line response and coordination for survivors of domestic violence in Torrance County.
2. VSS will provide Domestic Violence Survivor Services which may include but not limited to crisis intervention, case management, legal advocacy through the civil and criminal justice process, immigration services in partnership with Santa Fe Dream and the Mexican Consulate, child and family advocacy, accompaniment to medical services such as SANE exams, system navigation, operating costs, and case coordination. All services are provided in-person or virtually per the survivor's preference and offered in both English and Spanish.

3. VSS will provide Domestic Violence Offender Treatment Services which may include but not limited to intake and assessments, individual sessions, group sessions, case management, case staffing, operating costs, and legal advocacy.
4. VSS will provide staff support for daily operational and program responsibilities during the initial program development.
5. VSS will use funds to support operational and program costs to include but not limited to office rent, cellphone, laptop, docking stations, office supplies, IT support and labor.

The Torrance County will provide in-kind match to Valencia Shelter Services for:

1. Office Space with related insurance – Three offices, utilities, and related insurance.
2. Vehicle – One Chevrolet Traverse, VIN 1GNEVGKW7MJ106728, License Plate 12156G to be used by program staff for transportation. TC agrees to provide maintenance. VSS agrees to provide gasoline and insurance.
3. Torrance County will support VSS in system navigation to include but not limited to support with courts, law enforcement, CYFD, compliance office, community partners and key stake holders to insure program success.

Valencia Shelter Services will provide Torrance County:

1. Quarterly invoices along with detailed accounting for services rendered, to be submitted on or before the 15th. Project will be billed in a fee for services rendered; This will be billable in twelve (12) equal installments over the contract term.
2. Coinsure vehicle with full coverage and provide Torrance with a copy of the insurance certificate yearly.

Any invoices submitted for payment after July 15, 2025, will not receive funding. The total expenditure of this MOU is not to exceed \$60,000.00.

THIS MEMORANDUM OF UNDERSTANDING will become effective July 1, 2024 and will continue in effect until June 30, 2025 or until terminated in writing by either party within ten-day notice of said termination.

- a. Torrance County assures that reports submitted will not contain any “individually identifiable Health Information, 45 CFR Parts 160 and 164, the Regulations promulgated by the Department of Health & Human Services pursuant to HIPAA, the Health Insurance Portability and Accountability Act of 1996 (the “HIPAA Regulations”).
- b. Valencia Shelter Services agrees that it shall be solely liable for its failure to meet and comply with all applicable state and federal laws and regulations and licensure requirements governing and pertaining to them, including, but not

limited to, the Standards for Individually Identifiable Health Information, 45 CFR Parts 160 and 164, the Regulations promulgated by the Department of Health & Human Services pursuant the Health Insurance Portability and Accountability Act of 1996.

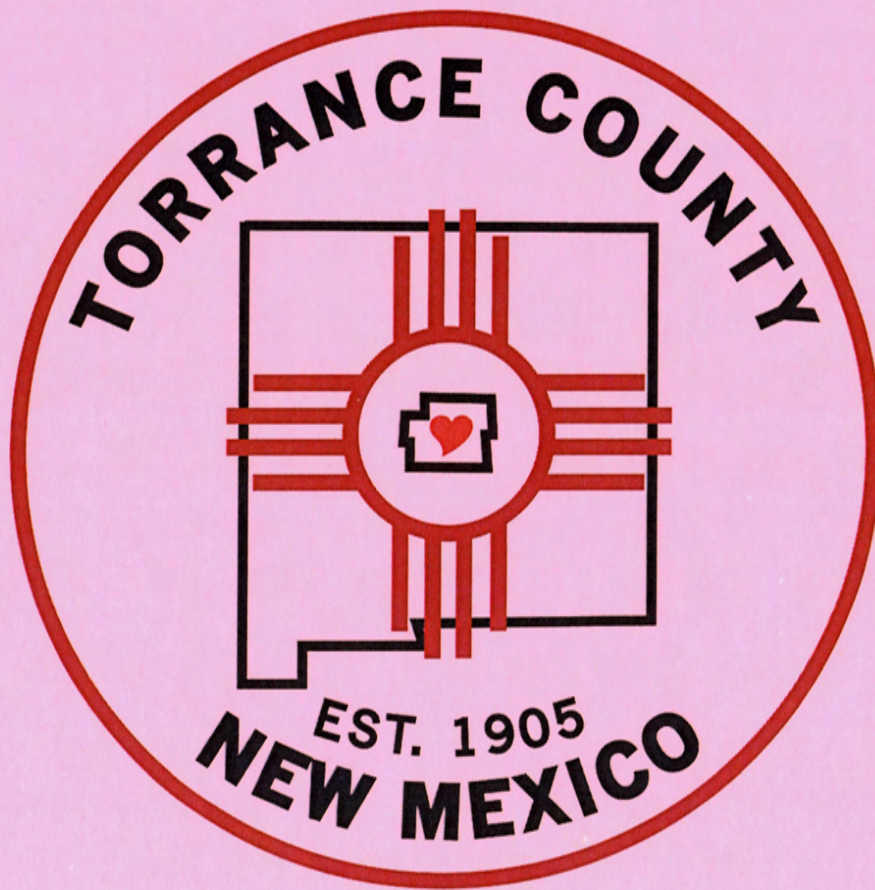
IN WITNESS WHEREOF, the parties named herein have caused this MEMORANDUM to be duly executed on their behalf and their seal to be here unto official.

Date: _____

Date: _____

Torrance County

Stephanie N. Wood
Executive Director
Valencia Shelter Services



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 13 A

Infrastructure Capital Improvement Plan FY 2026-2030

Torrance County Project Summary

ID	Year	Rank	Project Title	Category	Funded to date						Total	Amount	Phases?
						2026	2027	2028	2029	2030	Project Cost	Not Yet Funded	
26827	2025	001	County Fair Ground Improvements	Facilities - Other	1,225,300	5,400,000	1,750,000	1,889,320	2,500,000	2,098,500	14,863,120	13,637,820	Yes
18519	2025	002	Fire Station Water System Upgrades	Water - Water Supply	0	735,000	735,000	0	0	0	1,470,000	1,470,000	Yes
20624	2025	003	New County Government Offices	Facilities - Administrative Facilities	9,810,800	400,000	3,000,000	0	0	0	13,210,800	3,400,000	Yes
41735	2025	004	Torreon Well and Water System	Other - Utilities (publicly owned)	0	300,000	0	0	0	0	300,000	300,000	No
40531	2025	005	Fire Department Comprehensive Plan	Facilities - Fire Facilities	0	235,000	0	0	0	0	235,000	235,000	No
14072	2025	006	County Road Improvements	Transportation - Highways/Roads/Bridges	1,200,000	16,475,327	0	0	0	0	17,675,328	16,475,327	No
26803	2025	007	Road Department Equipment	Equipment - Other	357,000	2,185,170	0	0	0	0	2,542,170	2,185,170	Yes
26830	2025	008	Purchase and Equip Medical Response Vehicles	Equipment - Public Safety Equipment	685,269	1,750,000	0	0	0	0	2,435,269	1,750,000	Yes
28448	2025	009	Duran Water System Improvements	Water - Water Supply	265,000	795,257	3,826,604	0	0	0	4,886,861	4,621,861	Yes
37625	2025	010	Emergency Management Facility and Shelter	Facilities - Other	610,884	825,000	0	0	0	0	1,435,884	825,000	Yes
36651	2025	011	Restoration and Preservation of Historical Records	Other - Other	0	66,000	82,500	28,600	0	0	177,100	177,100	No
40467	2025	012	Arthur Park and Lake and Pool Improvements	Other - Other	0	382,000	2,520,000	450,000	0	0	3,352,000	3,352,000	Yes
37624	2026	001	Abo Water System Development	Water - Water Supply	0	0	130,000	0	2,290,000	0	2,420,000	2,420,000	Yes
39185	2026	002	New Regional Animal Shelter	Facilities - Other	0	0	2,500,000	8,985,000	0	0	11,485,000	11,485,000	No

Infrastructure Capital Improvement Plan FY 2026-2030

41740	2026	003	Mountainair Rodeo Grounds Improvement	Facilities - Other	0	0	120,000	0	0	0	120,000	120,000	No
41824	2026	004	Duran Schoolhouse Feasibility Study	Facilities - Other	0	0	100,000	0	0	0	100,000	100,000	No
40514	2026	005	Roads Assessment	Transportation - Other	0	0	150,000	0	0	0	150,000	150,000	No
40532	2026	006	Multi-Generational Facility with Gym	Facilities - Cultural Facilities	0	0	50,000	600,000	5,000,000	0	5,650,000	5,650,000	Yes
40534	2027	001	Emergency Management Equipment	Equipment - Public Safety Equipment	0	0	0	350,000	0	0	350,000	350,000	Yes
40538	2027	002	Asset Management Plan	Facilities - Administrative Facilities	0	0	0	100,000	0	0	100,000	100,000	No
40548	2027	003	Road Department shop/Yard Water System	Facilities - Senior Facilities	0	0	0	435,000	0	0	435,000	435,000	No
40557	2028	001	Ball Fields Development	Facilities - Other	0	0	0	0	550,000	5,100,000	5,650,000	5,650,000	No
40597	2028	002	Hwy 285 Corridor Fire Station	Facilities - Fire Facilities	0	0	0	0	5,000,000	5,000,000	10,000,000	10,000,000	No
40598	2029	001	Hwy 60 Corridor Fire Station	Facilities - Fire Facilities	0	0	0	0	0	5,000,000	5,000,000	5,000,000	No
40601	2029	002	Emergency Medical Services Building	Facilities - Fire Facilities	0	0	0	0	0	5,000,000	5,000,000	5,000,000	No
40607	2029	003	Water Wells with Tanks	Water - Water Supply	0	0	0	0	0	1,700,000	1,700,000	1,700,000	No
40497	2029	004	NM41 Rail to Trail	Transportation - Bike/Pedestrian/Equestrian	0	0	0	0	0	17,500,000	17,500,000	17,500,000	No
39565	2029	005	P25/700 Mhz Radio System	Equipment - Public Safety Equipment	0	0	0	0	0	3,000,000	3,000,000	3,000,000	Yes
39189	2029	006	Develop Torrance County Park	Other - Other	0	0	0	0	0	920,000	920,000	920,000	Yes
36698	2029	007	Mescalero Reservoir Dam Mitigation	Water - Storm/Surface Water Control	0	0	0	0	0	133,000	133,000	133,000	Yes

Number of projects: 30

	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
Grand Totals	14,154,253	29,548,756	14,964,104	12,837,920	15,340,000	45,451,500	132,296,528	118,142,280

Current ICIP Projects

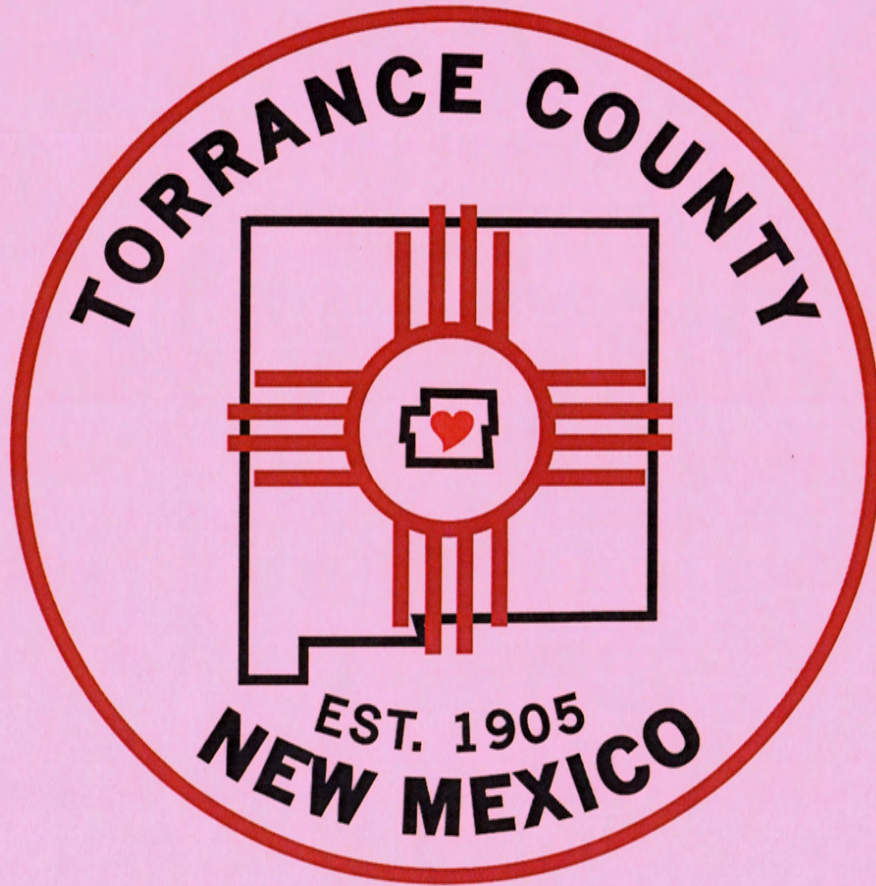
Project Name	Total Project Cost	Funded by Capital Outlay	Funded by Junior Bills	Funded by ARPA	Other Funding
County Fairgrounds	\$ 14,723,800.00	\$ 4,028,800.00			
Fire Station Water System	\$ 1,470,000.00	\$ 125,000.00			
New County Admin Building	\$ 10,010,800.00	\$ 375,000.00			Loan
Fire Department Comprehensive Plan	\$ 263,500.00	\$ 90,000.00			
County Road Improvements	\$ 17,675,328.00			\$ 582,740.93	
Road Department Equipment	\$ 2,542,170.00	\$ 40,000.00	\$ 200,000.00	\$ 378,137.95	
Purchase and Equip Medical Response Vehicles	\$ 2,435,269.00	\$ 432,236.00		\$ 171,625.17	
Emergency Management Facility and Shelter	\$ 1,435,884.00	\$ 50,000.00			
Restoration and Preservation of Historical Records	\$ 177,100.00	\$ 50,000.00			
Road Department Shop/Yard Water System	\$ 435,000.00	\$ 1,019,500.00		\$ 394,615.74	
New Regional Animal Shelter	\$ 11,485,000.00				
Roads Assessment	\$ 150,000.00				
Multi-Generational Facility with Gym	\$ 5,650,000.00				
Emergency Management Equipment	\$ 350,000.00				
Asset Management	\$ 100,000.00				
Ball Fields Development	\$ 5,650,000.00				
HWY 285 Corridor Fire Station	\$ 5,000,000.00				
Hwy 60 Corridor Fire Station	\$ 5,000,000.00				
Emergency Medical Services Building	\$ 5,000,000.00				
NM 41 Rail to Trail	\$ 17,500,000.00				
P25/700 Radio System	\$ 3,000,000.00				
Develop Torrance County Park	\$ 900,000.00				
Mescalero Reservoir Dam Mitigation	\$ 133,000.00				

ICIP Other Entities

Entity Name	Requested
Torreón Well and Water System	\$ 300,000.00
Duran Water System Improvements	\$ 4,886,861.00
Arthur Park and Lake and Pool Improvements	\$ 3,352,000.00
Abo Water System Development	\$ 2,420,000.00
Mountainair Rodeo Grounds Improvement	\$ 300,000.00
Duran Schoolhouse Feasibility Study	\$ 100,000.00

NEW PROJECTS

Sheriff's Office	Description/Justification	Total Project Cost
Annual Fleet Maintenance and Upgrades	Annual purchase of three 4x4 or all-wheel vehicles and upfitting	\$ 1,920,070.00
Plan for New Building	Assessment, programming and design for new Sheriff's Office Building.	\$ 225,000.00
Upgrade to Existing Building	Improve existing facility to allow for scheduling flexibility and improve security, until a new building is completed.	\$ 72,600.00
Dispatch	Description/Justification	Total Project Cost
Mobile Dispatch Unit	Second dispatch location for use during emergencies and/or if dispatch center is inaccessible.	\$ 400,000.00
Building Addition - Gym	Gym for use by dispatch, law enforcement, fire/EMS and county employees.	\$ 250,000.00
Emergency Management	Description/Justification	Total Project Cost
Update Radios in Mobile Command	Radios need to be compatible with state radio system to allow for inoperability with state system.	\$ 88,368.00
Replace Vehicle Radios	Radios need to be compatible with state radio system to allow for inoperability with state system.	\$ 24,309.00
Move to Dolt System	Improve communication and safety for first responders allowing communication via radio with dispatch and amongst agencies.	\$ 480,619.00
Purchase and Equip Vehicle	Appropriate vehicle that will pull shelter trailers and is needed due to age of current vehicles.	\$ 98,653.00
Clerk's Office	Description/Justification	Total Project Cost
Purchase and Equip Vehicle	Vehicle needed to transport voting machines	\$ 100,000.00
Storage Unit/Facility	Storage needed for voting machines and other equipment and files	\$ 60,000.00
DWI Program	Description/Justification	Total Project Cost
Purchase and Equip Vehicle for Smart Choice Program	Current vehicle needs to be replaced due to age and mileage.	\$ 65,000.00
Purchase and Equip Vehicle	Current vehicles are old and unreliable.	\$ 65,000.00
Animal Services	Description/Justification	Total Project Cost
Improvements to current shelter	Current kennels are deteriorating leaving large holes in the walls, repairs are needed for animal safety	\$ 75,000.00
Town of Mountainair	Description/Justification	Total Project Cost
Municipal Airport Improvements	to plan, design, construct, furnish and equip improvements to the Municipal Airport in the town of Mountainair	\$ 1,100,000.00



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 B

State of New Mexico Local Government Budget Management System (LGBMS)

Outstanding Debt Schedule - Torrance County - FY2025 - Chief

Sorted by Fund and Type

40100 General Obligation Bond Debt Service

General Purpose

Series	Interest Rate	Issue Date	Maturity Date	Original Amount	FY Beginning Principal Balance	FY Principal Payments Due	Principal Due Date	FY Interest Payments Due	FY Unredeemed Bond Principal Payments	FY Unredeemed Coupons Interest Payments	FY Commitments and Other Fees	FY Principal I
Series 2016	1.04	2016-12-16	2031-08-01	2,400,000.00	2,400,000.00	95,000.00	2024-08-01	13,521.00	0.00	0.00	0.00	2,305
Type Totals				2,400,000.00	2,400,000.00	95,000.00		13,521.00	0.00	0.00	0.00	2,305
Fund Totals				2,400,000.00	2,400,000.00	95,000.00		13,521.00	0.00	0.00	0.00	2,305

40400 NMFA Loan Debt Service

Other Long Term Debt

Series	Interest Rate	Issue Date	Maturity Date	Original Amount	FY Beginning Principal Balance	FY Principal Payments Due	Principal Due Date	FY Interest Payments Due	FY Unredeemed Bond Principal Payments	FY Unredeemed Coupons Interest Payments	FY Commitments and Other Fees	FY Principal I
Torrance14	0.40	2012-08-31	2028-05-01	203,000.00	203,000.00	14,687.00	2025-05-01	1,809.54	0.00	0.00	0.00	188
Torrance15	0.80	2016-01-22	2036-05-01	503,716.00	503,716.00	23,586.00	2025-05-01	10,459.28	0.00	0.00	0.00	480
Torrance17	1.11	2017-07-07	2033-05-01	280,618.00	280,618.00	19,728.00	2025-05-01	885.18	0.00	0.00	0.00	260
Type Totals				987,334.00	987,334.00	58,001.00		13,154.00	0.00	0.00	0.00	928
Fund Totals				987,334.00	987,334.00	58,001.00		13,154.00	0.00	0.00	0.00	928

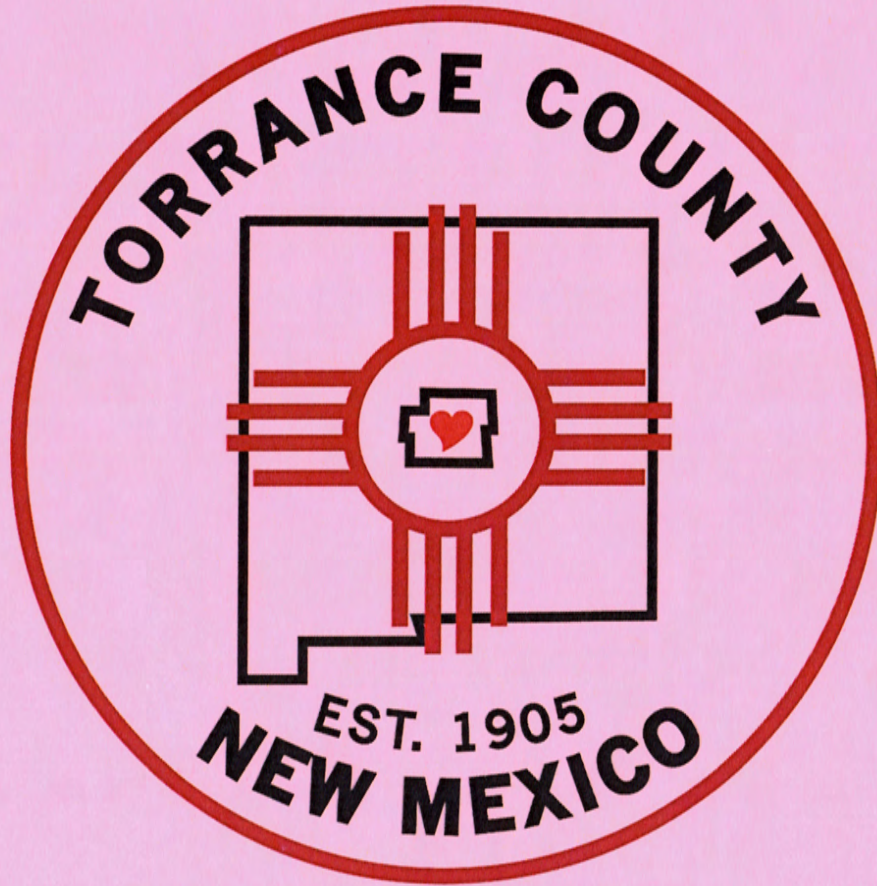
49900 Other Debt Service

Other Long Term Debt

Series	Interest Rate	Issue Date	Maturity Date	Original Amount	FY Beginning Principal Balance	FY Principal Payments Due	Principal Due Date	FY Interest Payments Due	FY Unredeemed Bond Principal Payments	FY Unredeemed Coupons Interest Payments	FY Commitments and Other Fees	FY Principal I
3043878	3.90	2022-08-15	2042-08-15	9,500,000.00	9,500,000.00	307,196.00	2024-09-15	371,141.00	0.00	0.00	0.00	9,192
Type Totals				9,500,000.00	9,500,000.00	307,196.00		371,141.00	0.00	0.00	0.00	9,192
Fund Totals				9,500,000.00	9,500,000.00	307,196.00		371,141.00	0.00	0.00	0.00	9,192

GRAND TOTALS				12,887,334.00	12,887,334.00	460,197.00		397,816.00	0.00	0.00	0.00	12,427
---------------------	--	--	--	----------------------	----------------------	-------------------	--	-------------------	-------------	-------------	-------------	---------------

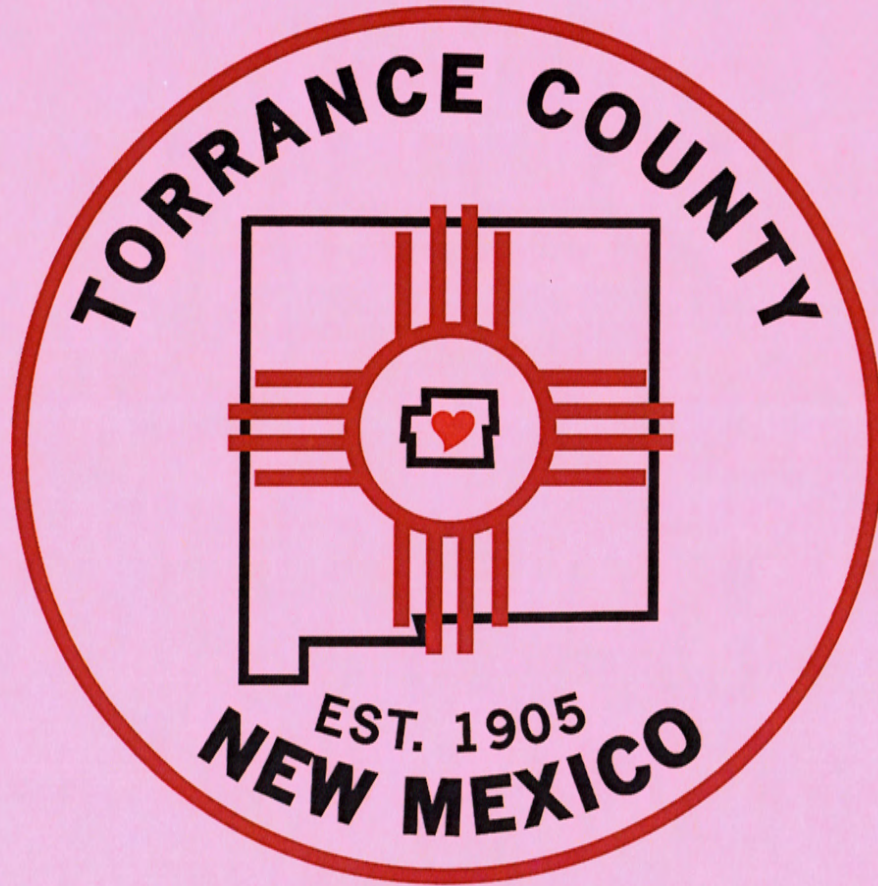
series	fund	department	account	amount_due	date_due	
Series 2016	40100	General Obligation Bond Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	95000	8/1/2024
Series 2016	40100	General Obligation Bond Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	7236.02	8/1/2024
Series 2016	40100	General Obligation Bond Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	6284.98	2/1/2025
Torrance14	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	14687	5/1/2025
Torrance14	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	904.77	11/1/2024
Torrance14	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	904.77	5/1/2025
Torrance15	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	23586	5/1/2025
Torrance15	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	5229.71	11/1/2024
Torrance15	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	5229.57	5/1/2025
Torrance17	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	19728	5/1/2025
Torrance17	40400	NMFA Loan Debt Service	2004 Finance/Budget/Accounting	59020 Debt Service - Interest Payments	885.18	5/1/2025
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	29651.78	9/15/2024
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	30777.06	10/15/2024
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	29854.46	11/15/2024
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	30974.11	12/15/2024
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	30058.74	1/15/2025
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	30159.69	2/15/2025
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	33289.5	3/15/2025
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	30372.78	4/15/2025
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	31477.39	5/15/2025
3043878	49900	Other Debt Service	2004 Finance/Budget/Accounting	59010 Debt Service - Principal Payments	30580.49	6/15/2025
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	30875.67	7/15/2024
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	31904.17	8/15/2024
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	31904.17	9/15/2024
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	30778.63	10/15/2024
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	31701.23	11/15/2024
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	30581.58	12/15/2024
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	31496.95	1/15/2025
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	31396	2/15/2025
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	28266.19	3/15/2025
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	31182.91	4/15/2025
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	30078.3	5/15/2025
3043878	49900	Other Debt Service	2002 General Administration	59020 Debt Service - Interest Payments	30975.2	6/15/2025



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

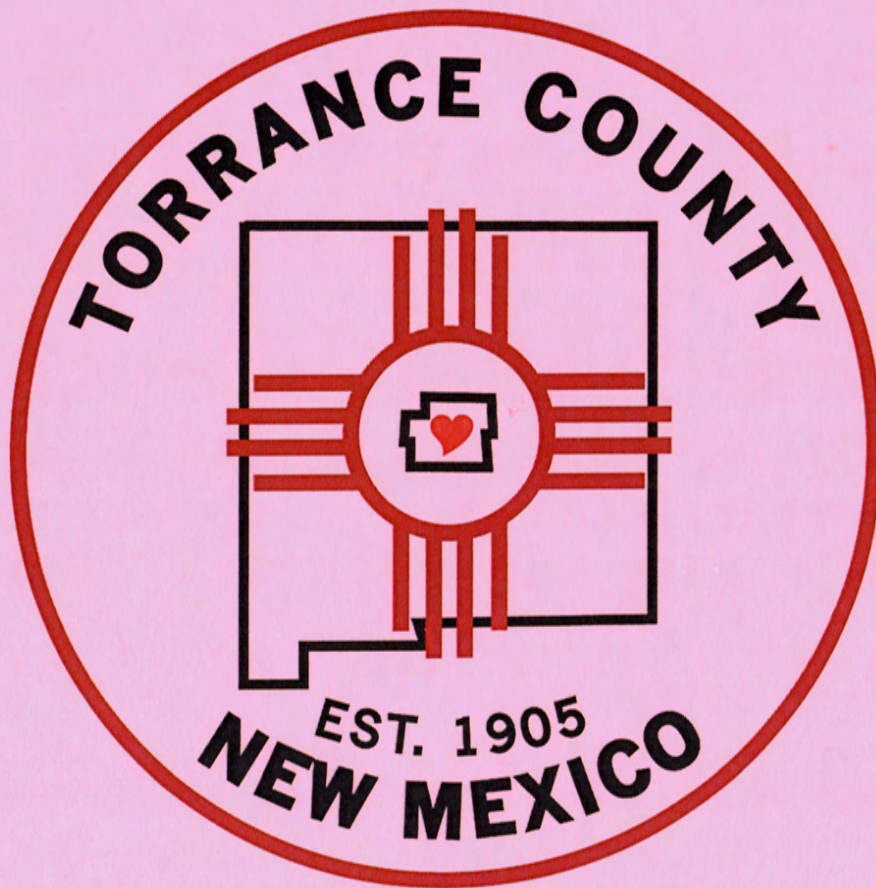
No. 13 C



TORRANCE COUNTY
COMMISSION MEETING

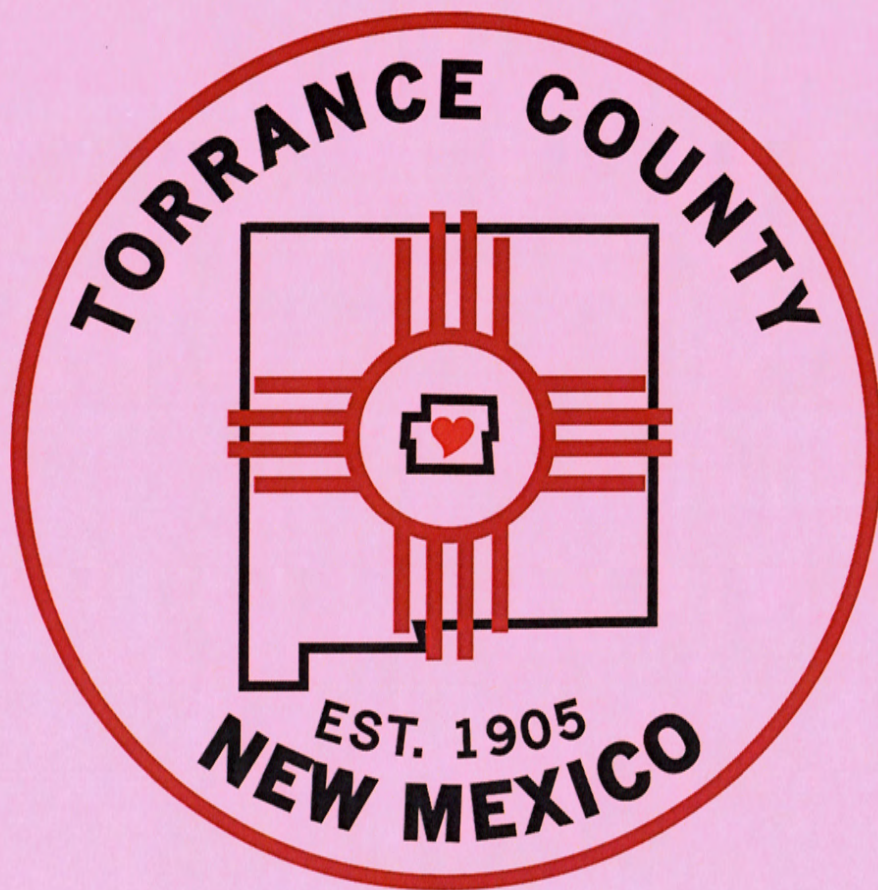
Agenda Item

No. 13 D



**TORRANCE COUNTY
COMMISSION MEETING**

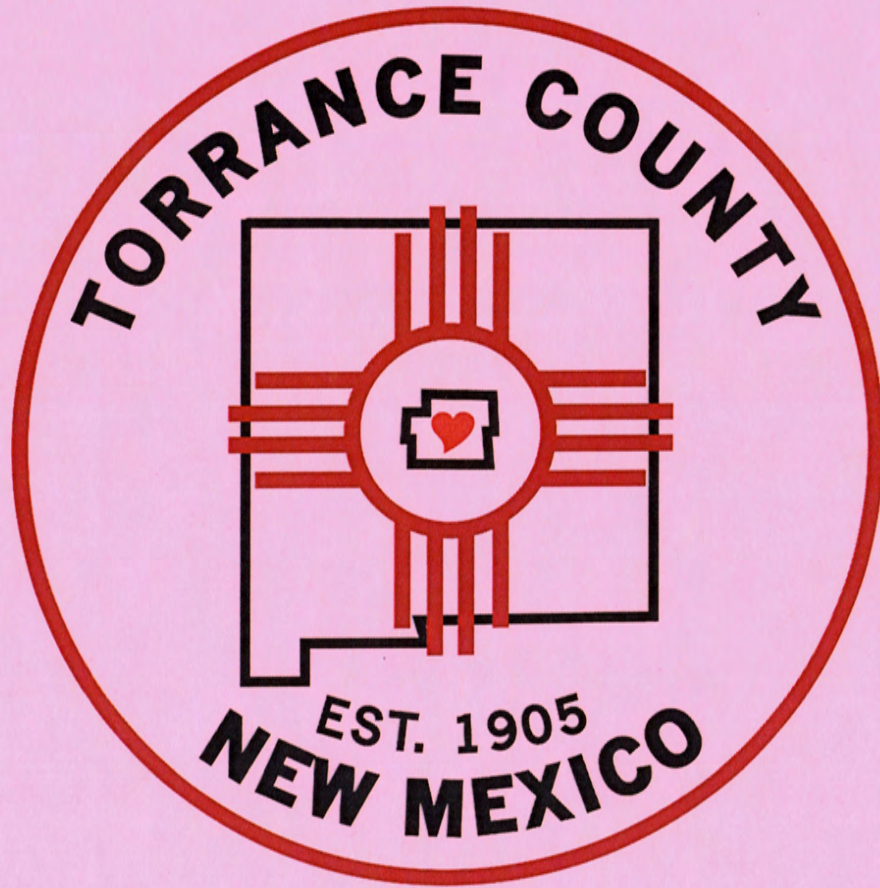
Agenda Item
No. 14 A



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 14 B



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 15



**TORRANCE COUNTY
COMMISSION MEETING**

Agenda Item

No. 16



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 17